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1980

ANNUAL WORK PLAN DIRECTIVES

U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

Instruction Memo No. 79-560

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IN REPLY REFER TO:

1681 (640)



United States Department of the Interior

BUREAU OF LAND MANAGEMENT
WASHINGTON, D.C. 20240

July 9, 1979

*Instruction Memorandum No. 79-560
Expires 9/30/80JK
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To: SD's; SCD; BLM D-BIFC; Managers, OCS Offices

From: Associate Director

Subject: FY 1980 AWP Directives FD 8/24/79

Enclosed are directives for preparing the FY 1980 Annual Work Plan/Operating Budget. Tables are included for each State or Office showing direct cost targets, average work-month costs, travel ceilings, authorized full-time permanent tables of organization, and end-of-year ceilings for temporary positions. BLM Manual Section 1681 has not been issued, but a draft is enclosed for your guidance in document preparation. The revisions to be made in 1980 to BLM Manual Section 1684, and the Component-Job Code Handbook, are identified in the introduction to the directives.

Program Priorities

The Bureau Program Priorities for FY 1980 are identified in the Issues Management System (IMS) Section of the General and Specific Directives. Those units to be accomplished or worked on during the fiscal year associated with the IMS commitments must receive top priority to insure the units are accomplished as planned and within your base cost targets, supplemented by any one-time cost target allocations. Additionally, the Specific Directives for each State include a Priority Inventory/Planning Environmental Schedule covering commitments for FY 1980 through FY 1983. Your AWP's should be developed to meet these assigned schedules.

Cost Targets

The Congress has not yet acted on our FY 1980 budget request. Accordingly, the cost target allocations have been developed based upon the FY 1980 Budget Justifications, assuming that no Congressional add-ons will be received. Another major assumption is that no additional full-time permanent or end-of-year temporary ceilings will be allocated by OMB.

We do not expect to receive initial confirmation of Congressional action on our FY 1980 Budget until August 1979. This will fit in with our AWP schedule of issuing final approval to you on October 12, 1979. The approval memorandum will include any adjustments necessary as a result of Congressional action.

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Component Cost Analysis

Final Congressional action will dictate which programs must be controlled at the component level. The components within Energy Minerals, Range and Recreation are the ones which Congress will most likely identify for strict cost control. Since the majority of our components will not be separately controlled, we have not allocated component cost targets for all subactivities in either the PAWP or the enclosed directives. We did indicate approximate PAWP cost target levels in Wilderness. Additionally, the enclosed directives indicate specific component cost targets for EMRIA, Wild Horses and Burros, and Grazing Management.

Before the FY 1980 AWP's can be approved, we must be certain that the planned cost targets in affected components do not exceed the amounts specified by final Congressional action. Since the financial system does not automatically generate planned cost target information by component, the Service Center will compile information from the AWP submissions. The only information required from States/Offices in addition to the normal data input is information on stores issues in Range (4320) and Recreation (4330). The format for stores account analysis is provided in Component Cost Analysis Section.

Cost Management

State Directors and other Office Managers are reminded that they are held responsible for accomplishing units of work in their AWP's at the lowest overall cost consistent with acceptable quality standards. Given this guideline, you are generally not responsible for assuring that total costs are within a specific limit. However, there are certain specific categories where you must control and monitor costs: (1) travel ceilings, (2) the total amount planned by subactivity on your procurement plan and equipment budget (see BLM Form 1680-4 and Form 1680-5), and (3) the total amount planned for individual construction projects in construction subactivities (2110, 2120, 2130, 6110, 6120, and 6130).

Submission Requirements

The Annual Work Plan submission must be submitted to the Director (640) and Service Center Director (510) on August 24, 1979. A checklist of items required for the AWP submission is provided to aid in its preparation. Submit materials as follows:

1. To Director (640), provide marked-up checklist and six (6) copies of narratives. Do not submit forms 1680-1, 1680-4, and 1680-5 with these copies. Use six hard back binders and label each with embossing tape. Tab each binder by general and individual subactivity sections. Each narrative page must have appropriate State/Office name in top right hand corner and be numbered separately (i.e., 4110 - 1 of 3, 4110 - 2 of 3, 4110 - 3 of 3).

2. To Service Center Director (510), provide one original of all 1680-1, 1680-4, and 1680-5 forms and your stores account analysis (format provided in Component Cost Analysis Section). Narrative submission to SCD is not required.

Arnold E. Letty
Acting

1 Enclosure:

Encl. 1 - FY 1980 Annual Work Plan Directives. (Final bound copy will be sent to addressees after printing)

FISCAL YEAR 1980 ANNUAL WORK PLAN
DIRECTIVES

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FY 1980 AWP DIRECTIVES

Checklist for AWP Submission

Complete this checklist and include as the first page in the AWP Submission.

<u>Item</u>	<u>Check if Included</u>
1. Six copies of State/Office Narrative Submission to Director (640). (See draft Manual 1681 for proper formats).....	()
2. Original copy of State/Office ADP input forms sent to SCD-510	()
3. Annual Work Plan (Form 1680-1)	()
4. Procurement Plan (Form 1680-5)	()
5. Equipment Budget (Form 1680-4)	()
6. Land and Easement Acquisition Worksheet (Form 1680-15)	()
7. Construction Worksheets (Form 1680-16)	()
8. Strength-of-Force Plan (Form 9210-44)	()
9. Fire Planning Summary (Form 1680-2)	()
10. Strength-of-Force Summary (Form 1680-3)	()
11. Planned Stores Issues by Subactivity (4320 and 4330 only) ...	()
12. List of Proposed Meeting Attendance	()
13. List of Proposed Minority Contracts	()
14. Annual Evaluation Schedule	()
15. Energy Conservation Program	()
16. Training Plan	()
17. Intensive Forest Management Efforts	()
18. Wild Horse and Burro Management - Program Level	()

<u>Item</u>	<u>Check if Included</u>
19. Range Improvement Program Level	()
20. Range - Inventory/EIS Schedule	()
21. Planned State Range Workshops	()
22. All Submission Requirements, 4330 Recreation Management	()
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INTRODUCTION

I. General

The outline used in presenting the Directives for FY 1980 consists of 5 sections as shown below:

- A. Introduction: This section highlights procedures to be used in developing the AWP.
- B. General: This section contains those directives that do not have specific activity funding or components within the Financial Management Structure.
- C. General Subactivity and Component: This section contains the general subactivity and component directives that are generally common to all offices. The section also contains a synopsis of all the Congressional Add-Ons.
- D. Office/State Specifics: This section provides the specific directives to a particular Office/State. Included are Tables of Organization, Issues Management System (IMS) Items, Inventory/Planning/Environmental Schedules, and Specific Directives by subactivity and component. A summary table is provided at the end of this section showing subactivity cost targets, average work-month costs, and travel ceilings.
- E. AWP Document Preparation: This section consists of draft BLM Manual Section 1681 which provides instructions for preparing the AWP input forms. This manual will be finalized during the first half of FY 1980. Please submit any suggestions you may have for any other revisions which would improve the manual.

II. Special Attention Items

A. State Director Responsibilities

Each State Director is responsible for:

- 1. Assuring that all specific directives and commitments set forth in these AWP Directives are included for accomplishment in the State's AWP, or that reasons for not including them are addressed in the narrative.
- 2. Issuing directives to District Offices specifically stating objectives to be achieved for each program with emphasis on programs receiving increases. End of year analyses and program evaluations will stress accomplishment of these program increase objectives.

3. Analyzing the consolidated State AWP submission to assure that all requirements of BLM Manual Section 1681 (see FY 1980 AWP Document Preparation Section) have been met.
4. Assuring that all cost estimates are made as accurately as possible with special emphasis on major construction estimates.
5. Assuring that consolidated State narratives have been prepared for all programs.
6. Insuring that a continuing review of cost coding is made and coding deficiencies are corrected. Fund allocation in succeeding years are influenced by prior year actual use so it is vital that coding reflects actual work performance. Extra effort will be required to assure that employees are familiar with the financial management system.
7. Accomplishing work in the Operating Budget at the lowest possible cost consistent with established quality standards. It is essential that all levels of management be alert to reducing the overall cost of units of work. Remember that you are responsible for units and for efficient use of resources, not total dollars except as defined in the cover memorandum. Demonstrated cost consciousness will continue to be a key factor in evaluating performance in AWP accomplishments. State AWP Directives must emphasize cost consciousness.
8. Assuring that all costs are accurately planned, with special emphasis on the distribution of costs to benefitting and/or initiating subactivities.

B. Annual Work Plans will be programmed on a subactivity-component basis using the cost coding system outlined in BLM Manual 1684. The instructions for completing the forms are found in this directive under the section titled AWP Document Preparation.

C. Average Work-Month Cost

The average work-month costs for each subactivity are shown on the summary tables at the end of the Office/State Specific Directives. They have been calculated based upon actual FY 1979 use, plus 5% for inflation. They also include aircraft use. Procurement items using document types AC (Aircraft Offers for Hire) and AU (OAS Contracts) as defined in BLM Manual Section 1321, are not to be included in the procurement plan. Costs associated with these document types are included in the work-month costs for each subactivity.

D. Procurement Plan

The Procurement Plan will be developed based on all anticipated procurements which utilize the document types outlined below. Average work-month costs include all costs except the eight document types listed below.

Procurements utilizing the following documents types must be planned in the Procurement Plan:

<u>Document</u>	<u>BLM Manual 1321 Code</u>
Contracts	CT
GPO 1/	GP
GSA Printing	GR
Lease for Real Property	LS
GSA Work Orders	GW
Interagency Agreements	IA
Memorandum of Agreements	MA
Requisition/Oral Order/Purchase Order	PH
<u>Stores Purchases regardless of document type</u>	

1/ All Federal Register notices are programmed in the Headquarters AWP.

To facilitate the development of the Procurement Plan, all procurements costing less than \$2,000 each will be aggregated by subactivity. Procurements costing more than 2,000 each will be listed individually on the Procurement Plan.

Procurement Status Report information will be obtained from the Document Face Sheet (1310-3). You will be required to enter the procurement plan number in the remarks column of the Document Face Sheet (refer to Instruction Memorandum Nos. 78-530 and 530, Change 1 for specific details).

E. Equipment Budget

The Equipment Budget, Form 1680-4, remains unchanged from FY 1979. The Service Center, States, BIFC, and OCS Offices may program up to \$10,000 for miscellaneous contingency equipment. This item can be planned in more than one subactivity, but the total for all subactivities cannot exceed \$10,000 for miscellaneous contingency equipment. When an order for capitalized equipment is submitted, the equipment budget number must be included in the remarks column of the Document Face Sheet (1310-3). (Refer to Instruction Memorandum Nos. 78-530 and 530, Change 1 for specific details.)

F. Lease-Purchase Equipment

All equipment on multi-year lease purchase agreements (when the equipment will not be fully paid for in one year), must be shown on the procurement plan with only the amount of funds that will be obligated in the current fiscal year. On the last year of the agreement, (the year the equipment is fully paid for and received), the equipment must be shown on the equipment budget with only the amount of funds that will be obligated in the current fiscal year.

An example of a three year agreement for a \$9,000 item is as follows:

<u>Fiscal Year</u>	<u>Funding</u>	<u>Plan</u>
1980	\$3,000	Procurement
1981	3,000	Procurement
1982	3,000	Equipment
Total	\$9,000	

G. Unliquidated Obligations

Cost targets for MLR subactivities shown on the tables are based on the assumption that unliquidated obligations brought forward at October 1, 1979, will be equal to the unliquidated obligations at September 30, 1980. Unliquidated obligations by component code for activities/subactivities other than MLR will be furnished about November 15, 1979. Upon receipt of this data, each office will make any necessary revisions to planned cost targets to reflect the unliquidated obligations and submit corrected AWP input forms to the SC.

H. Work-Months for PFT Positions

Prepare your AWP's using 10 WM's (direct) for each permanent position. Leave surcharge has been deducted from cost targets shown on the tables. For activities where average work-months costs are not provided, utilize the figures shown for a related activity.

I. Travel Ceilings

In determining travel ceilings for FY 1980, we utilized the FY 1979 travel ceilings after MYR adjustments as the base. The ceilings as reflected in the directive include adjustments where possible for increased program activity. The ceilings include all travel except the following activities: 4600 - Firefighting and Rehabilitation, 4900 - Reimbursements,

5100 - Service Charges, Deposits, and Forfeitures, 9400 - Land and Water Conservation Fund, and 9600, 9700, 9800 - Forest Management and Utilization (Forest Service).

J. Planning and Coding of Time by Fire Crews Engaged in Nonfire Work

The policy established in FY 1978 requiring that fire crews used on projects planned in the AWP charge their time to the benefitting activity remains unchanged. However, this policy does permit the use of fire crew labor for projects which are not in the AWP and charging such labor to 4360, 6360, or 4610. Material, travel, and other incidental costs are to be charged to the benefitting activity.

For AWP purposes, integrity in the planned application of this policy is essential. This means that you should anticipate the amount of time, based on recent years history, that fire crews are likely to be available for other work. Based on this estimate, you should plan projects, including fire crew work-months, in the benefitting activity. The alternative of using crews on projects not in the AWP should only be used when crew availability exceeds your estimate due to a below normal fire year.

K. Programming and Coding Policy

The following policy regarding the programming and coding of work-months and other costs is to be followed in developing your Annual Work Plan:

The program initiating an action will bear all costs of that action.

The one exception to this rule is when new or revised MFP's are needed. In this situation each subactivity will fund its own inventory work.

L. Calculation of Cost Target Capability

There are several parts to the calculation of cost target capability, i.e., Average Work-Month Costs, Procurement Costs, Equipment Costs, and Stores Issues. These items must be factored into each subactivity cost target to insure that the target is not exceeded. The bottom of Form 1680-1 provides the format for the reconciliation

M. AWP Coordination with State Government

State Directors, upon receiving an approved AWP, will arrange a briefing of State Governors and their staffs to explain those BLM activities planned in FY 1980 in their respective jurisdiction.

This will include major projects and undertakings with approximate dollar and people commitments. Director, ESO may use discretion in those particular States to be briefed. OCS Office Managers will coordinate their State government contacts through AD-Energy and Minerals Resources who will provide appropriate direction on lease sales, data collection efforts and special studies programmed offshore of respective State coastlines.

The use of broad dollar figures is necessary, because of the State and Congressional District Report which is developed in December for Congressional information. The Congressional Report does not reflect Program Services as a subactivity but has it factored into each line subactivity as reflected in the President's Budget. Also the funds for annual leave, sick leave, etc., are shown in the report (estimated) but they are not reflected in your cost targets.

N. AWP Revisions Policy

The following guidelines apply to the determination of whether or not HQ approval will be required for AWP revisions in FY 1980.

Revisions not requiring HQ approval

- Conversion of unplanned permanent work-month lapse to additional nonpermanent work-months in the same subactivity.
- Equipment budget substitutions within a subactivity involving items with a unit cost of \$10,000 or less. (Equipment budget amounts by subactivity are controlling).
- Procurement plan substitutions within a subactivity and component (total budget amounts by subactivity and component are controlling).
- Revisions to reflect unliquidated obligations (in non-MLR subactivities).
- Trade-offs between WM's, procurement plan, and equipment budget up to \$10,000 (total budget amounts by subactivity and component are controlling).

Revisions requiring HQ approval

- Any change in cost target other than unliquidated obligations.
- Any change in planned units.
- Any change involving trade-offs between WM's, equipment budget or procurement plan exceeding \$10,000.

- O. Job Documentation Reports for FY 1980 jobs will be prepared according to Instruction Memorandum 79-425 and submitted through the State Directors to the Service Center (D-460) as a supplement to the Annual Work Plan.

P. Changes to Component-Job Code Handbook (1684)

The Component-Job Code Handbook will be reprinted and distributed as soon as possible. The most significant changes that will be made to the coding structures which need to be factored into your AWP preparation are as follows:

1. Job 82 - Preparation and Entry of Data into Automated Systems

Job Code 82 - Data and Graphic Preparation and Entry has been added to those subactivities that have components which include inventory (Job 73). It is not to be used with Component 01, Support. This action implements Bureau policy and OMB requirements that benefitting subactivities bear the cost of automated services. Data management was established as a vehicle for funding system design, development, and testing. Once the system is implemented, costs of entering, editing, and updating data must be charged to the subactivity generating the data load.

Until the Component-Job Code Handbook is reprinted, all subactivities which have components that include Job 73 - Inventory should also include Job 82 for data preparation and entry. A concerted effort must be made to assure that Job 82 is used with components that are consistent with the work being carried out. Costs for systems design (Job 79), systems development (Job 80), and systems implementation (Job 80) will continue to be made only to subactivities 4420 and 6420.

The revised job description is as follows:

82 - Data and Graphics Preparation and Entry: Work-Months

Includes all time and costs of collecting, organizing, coding, digitizing, and entering data, maps, plats, or other material for use in an automated system. Includes editing, error correction, map registration, ground truthing, or other review resulting in clean data that can be used in an automated system. (Used in subactivities 4420 and 6420 only for initial implementation. Once a system is implemented, costs of entering, editing, and updating data is appropriately coded to the subactivity generating the data load.)

2. Job-16 - Safety Management

The word "meetings" will be deleted from the second sentence of the description for Job Code 16. General safety meetings are considered to be training and should be coded to benefitting programs using Job Code 15 - Training.

3. In the Lands and Realty program, the following revised job descriptions will be incorporated in the reprint.

Workload/Output Measures

33 Field Examination: In general, includes all costs of field investigation and work prior to authorizing use or disposal, including approval of plan of operation. Includes reconnaissance surveys, land examination, mineral investigation of mineral lease applications, VRM input, timber sale layout, cruise and appraisal, preliminary road location, well site investigations, and original appraisals, including reviews. Also includes corner search and boundary determination for disposal or authorization actions. Subactivity/Component lends specificity to Job definition. Includes all supporting actions, e.g., appraisal, appraisal review, mineral investigation, and preparation of field report. For timber, includes sale boundary posting, grading, marking, appraisal, etc. For 4120, includes cost of processing Resource Reports, Calls for Nominations and Comments, and Tract Selection through final selection of tracts to be considered for sale. REPORT PROGRESS as follows:

Work-Months

a. 4100 (except 4120), 4210, 5100, and 7110 when all required reports or appraisals are approved and the case is submitted for further action. Case

b. 4310 and 6310 when timber sale is advertised or otherwise offered. MBF

c. 4320, 6320, 4510, 4520, 4530 Work-Months

d. 4120, 4330, (45, 47, 48, 49, 50, 51), 4340 (52, 59), 6330 (45, 47, 48, 49, 50, 51), 4360 (70), and 6360 (70) when all required reports are approved. Number

- 34 Title Transfer: Includes costs of processing transfer of fee title in or out of BLM, including adjudication and issuance or rejection of patent. Also includes issuance of disclaimer of interest in lands when used with Subactivity 4920. In minerals, includes patent issuance; in lands, public sale or other title transfer; in recreation, the acquisition of title under LWCF authorities. Includes easement acquisition, negotiation, and processing. Does not include costs of field examination (see Job 33). REPORT PROGRESS only once when patent is issued or application is rejected, or when title is acquired. Case
- 35 Use Authorization: Includes costs of issuing authorizations to use or remove resource on public lands and the OCS, including adjudication work. Includes costs of negotiating and granting such authorizations as coal leases, material sales, grazing permits and leases, (4110, 4130, 4210, 4310), logging road R/W agreements, timber sale contract, recreation permits, free-use permits, and related dredge and fill permits, and others similar nature. Includes cost of preparation of contracts, leases, permits, conduct of sales, etc. For 4120, includes all costs of preparation for, and conduct of, OCS lease sales. Includes any pre-sale evaluations, pre-sale determination of bidder qualification, preparation of publications of Notice of Sale, physical arrangements, and adjudicative work necessary to determine high bidding and prepare lease forms. Does not include transfer of fee title (see Job 34 or Job 33). REPORT PROGRESS as follows: Case
- a. 4100 (except 4120), 4210, 5100, and 7100 report only once when decisions by the authorized officer granting or denying use become final. Case
- b. 4310 and 6310 when timber is sold or otherwise disposed of. MBF

42 Use Adjustment: Includes all costs of effecting changes in existing use authorizations, such as oil and gas lease assignments, grazing authorizations, stop order and change in timber sale contract. Includes cost of wild horse and burro removal. Includes cost of termination of an authorized use. REPORT PROGRESS when all actions required to make adjustments have been completed by the authorized officer.

- | | |
|--|--------|
| a. 4100 (except 4120), 4210, 4320 (44), 4330, 5100 and 7110. | Case |
| b. 4320 (43) | Number |
| c. 4310 and 6310 | MBF |

ISSUES MANAGEMENT SYSTEM (IMS)

I. General

The Issues Management System (IMS) is the Bureau's primary management system which identifies and tracks accomplishment of highest priority objectives. Prior to FY 1980, the system was titled Operational Planning System (OPS). In FY 1980 it has been renamed and expanded to conform to reporting required by the Secretary's Critical Issues Management System (CIMS).

The IMS issues for FY 1980 are listed in a section at the beginning of each Office/State Specific Directive. They are either included on Inventory/Planning/Environmental FY 80-83 schedule, or listed as "Other IMS Issues". Priority has been given to IMS issues in developing cost target allocations. Office/State Directors must insure that IMS issues are planned for completion with available funding, deferring work on lower priority items if necessary.

II. Specific

A. The following items are IMS issues which are to be included in in FY 1980 Annual Work Plans:

1. 4110 - Energy, Onshore

- . Regional Coal EIS's/MFP's
- . Utah P&L Exchanges

2. 4130 - Nonenergy, Onshore

- . Mineral Lease Readjustments

3. 4210 - Lands and Realty Operations

- . Alaska State Conveyances
- . ANCSA Conveyances
- . Withdrawal Review
- . Crossman Peak

4. 4310 - Forest Management

- . Timber EIS's and Decision Documents

5. 4320 - Range Management

- . Allotment Management Plans (AMP's)
- . Range EIS's and Decision Documents

6. 4330 - Recreation Management

- . Implementation of ORV Regulations (Designations)
- . Wilderness Inventory
- . Wilderness Instant Study Areas (ISA's)
- . Cultural Resource Protection Projects

7. 4350 - Wildlife Habitat Management

- . Habitat Management Plans (HMP's)
- . Endangered Species Inventory

8. 4410 - Planning

- . Multiple Use Inventory

9. 5100 - Expenses, ROW Processing

- . Intermountain Power Project (IPP)
- . Alaska Natural Gas Transportation System (ANGTS)
- . Energy Transportation Systems Inc. (ETSI-Coal Slurry Pipeline)
- . Other Cost Recovery Projects (Those for which actual deposits and commitments are made)

10. Cooperative Relations

- . Advisory Councils

- B. Reporting requirements including format, benchmarks (key steps), and frequency will be issued with the AWP Approval Memorandum. No specific plan/report submission for IMS issues is required in your final AWP submission on August 24, 1979. However, your narrative submissions in the appropriate activities should include verification that the IMS issues have been addressed, and that the units of commitment are included in the AWP.

FY 1980 OBJECTIVES AND WORKLOAD FEATURES
FOR PROGRAM ADJUSTMENTS

FY 1980 Proposed Increases

1. Energy Offshore (OCS) (+\$8,555,000)

Objectives: Assure maintenance of the environmental integrity of the areas affected by OCS activities.

Workload Features:

- Develop and complete environmental studies. The studies program has been redesigned to be more responsive to OCS decisionmakers' needs. The new approach has been accepted by the OCS Advisory Board and is responsive to environmental concerns as called for by NEPA, and the OCS Land Act Amendment (P.L. 95-372).

2. Withdrawal Processing and Review (+\$1,000,000)

Objectives: Complete processing and review of existing and pending withdrawals by October 1991 as mandated by FLPMA.

Workload Features:

- Process an additional 143 new or pending withdrawal and revocation applications.
- Review an additional 9 existing withdrawals.

3. Wildlife Habitat (+\$1,215,000)

Objectives: Obtain inventory data needed to apply the Department's unsuitability criteria in connection with the coal program.

Workload Features:

- Provide approximately 1.6 million acres of inventory.

4. Multiple Use Planning (+\$1,316,000)

Objectives: Meet the court ordered, legislated and administrative schedules required for the range, coal, timber and wilderness programs.

(NOTE: This increase raises the total program level to approximately the current FY 1979 planned level after reprogramming, so it does not actually represent increased capability.)

Workload Features:

- Complete planning on all lands on which potential coal leasing may occur.
- Accelerate planning efforts in conjunction with other priority programs.

FY 1980 Proposed Decreases

1. Energy Related Realty (-\$630,000)

The President's Budget reflects a \$630,000 reduction which will reduce BLM's capability for processing minor energy related rights-of-way applications. This will result in a slower rate of progress in reducing the backlog.

2. Nonenergy Related Realty (-\$1,600,000)

A reduction of \$1,600,000 is reflected in the President's Budget. This reduction will reduce the rate at which nonenergy casework is processed, thus, potentially increasing the backlog.

3. Grazing Management (-\$200,000)

A proposed decrease of \$200,000 from the FY 1979 funding level reflects a delay in implementing some followup studies. These studies would monitor rangeland conditions in connection with grazing decisions made following completion of ESSs.

4. Natural and Cultural Resource Management (-\$740,000)

The President's Budget reflects a reduction of \$740,000 which will result in the deferment of some protection and stabilization work at cultural and historical sites. It will also delay approximately 3 million acres of inventory and evaluation of public lands for potential sites.

5. Recreation Resource Management (-\$2,760,000)

A reduction of \$2,760,000 is reflected in the President's Budget. This will reduce output in the issuance of recreation use permits, ORV designations, completion of some river and trails studies and reduced visitor use supervision.

6. Soil, Water and Air Management (-\$700,000)

The proposed \$700,000 decrease from the FY 1979 level reflects longer time frames for the implementation of applied research and studies and some watershed erosion control project work.

7. Fire Management (-\$4,000,000)

The \$4,000,000 reduction relates to a one-time budget increase in FY 1979 for the purchase of replacements for aging firefighting equipment and some training.

8. Data Management (-\$1,000,000)

The proposed budget reduction of \$1,000,000 will defer acquisition and implementation support costs of EDP equipment. It is anticipated this equipment will be purchased in future years.

9. Cadastral Survey - Lower 48 (-\$2,800,000)

The proposed funding reduction from the FY 1979 level is \$2,800,000. This reduction will delay completion of special surveys to resolve occupancy trespass in the New Mexico Rio Grande Conservancy District, and boundary delineations on the fragmented ownership pattern on the Colorado Front Range, as well as in Northern California.

APPROVED NON-TRAINING, MEETINGS, CONFERENCES, AND WORKSHOPS

TITLE	LOCATION	DATE	ATTENDANCE	TARGET GROUP	DURATION
1. EEO Conference	Denver, CO	June 1980	50	HQ, EEO Staff State EEO Spec. and Federal Coordinators	3 days
2. Personnel Mgmt. Conference	Reno, NV	Nov. 1979	30	State Mgmt. Serv. Chiefs; OCS Admin. Officers; HQ & SC Personnel Staff	5 days
3. Procurement Analyst Workshop	Denver, CO	Apr. 1980	25	HQ/SC Procurement Staff; State, OCS & BIFC Management Staff	3 days
4. Post Season Fire Review	Seattle, WA	Oct. 1979	50	State Fire Mgmt. Off.; BIFC Air Operation Personnel; HQ Officials	7 days
5. Design & Const. Workshop	Albuquerque, NM	Oct. 1979	40	State; DO; SC; & HQ Engineers	5 days
6. Communications Workshops	Phoenix, AZ	Nov. 1979	35	Telecom. Spec. and Other Personnel Related to Comm. Serv.	5 days
7. Appraisal Workshop	Portland, OR	Mar. 1980	16	Chief State Appraisers - SC Appraisers Staff	5 days
8. National Cadastral & Control Workshop	TBA	TBA	52	State Survey Branch Chiefs & Key Staff	5 days
9. Forestry Workshop	Portland, OR	Oct. 1979	25	HQ Forestry Staff - State Foresters - State Res. Chiefs	5 days
10. Geothermal & Oil & Gas Workshop	Boise, ID	TBA	30	State Minerals Spec. and Other Resource Staff Concerned with Minerals	5 days
11. Intergovernmental Planning Workshop	LA, CA	Nov. 1980	22	OCS Managers; IPP Coordinators; HQ Officials	4 days

TITLE	LOCATION	DATE	ATTENDANCE	TARGET GROUP DURATION
12. OCS Adjudication Conference	New Orleans, Louisiana	Sep. 1980	14	Land Law Examiners; Chief of Operations 5 days
13. Surface Protection Meeting	Ukiah, CA	TBA	40	DM's & Surface Protection Spec. from Dist. with Geo. Res. 5 days
14. Paleontology Permit Workshop	Albuquerque, New Mexico	Apr. 1980	25	Personnel Involved with Mgmt. of Paleontology Permits 5 days
15. A.C.E.C. Workshop	Reno, NV	TBA	20	State A.C.E.C. Coordinators 5 days
16. Wilderness Workshop I	Portland, OR	Apr. 1980	40	State Resource Chiefs & Wilderness Coordinators 5 days
17. Wilderness Workshop II	Phoenix, AZ	Oct. 1979	40	State Wilderness Coord.; State Resource Chiefs; & State Directors 5 days
18. Water Rights Meeting	Reno, NV	Oct. 1979	20	SO Water Rights Coord. and Others Concerned with Water Rights 5 days
19. Water Use Inventory	Reno, NV	Oct. 1979	10	Hydrologist or Water Resource Spec. from State & HQ 6 days
20. Resource Trespass Workshop	Boise, ID	Mar. 1980	33	State Trespass Coord.; DO Trespass Coord; & Other HQ Staff 5 days
21. Lands & Rights-of-Way Workshop	Riverside, CA	Oct. 1979	60	State, DO, & HQ Officials with Lands & Rights-of-Way Related Duties 5 days
22. Withdrawal Review Meeting	Salt Lake City, Utah	Apr. 1980	52	Withdrawal Review Coord; Chief Branch of Lands (SO) District Wilderness Review Spec. 5 days

TITLE	LOCATION	DATE	ATTENDANCE	TARGET GROUP	DURATION
23. Planning & Environmental Assessments Workshop	Wash. D.C. Denver, CO	Jan. 1980 Sep. 1980	20 20	State Office Planning & Environmental Coordinators	3 days EA.
24. Wild Horse & Burro Workshop	Phoenix, AZ	Oct. 1979	25	Wild Horse Spec. Other Selected Staff	4 1/2 days
25. Range Mgmt. Conference	San Diego, CA	Feb. 1980	70	State & Dist. Range & Watershed Spec. - Grazing ES Core Team Leaders	5 days

AREAS OF CRITICAL ENVIRONMENTAL CONCERN (ACEC)

I. General

Final ACEC guidelines are scheduled to be issued late in FY 1979. The designation of ACEC's during FY 1980 will require close coordination with all appropriate resource programs and the planning system. Since ACEC work is a Bureauwide priority, each resource program must provide sufficient funds to properly support its participation in the program, including inventory designation and management. Field experience gained from the initial designation work will contribute to the issuance, during FY 1980, of the manual section on the ACEC process.

- A. Cost Coding. ACEC work will be charged to the benefitting resource programs, according to the work performed. "Overhead" ACEC work, not attributable to a benefitting program, will be prorated to all MLR subactivities that will participate in ACEC based on the percentage allocation of these subactivities within MLR in each State. In addition, use special project code "ACEC" for all ACEC work.

II. Specifics

- A. ACEC in the Planning System. All inventory, URA, PPA, and MFP work scheduled in FY 1980 will contain ACEC considerations.
- B. Designation. Each State will designate one first-round ACEC by May 1, 1980. In addition, field offices will designate, as appropriate, ACEC's needing special management attention because of critical resources or hazards as derived from MFP's completed as of the end of FY 1979 or from MFP's scheduled for completion in FY 1980. Those wilderness ISA's not recommended for wilderness should be considered as possible candidates for ACEC designation.
- C. Training. Each State will conduct in-State training on the ACEC process, after the Bureauwide ACEC workshop is held early in FY 1980.
- D. Details. The following individuals should plan to participate on work group to analyze initial field experience with the ACEC process, in Washington for 2 weeks (Participants' State to pay travel/per diem): B. Bottomly (CO), L. Flynn (NM), T. Reed (CO), G. Cummins (CA), D. Bibbes (ID), D. Mari (CA), R. Stalder (UT), B. Leavell (UT).

E. AWP Submittal

1. In your AWP narrative, include a separate ACEC section which summarizes the MLR funding and work-months, by subactivity, being allocated to ACEC identification, designation, and management.
2. In addition, provide a list of possible ACEC candidate areas know from MFP's completed as of the end of FY 1979, from MFP's scheduled for completion in FY 1980, or from know critical situations (including wilderness ISA's) occurring on the ground but not in either of the above MFP categories. Use the following format:

Category/Name of Area	Planning Area	Estimated Acreage	Type(s) of Critical Resource Values and Hazards
A. <u>In MFP's completed as of end of FY 1979</u>			
1.			
2.			
B. In MFP's scheduled for completion in FY 1980.			
1.			
C. Other			
1.			

COMPONENT COST ANALYSIS

The Service Center is responsible for gathering information on planned cost targets by component from the AWP submissions. Since these submissions do not identify stores issues by component it is necessary that each state/office provide a breakdown of planned stores issues by subactivity and component in Range (4320) and Recreation (4330). Submit this information on a separate page and include it in your 4800 Program Services submission. Use the following format:

STORES ISSUES

Subactivity

Component

Cost

COOPERATIVE RELATIONS

I. Advisory Committees

Expect to form 10-member advisory council in each District early in the fiscal year. Section 309 of FLPMA and Organic Act Directive No. 79-44 of June 28, 1979 provide guidance. The councils are to be actively involved in District plans and programs, meeting at least three or four times a year. The councils also are expected to serve as focal points for representative citizen participation in development of the next BLM 4-year authorization.

II. Cooperative Agreements

Execute a systematic review of your State and District-level cooperative agreements/memoranda of understanding as follows:

- Identify and list agreements over five years old.
- Determine those which are obsolete or in need of renegotiation.
- Eliminate the obsolete, develop, and carry out a schedule for renegotiation or agreements needing revision.

ENERGY CONSERVATION

I. General

The Department is presently completing their guidance instructions for the FY 1980 Bureau Energy Conservation/Management Program Plan. As in the past, we will be asked to submit our FY 1980 energy consumption projections. Specifics and formats for submission of these data will be provided in an Instruction Memorandum.

II. Specific

- A. Although the guidelines are still in draft form, we can identify some items that will impact your workload:
 - 1. By December 31, 1979, complete a preliminary energy audit for each Bureau-owned and operated building from 1,000 to 5,000 gross square feet.
 - 2. By June 30, 1980, identify by quarter for FY 1976, 1977, 1978, and 1979 both the total building energy use in terms of BTU's and the total gsf of those buildings owned on June 30, 1975. (Buildings owned on June 30, 1975 and their FY 1975 energy use were identified in response to FY 1979 AWP Directives, Item 2, and Instruction Memorandum No. 79-462, dated May 22, 1979.)
- B. In addition to the specific items listed above, analysis of the building data being collected during FY 1979 may result in the need for the following in some instances:
 - 1. Energy surveys
 - 2. Accomplishment of retrofit projects
 - 3. Individual metering of buildings
- C. Specific needs in these areas will be identified prior to the beginning of FY 1980 in an instruction memorandum.
- D. Please see Motor Vehicle Section for energy conservation measures to be undertaken in FY 1980.
- E. The reporting procedure used in FY 1979 will continue.
- F. Time and effort required will vary among states and is over and above the normal effort expended to implement, and submit the required quarterly reports. Submit your estimate of the time needed to accomplish an effective energy conservation program in your State/Office in the following format:

WORK ITEMS

ANTICIPATED EFFORT-
HOURS

Preliminary Energy Audits (Item 1)

Building Analysis (Item 2)

Monitoring and Reporting

Other (specify)

Total Hours: _____

ENVIRONMENTAL ASSESSMENT AND IMPACT STATEMENTS

General

A. Environmental Assessments:

Environmental analyses, documented as EAs, will continue to be required in accordance with BLM Manual Section 1791 and associated guidance (e.g., 516 DM). Some inconsistency among offices in scoping EAs, reporting accomplishments, followup monitoring, and general management continues to exist. All States should review Instruction Memorandum No. 77-22 and make sure their EA program is consistent with this guidance.

B. Review of Other Agencies' Environmental Documents:

Review your FY 1979 accomplishment of reviews of other agencies' environmental documents in relation to previous years' experience to establish your FY 1980 workload. Assess trend (increasing, stable, decreasing) in number of reviews completed, number of times the State served as cooperating agency, level of review performed, and the number of work-months used to develop this portion of your AWP. Note 40 CFR 1503.2 regarding duty to comment.

C. Range, Timber, and Other Program Environmental Statements

Range and timber EISs will be prepared in accordance with the strategy set forth by the Court and the NRDC agreement. See the specific directives for all Bureau Programs requiring environmental impact statements and note CEQs new requirements concerning followup monitoring.

EQUAL EMPLOYMENT OPPORTUNITY

I. General

- Submit FY 1980 Affirmative Action Plan (AAP) and carry out 100 percent of all actions contained in AAP.
- Plan and conduct technical assistance visits to each subordinate office.
- Plan for one "all employees" meeting on the EEO Program.
- Institute programs to promote qualified minorities and women at all grade levels in accordance with AAP goals.
- Plan to send EEO Specialists, Federal Women's Program Managers, and Hispanic Employment Program Managers to annual Bureau and Departmental Equal Employment Opportunity Conferences and related workshops.
- Include EEO discussions and training at management conferences and District Manager/Division Chief meetings.
- Plan for the attendance of Division and Branch Chiefs at EEO Seminars to be held in each State Office, each OCS Office, the SC the BIFC, and Headquarters.
- Plan for at least four EEO Committee meetings.
- Plan for EEO Counselors to visit each District in which there is no EEO Counselor regularly present.
- Plan for attendance of EEO staff, committee members, managers, and supervisors at local, State, Regional, and National conferences of women's or ethnic minority groups (FEW, NOW, IMAGE, American GI Forum, LULAC, PUSH, NAACP, Urban League, OCA, JACL, etc.).

II. Specific - All Offices/States should initiate the following:

- Commitment of two positions to the employment of rehabilitated offenders.
- Conduct a training program for all supervisors and managers emphasizing OPM, Departmental and Bureau directives relative to their Equal Employment Opportunity responsibilities under the Civil Service Reform Act of 1978, to include the Federal Equal Opportunity Recruitment Programs.
- Institute an Annual EEO Award Program.

EVALUATIONS

I. General

- A. State Offices, SC, and OCS Offices should program the necessary work-months to facilitate the HQ Office evaluation schedule outlined in these directives.
- B. States should focus their own evaluation effort towards evaluations which concern program quality control.

II. Special Attention Items

- A. State Offices can plan on the traditional schedule of 3 days interviewing and records review in the State Office and 2 days in each District Office identified, for Headquarters Office conducted GMEs and multifunctional evaluations. On GMEs, questionnaire surveys will be requested from Bureau employees.
- B. For program evaluation studies conducted by the Headquarters Office, each State Office should plan for some contact in connection with these evaluations. For program evaluation studies conducted by the HQ Office involving visits to states and districts, total state involvement should not exceed 3 work-months per State Office for all personnel contacted by evaluation teams during FY 1980.

III. FY 1980 Evaluation Schedule

The schedule of Headquarters Office Evaluations is outlined as follows:

A. General Management and Multifunctional Evaluations

<u>State</u>	<u>Type</u>	<u>Date</u>
Arizona	Planning and Environmental	Jan. 14-25, 1980
California	GME	Oct. 15-26, 1979
Colorado	Resources	Sept. 15-26, 1980
Montana	GME	June 2-13, 1980
Nevada	GME	Mar. 17-28, 1980
New Mexico	Technical Services	Nov. 5-16, 1979
Oregon	Management Services	Feb. 18-29, 1980
Utah	Resources	Aug. 18-29, 1980
Wyoming	Management Services	May 12-23, 1980

B. Bureauwide Program Evaluations

Subject

Timing

Resources Inventory Program	(Carryover from FY 1979)
Range Improvement Program	(Carryover from FY 1979)
Work Assignment Record (WAR) System	November 1979 - January 1980
ESO L&M Program	September - November 1979
Cultural Resource Management	March - May 1980
Environmental Statement Program Effectiveness	Late Spring of FY 1980

C. Special Evaluations

BIFC (Boise Interagency Fire Control Center)	February - April 1980
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D. Follow-up Visits and Evaluation Techniques Training

1. Evaluation Techniques Training

Dates

Headquarters Office	February 6 & 7, 1980
Oregon State Office	October 29 & 30, 1980

2. Follow-up Visits

There will be a follow-up visit to each State Office in which an Evaluation was conducted during FY 1979. The visit will be made by an Evaluation Specialist and will be of a 2-day duration.

MID-YEAR REVIEW

The FY 1980 Mid-Year Review sessions for States and the Service Center will be held during the 2nd week of May in Denver, Colorado.

The following is a brief outline of how the mid-year review will be conducted.

<u>Dates</u> (Approximate)	<u>Action</u>
<u>2nd Week - April</u>	Printouts available to Field Offices.
<u>Last Week - April</u> (Saturday)	State/SC Mid-Year Analysis due in WO.
(Sunday-Wednesday)	HQ review of States submission and make <u>tentative</u> decisions.
(Thursday)	Phone tentative decisions to States/Service Center.
<u>2nd Week - May</u>	Meet with representatives from States and Service Center. Meetings will be scheduled on an individual basis with representatives from each State similar to the process used for the FY 1979 Mid-Year Review. State representatives are to return home after the scheduled session. No concurrent sessions are planned.
(Wednesday-Thursday)	HQ complete review and make final decisions.
(Friday)	Issue Mid-Year Feedback Memorandum.
<u>3rd and 4th Week - May</u>	All offices make AWP adjustments and send them to SC for processing in May business.

We anticipate the mid-year review analysis to be directed primarily at deviations from the approved AWP with special emphasis on IMS items and the necessary adjustments required to accomplish the AWP. Narratives will be focused on why deviations are occurring, what shifts are necessary and additional inputs required to insure the AWP is accomplished. As in the past, request for items outside the current approved AWP will be entertained.

ORGANIZATION AND MANPOWER

1. General

Specific instructions and information pertaining to Tables of Organization are contained in the Specific Directives of each State/Office. FY 1980 Table of Organization Change Notices will be mailed separately to those States/Offices having TO changes in FY 1980.

2. Recruitment for Permanent Full-Time (PFT) Positions

In order to maintain the PFT position lapse rate at an acceptable level, the following items should be adhered to as closely as possible by all managers and supervisors.

- A. Efforts necessary for filling vacant PFT positions should receive priority over efforts necessary for filling WAE, part-time (PPT), and temporary positions.
- B. You are to place top priority, as in the past, to converting WAE's and PPT's to PFT at every available opportunity.
- C. You may initiate recruitment action immediately upon learning that a position will be vacated. When there is a pending retirement, or resignation involved, a position may not be committed to an individual until the position is actually vacant. Positions may be committed when the incumbent is leaving for other reasons such as promotion to another job.

No positions may be dual-filled without prior approval of the Director (640).

- D. When you anticipate that there may be a shortage of candidates for a given vacancy, you should consider requesting a Civil Service certificate of eligibles concurrently with the issuance of a vacancy announcement.
- E. Servicing personnel representatives should provide special liaison and assistance to selecting officials and managers to accelerate the selection process by:
 - giving advance notice that candidate referral rosters are about to be issued so selecting officials can plan their schedules to allow expeditious handling of the roster.
 - providing assistance with the interview process in cases where candidates are unavailable for personnel contact.
- F. Supervisors must make every effort to provide promotion panel members whenever requested.

3. Other-Than-Permanent Full-Time (OPFT) Positions

Bureauwide use of OPFT positions has increased at a very rapid rate over the past 3 fiscal years. This has been primarily due to the lack of PFT positions associated with funding increases received during that period. As with PFT positions, we are constrained by an EOY ceiling; this ceiling falls far short of our OPFT needs at the end of the fiscal year.

To manage our OPFT ceiling the following restrictions will apply:

- A. Each State/Office will be responsible for meeting the assigned EOY ceiling; thus, you have total flexibility to manage your temporary work force; however, you must meet your assigned EOY ceiling.

The only constraint in the total number of WAE/PPT positions you may have is your funding capability and EOY ceiling. In appointing WAE/PPT, do not base funding availabilities on one-time cost targets currently available to you.

4. Cooperative Education Program

In staffing for long-term needs, extensive use of the Cooperative Education Program is encouraged. Among other desirable features of this program is the authority to noncompetitively convert, within existing TO's, Co-op Education students to career conditional appointments upon graduation. Particular emphasis should be placed on using this program for shortage category positions.

5. Hiring for Short-Term Projects

Because of the large number of short-term projects (less than 2 years) such as EIS's which the BLM is involved in, alternative staffing methods should be used to the greatest extent possible to minimize future staffing disruptions when the projects are completed. Methods which you should consider include: term appointments when authorized, IPA assignments, employment of college faculty members, temporary appointments, and in some cases details or temporary promotions.

6. Position Management

Grade levels will continue to be monitored to insure that managers and supervisors are practicing sound management principles, effective position management, and cost control. Actions to be considered appropriate in the management process are:

- A. Structuring or restructuring positions to provide for hiring at entrance levels; to provide as low a ratio as possible for supervisory, managerial, and staff support positions to non-supervisory operating positions; to achieve a reasonable balance between professional and nonprofessional positions; to achieve a reasonable proportion of trainees and lower-level employees to estimated replacement needs for journeyman and higher-level employees; to provide a clear delineation of work assignments and job-to-job relationships which avoid excessive supervision and review, excessive staff advice and assistance, and conflicts and ambiguities in work assignments; to provide a clear understanding and definition of the kinds and levels of skills and knowledges required for competent and safe performance of position duties; and to provide sound use of grade levels resulting in well-balanced position structure with grades of positions fully supported by essential work to be accomplished and employees fully utilized at the level of their positions.
- B. Vacant positions must be analyzed to determine whether they can be redesigned or reallocated for more effective manpower utilization. Such an analysis is necessary each time a position is vacated. If it is decided to restructure a position, consideration should be given to announcing it as an "Upward Mobility" opportunity.
- C. A vital element in position management and cost control is the establishment and maintenance of an organization structure designed to provide effective accomplishment of program objectives. Each manager and supervisor must constantly be on the alert to identify possible organizational modifications which will enable the Bureau to provide the maximum output with the minimum number of employees. Any organization proposals shall be submitted to the Director (840) in accordance with BLM Manual Section 1202.

PHOENIX TRAINING CENTER INSTRUCTOR ASSIGNMENTS

(LANDS, MINERALS, AND RENEWABLE RESOURCES TRAINING)

State	Individual	Purpose	Location	Est. Time Required	Travel & Per Diem Pd.
Alaska	S. Wolf	Instr., LM&R Training	Phoenix	4 weeks	PTC
	L. Allen	"	"	1 week	"
	S. Hicks	"	"	1 week	"
Arizona	R. Buffington	Instr., LM&R Training	Phoenix	2 weeks	PTC
	M. Brule	"	"	6 weeks	"
	G. Collins	"	"	6 weeks	"
	J. Morehouse	"	"	1 week	"
	L. Kincaid	"	"	1 week	"
	M. Kirby	"	"	1 week	"
	H. Cass	"	"	2 weeks	"
	B. Parker	"	"	1 week	"
	L. Vanderzyl	"	"	1 week	"
	M. Schnitker	"	"	1 week	"
	D. Durfee	"	"	1 week	"
	L. Kipp	"	"	1 week	"
	J. Crisp	"	"	4 weeks	"
	G. Ramey	"	"	2 weeks	"
California	J. Russell	Instr., LM&R Training	Phoenix	2 weeks	PTC
	G. Hillier	"	"	2 weeks	"
	S. McKee	"	"	1 week	"
	R. Barber	"	"	3 weeks	"
Colorado	C. Finch	Instr., LM&R Training	Phoenix	4 weeks	PTC
	R. Roberts	"	"	4 weeks	"
	S. Arbelbide	"	"	4 weeks	"
	H. Hankins	"	"	1 week	"
	R. McBroom	"	"	3 weeks	"
	J. Albright	"	"	2 weeks	"
	M. Kinch	"	"	2 weeks	"
	R. Dinsmore	"	"	2 weeks	"
Idaho	H. Brown	Instr., LM&R Training	Phoenix	2 weeks	PTC
	V. Strobel	"	"	3 weeks	"
	L. Wilson	"	"	1 week	"
	B. Randolph	"	"	1 week	"
	N. Cozakos	"	"	3 weeks	"

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Details and Instructor Assignments contd.

State	Individual	Purpose	Location	Est. Time Required	Travel & Per Diem Pd.
Montana	R. Bennett	Instr., LM&R Training	Phoenix	2 weeks	PTC
	K. Sire	"	"	9 weeks	"
	C. Embretson	"	"	5 weeks	"
	R. Webb	"	"	3 weeks	"
	B. Teegarden	"	"	1 week	"
	D. Whitmer	"	"	3 weeks	"
	F. Batson	"	"	2 weeks	"
	D. Wirth	"	"	3 weeks	"
Nevada	D. Crandell	Instr., LM&R Training	Phoenix	1 week	PTC
	F. Boyd	"	"	1 week	"
	R. Bennett	"	"	1 week	"
	I. Chappell	"	"	1 week	"
	V. Peugh	"	"	1 week	"
	T. Owen	"	"	1 week	"
	J. Bedrosion	"	"	2 weeks	"
	G. Nodine	"	"	1 week	"
New Mexico	V. Manning	Instr., LM&R Training	Phoenix	3 weeks	PTC
	D. Rathbun	"	"	3 weeks	"
	G. Lasker	"	"	2 weeks	"
Oregon	G. Rundell	Instr., LM&R Training	Phoenix	3 weeks	PTC
	P. Sanger	"	"	1 weeks	"
	R. Plume	"	"	2 weeks	"
	H. Berends	"	"	1 week	"
	A. Majorowicz	"	"	3 weeks	"
	D. Sinclair	"	"	2 weeks	"
Utah	W. Richards	Instr., LM&R Training	Phoenix	2 weeks	PTC
	C. Horsburgh	"	"	3 weeks	"
	L. Pollick	"	"	3 weeks	"
	P. Buff	"	"	1 week	"
	A. Logosz	"	"	3 weeks	"

Details and Instructor Assignments contd.

State	Individual	Purpose	Location	Est. Time Required	Travel & Per Diem Pd.
Wyoming	B. Hopkins	Instr., LM&R Training	Phoenix	2 weeks	PTC
	M. Bohl	"	"	3 weeks	"
	J. Federer	"	"	2 weeks	"
	R. Mertens	"	"	2 weeks	"
	A. Tait	"	"	1 week	"
	C. Hanson	"	"	3 weeks	"
	D. Traylor	"	"	1 week	"
	D. Wadleigh	"	"	1 week	"
<hr/>					
ESO	D. Meridith	Instr., LM&R Training	Phoenix	2 weeks	PTC
	P. Rogers	"	"	2 weeks	"
<hr/>					
DSC	C. Brownell	Instr., LM&R Training	Phoenix	2 weeks	PTC
	R. Burkholder	"	"	1 week	"
	W. Crisco	"	"	3 weeks	"
	A. Dye	"	"	1 week	"
	K. Esplin	"	"	1 week	"
	B. Johnson	"	"	2 weeks	"
	T. Holland	"	"	1 week	"
	R. Johnson	"	"	1 week	"
	M. Rector	"	"	1 week	"
	R. Thompson	"	"	1 week	"
	E. Montgomery	"	"	1 week	"
	A. Strobel	"	"	3 weeks	"
	J. Baker	"	"	4 weeks	"
	E. Frandsen	"	"	1 week	"
	R. Clark	"	"	2 weeks	"
	D. Rapp	"	"	2 weeks	"
<hr/>					
WO	L. Bellesi	Instr., LM&R Training	Phoenix	3 weeks	PTC
	R. Chandler	"	"	1 week	"
	R. Conrad	"	"	4 weeks	"
	K. Corrigan	"	"	2 weeks	"
	B. McClure	"	"	2 weeks	"
	L. Ouellette	"	"	1 week	"
	B. Mollohan	"	"	1 week	"
	M. Berg	"	"	2 weeks	"
	D. Little	"	"	1 week	"

Details and Instructor Assignments contd.

State	Individual	Purpose	Location	Est. Time Required	Travel & Per Diem Pd.
WO contd.	C. Oynes	Instr., LM&R Training	Phoenix	3 weeks	PTC
	F. Shields	"	"	5 weeks	"
	B. Anderson	"	"	2 weeks	"
	C. Hall	"	"	1 week	"
	S. Hughes	"	"	1 week	"
	D. Zimmerman	"	"	3 weeks	"
	M. Hengel	"	"	3 weeks	"
	B. Horton	"	"	2 weeks	"
	G. Schmidt	"	"	2 weeks	"

PROCUREMENT PLANNING

I. General

Because of the importance of timely contract support to the fulfillment of AWP commitments, it is essential that all offices place special emphasis on procurement planning preparation.

This includes:

- Identifying and committing the manpower input necessary to support the procurement, such as statement of work preparation, assistance in negotiation, and contract administration.
- Identifying individuals who should receive contract training to prepare them for contract preparation and administration.
- Considering the necessary lead time for procurements.
- Developing priorities between projects, where conflicts or limited capability exists.

Procurement items using document types AC (Aircraft Offers for Hire) and AU (OAS Contracts) as defined in BLM Manual 1321, are not to be included in the procurement plan. Costs associated with these document types are included in the WM costs for each subactivity.

I. Specific

Procurement Procedures for FY 1980 AWP Preparation

A. Procurement Offices (SC and HQ) will:

1. Review submissions to determine their capability to provide the necessary support to meet State/Office needs.
2. Negotiate necessary timing changes with the involved field office and note them in the AWP feedback.
3. Identify to the Director (640) any possible lack of capability to meet the total procurement workload.

B. Additional Instructions

1. Include the following types of procurements under code "A06 Land Treatment" on Form 1680-5.

Maintenance: Janitorial, recreation site maintenance

Equipment Rental: To support road and reservoir maintenance

Land Treatment: Tree planting, thinning, site preparation, aerial fertilization and seeding, mulching, plowing and seeding

Special Services: Cone collection, transplanting, falling and bucking, timber stand improvement, tree seedlings.

Other Non-Professional Service-Type Contracts: Wild horse roundup, sleeping bag repair, hose repair, courier services, security services, room and board, hauling.

2. If individual procurements cannot be identified in a particular subactivity area at this time, categorize and provide as much information as possible (e.g., appropriate number of actions, estimated dollar range, type of services). When additional information is available, separate the individual procurement items and revise the procurement plan accordingly.
3. Major additions or changes by field offices require advance coordination with the procurement and budget offices.
4. Contracts which require award early in the FY must be initiated prior to approval of AWP, to provide needed lead times.
5. Refer to Appendix 2 of BLM Manual Section 1513 for average procurement lead times for negotiated procurements. For negotiated contracts not exceeding \$50,000, use lower end of lead time range; use top of range for contracts over \$100,000. Individual procurement schedules will be developed by the procurement office for each negotiated contract when the procurement request is received. Refer to BLM Manual 1512, Appendix No. 1, pages 1 through 4 for average procurement lead times for formally advertised contracts.
6. Consider whether review or approval at higher level is required, e.g.,
 - Management consulting services require Departmental approval (365 DM).
 - ADP services require review by D-200 and approval by Department (306 DM).
 - Contracts for services over \$200,000 require Departmental approval (IPR 14-55.2).
 - All procurements exceeding \$200,000 must have prior approval of the Assistant Secretary, Land and Water Resources.

7. Items to consider in calculating the types and amount of technical support needed for negotiated contracts for studies or research: (Column 13, Form 1680-5).
 - a. Prepare procurement request package (2-40 work/days)
 - 1) Statement of work Estimate work/day required by considering:
 - 2) Evaluation Criteria - how many disciplines (people involved)
 - 3) Technical Proposal Instruction - how complicated
 - is there a sample which can be adapted or is new effort required?
 - is help needed from outside the office to develop it? (e.g., special skills, other agency or public input)
 - b. Assist in preparing the RFP - 3 days
 - c. Assist at preproposal conference; answer questions from contractors on RFP - 3 days
 - d. Evaluation of proposals - 7 days per subject specialist required to participate in Technical Proposal Evaluation Committee
 - e. Support contracting officer (CO) in negotiations - 5 days (one person)
 - f. Assist CO in writing contract - 1 day
 - g. Assist CO in debriefing unsuccessful offerors - 2 days
 - h. Contract administration
 - 1) Post award conference with contractors, subs, COAR, PI's - 2 days
 - 2) Routine administration (COAR and PI) - 4 days/month per discipline
 - 3) Review of final report (COAR) - 10-15 days
8. Items to consider in calculating types and amount of technical support needed for construction and land treatment contracts:
 - a. Statement of Work Specifications - 1-100 days
 - b. Site visit - 1 day

- c. Pre-work conference - 1 day
 - d. Contract administration - 1 day for each day of anticipated contractor field performance except in non-complex projects wherein a superficial visual examination will show contract compliance.
9. Using experience gained in FY 1979, miscellaneous purchases should be planned and accommodated within your existing cost targets. It was evident at the FY 1979 Mid-Year Review that most States/Offices did not adequately plan their miscellaneous procurements. Large overruns were evident in all subactivities. As required on Form 1680-5, miscellaneous procurements are to be listed first on the procurement form in consecutive order by subactivity for all planned procurements under \$2,000 each.
10. The procurement plan and equipment budget cross reference numbers must be used on the document face sheet as per instructions contained in Instruction Memorandum No. 78-530, Change 1.

C. Consolidated Procurements

SC has the responsibility for analyzing AWP equipment budgets and for determining items which can be consolidated for single procurement actions. SC will, upon completion of its analysis, advise all offices which items have been selected for consolidated procurements and their ordering schedules.

D. Procurements with Minority Business, Labor Surplus Area and Women-Owned Firms

1. The President, Secretary, and the Director have stated that contracting with minority businesses, with firms in labor surplus areas, and with women-owned businesses must be significantly increased. As part of the Bureau's response to this directive, Instruction Memorandum No. 79-137 was issued which outlined an affirmative action plan for FY 1979 to locate and contract with minority firms. We have achieved progress in procurements over \$10,000 (mostly construction) awarded by the Denver Service Center. We have not increased awards in other areas of procurements.
2. In FY 1980, emphasis will be placed upon:
- increasing awards made by States, Districts, OCS offices and BIFC under \$10,000. States, OCS offices and BIFC will be required to develop specific plans and dollar goals.

- increasing awards in the OCS Environmental Studies program. Again, specific plans and goals will be required, along with intensive efforts to develop sources and design procurements to the extent practical to permit minority and women business participation at the prime and subcontract levels.

2. Specific directives will be issued soon by the Headquarters Office. States, BIFC, and the OCS Offices will be required to devote time to intensive identification and screening of sources, developing and sharing sources lists, making outreach efforts, designing and planning contract opportunities to maximize opportunities for minority and other sources.

E. Printing (including typesetting, composition, presswork, binding, etc.):

1. Field offices will identify by line item, activity and work job code in the procurement plan each printing job expected to exceed \$2,000. If known, indicate expected source next to the printing project, i.e., Powder River DES - GPO, GSA or Commercial.
2. Printing jobs less than \$2,000 should be combined and listed as "Miscellaneous Printing under \$2,000."

F. Word Processing Equipment:

1. Word processing equipment rentals and/or contract services must be identified on the procurement plan. Where funding crosses activities, it should be so noted. You are reminded that new acquisitions require approval from the Director (854) in accordance with Instruction Memorandum No. 78-78.

PROPERTY MANAGEMENT

I. Transportation Management Study:

A transportation management study was conducted as scheduled in the FY 1979 AWP Directives. The study team report along with the Director-approved recommendations should be distributed early in FY 1980. Each State and Office should plan to allot FY 1980 time toward developing a State or Office transportation management plan which will consider all modes of transportation needs to support programs and at the same time allow proper consideration of cost and energy conservation. Multi-disciplinary management personnel input will be required and some travel may be required to attend specific team meetings. You should tentatively plan on approximately three work-months of effort for each State.

II. Motor Vehicle Energy Conservation:

We will reduce our automotive fuel consumption as much as possible by taking the following specific actions:

- A. Continue our efforts to acquire compact pickups in lieu of full-size pickups and carryalls wherever possible.
- B. Reduce GSA sedan and station wagon fleet use by 25%.
- C. Explore opportunities for further stationing 4 x 4 vehicles at remote sites and flying or busing field crews to the remote locations either daily or on a weekly basis. This will require a modification of our existing policy to maximize use of all vehicles, i.e., the 4 x 4 vehicles will be used primarily in the back country and appear as underutilized in our reporting system.
- D. Initiate a more liberal use of overtime to cut down on field trips, i.e., staying in the field longer on each day.
- E. Within existing travel ceilings, initiate a more liberal per diem policy, i.e., stay in the field locations rather than commuting.

III. Acquisition of Motor Vehicles and Equipment:

A. Working Capital Fund (WCF) Replacements

The Western Oregon Road Maintenance Equipment and Bureau-owned general purpose vehicles were placed in the WCF on June 1, 1978. Bureau owned fire motor vehicles were placed in the WCF operation on May 1, 1979. All vehicles and equipment in the foregoing categories on order will be placed in the WCF operation upon receipt. Replacement of the foregoing vehicles and equipment will be in accordance with the following procedure:

1. Replacement of WCF Vehicles and Equipment

Replacement of WCF vehicles and equipment should not be included in equipment budgets. Replacements will be funded by the WCF. Subject to the availability of funds (from the WCF) determined by the SCD (D-510), vehicles and equipment in the WCF must be replaced in accordance with established replacement standards. Before replacements are ordered, the SCD (D-555) must obtain verification from State and other appropriate offices that (1) there is a requirement for the vehicles, and (2) that vehicles ordered represent the minimum capacity required to do the job. Earlier replacement due to excessive maintenance costs or accident damage must be considered on a case by case basis.

2. Each State and Office should constantly review WCF fleets to identify those units which are approaching replacement mileage quickly and notify the SCD (D-555 and D-510). This will facilitate timely ordering and receipt of the new replacement vehicle.

B. Law Enforcement and Ranger Vehicles

If present vehicles used in law enforcement or ranger programs are other than Bureau-owned in the WCF operation (e.g., commercially leased or from GSA) you are to include replacements for the commercially leased or GSA vehicles in your Equipment Budget, within assigned cost targets. You should also include additional requirements, if any. The goal is to have all these type vehicles in the WCF and fund replacements, as needed, thru the WCF.

C. Miscellaneous Vehicles and Equipment not Included in the WCF Operation

Replacements and additional units must be included in your equipment budget within cost targets.

D. GSA Motor Pool Additional and Replacement Vehicles

For many years GSA motor pools have been unable to provide sufficient quantities of additional vehicles to the Bureau. In many cases replacements are overdue to the extent that safety and reliability have become problems in some locations. This unreliability of GSA support has resulted in the Bureau having to resort to extensive emergency leasing of vehicles at high cost. In view of the foregoing, you should carefully review requirements lodged with GSA motor pools for both replacements and additional units. Generally, there is no indication that GSA will be able to improve its supply of vehicles. Therefore, your needs for additional and replacement vehicles (which you would obtain from GSA if available) should be included in your

equipment budget to the maximum extent possible within assigned cost targets. You should also include as part of your narrative submission, your requirements over cost target. All of the above should be identified to show replacement (identify by GSA License No.) or additional GSA motor pool vehicles.

- E. If you have motor vehicle requirements that cannot be satisfied from within the Bureau fleet or from GSA motor pools, identify in your submission as follows:

<u>Class</u>	<u>Qty.</u>	<u>Month Required</u>	<u>Funding Activity</u>	<u>Total Estimated Cost</u>
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Submit separate list for those included on your equipment budget (within cost target) and those required over cost target.

IV. Facsimile Machine Requirements:

Acquisition of a Bureauwide facsimile system was initiated during FY 1979 by HQ. We anticipate that all offices will have Graphic Sciences equipment in operation as of October 1, 1979, with the exception of the Pacific Outer Continental Shelf Office which will acquire the same equipment when a move date is established. Purchase orders will be issued, and all facsimile machine rental and installation fees will be paid by HQ through FY 1980. Individual States are responsible for ordering and paying for additional supplies as needed.

PUBLIC AFFAIRS

I. General

Highest priority should be given to implementing national public affairs plans on wilderness, grazing, ORV's, wild horses and burros and coal programs. Copies of public affairs plan prepared for issues at the State level should be sent to Director (130).

- Field offices are to immediately provide any news clippings concerning visits to the field by the Director. This should include field trips, meetings, local interviews, speeches, etc.
- State PAO's should encourage District Offices to plan and submit at least one article in support of Bureau programs for Our Public Lands. Articles or article ideas should be sent to: Editor, Our Public Lands (130).

RESEARCH AND DEVELOPMENT

Development and recommendation of research projects has until this year been coordinated by the Research Coordinator, Denver Service Center. However, during FY 1980 this responsibility will shift to the newly created Headquarters Office Resource Sciences Staff who will report directly to the Deputy Director, Policy, Program and Budget. Responsibilities and functions of this staff of 3 FTP are described in BLM Manual Section 1211.51, and include administering "a system for coordinating and reviewing research proposals and recommending their funding or non-funding."

Field office resource personnel will continue to be directly involved in identification of research needs, project oversight, and technology transfer activities.

Contract funds for the projects listed below have been held in the Headquarters Office. All contracts will be processed by SC Procurement (D-550) Office and States should program support of these projects in affected areas.

<u>State/Project</u>	<u>Cooperative Organization</u>	<u>Sub- Activity</u>	<u>Funds Held in HQ</u>
<u>ALASKA</u>			
Fire Effects in North	USFS and Univ. of Rhode Island	4360	1,000
<u>CALIFORNIA</u>			
Landscape Planning for Visual Resources	PSWF & RRS USFS	4330	30,000
<u>COLORADO</u>			
Allotment Scale Simulation of Sagebrush-Grassland	Colorado State Univ.	4320	55,000
Measuring Dispersed Use and Visitor Preference	Rocky Mtn. For. and Range Res. USFS	4330	30,000
Infiltration, Runoff and Sediment Production from Public Lands	U.S. Geological Survey	4340	35,000
Big Horn Sheep, Trickle Mountain	Colorado State Univ.	4350	4,000

<u>State/Project</u>	<u>Cooperative Organization</u>	<u>Sub- Activity</u>	<u>Funds Held in HQ</u>
<u>IDAHO</u>			
Reynolds Creek Hydrology Study	Science and Education Administration	4340	100,000
Birds of Prey	TBD	4350	90,000
<u>MONTANA</u>			
Bentonite Reclamation	TBD	4130	63,000
Reproduction Biology and Chemical Control of Wild Horses	Eastern Montana College	4320	50,000
Soil, Vegetation, and Water in Montana	Science and Education Administration	4340	87,000
Chamberlain Creek Elk Logging	University of Montana	4350	42,000
Waterfowl Production in Relation to Age of Stockponds	Montana State Univ.	4350	3,000
Value of Stockpond Reservoirs to Waterfowl Production	Montana State Univ.	4350	2,000
<u>NEVADA</u>			
Environmental Impact of Livestock Systems - Saval	Science and Education Administration	4320	187,000
<u>OREGON</u>			
Chemical Restraint of Wild Horses & Burros	Washington State Univ.	4320	50,000
Development of Rust Resistant Pines	PNW F&R Exp. Station USFS	6310	32,000
Hybridization of Genus Pseudotsuga	Oregon State University	6310	4,800

<u>State/Project</u>	<u>Cooperative Organization</u>	<u>Sub- Activity</u>	<u>Funds Held in HQ</u>
<u>OREGON (Cont.)</u>			
Forest Fertilization	University of Wash.	6310	26,000
Forest Thinning - Fertilization	Oregon State University	6310	3,000
Reforestation in SW Oregon	PNW F&R Exp. Station, USFS	6310	86,000
Evaluation of Survival Potential of Douglas Fir Under Drought Stress	Oregon State University	6310	2,000
Development of Guidelines for Improved Nursery Stock	PNW F&R Exp. Station, USFS	6310	36,200
Pollen Storage Study	Oregon State Univ.	6310	9,000
Forestry Intensified Research	Oregon State Univ. & PNW F&R Exp. Station, USFS	6310	100,000
<u>WYOMING</u>			
Plant Productivity, Phenology and Environ- ment of Semi-Arid Rangelands	University of Wyoming	4320	36,000
Stratton Sagebrush Hydrology	USFS	4420	60,000
<u>WASHINGTON OFFICE</u>			
Equipment Development for Rangeland	USFS	4320	15,000
River Users Research	USFS, NC	4330	<u>15,000</u>
		TOTAL	1,254,000

SAFETY

General

- A. Program necessary work-months and funds to meet annual inspection requirements under OSHA and other required evaluations.
- B. Assure that all facilities, e.g., houses, trailers, lookouts, or barracks used regularly, seasonally, or rarely for sleeping accommodations for employees and/or their families have a smoke alarm/detector installed and in working condition.
- C. Inspect all facilities, including mobile homes, to assure compliance with the Life Safety Code (NFPA #101) and other National Fire Codes. Assure adequate means of egress, properly marked exits, travel distances to exits, and the strategic posting of evacuation diagrams. Conduct at least one evacuation drill.
- D. Assure that the placement types and number of portable fire extinguishers comply with the Life Safety Code (NFPA #101). Train employees in the proper use of fire extinguishers.
- E. Initiate a program to identify equipment hazards and take action to upgrade equipment by eliminating or guarding against the hazard. Include all action taken or planned as a special item in your "Annual Inspection Report" to the Headquarters Safety Office.
- F. Initiate a program to train operators of heavy equipment and other specialized equipment to assure safe operation practices.
- G. Assure that all new permanent and temporary employees receive safety orientation and training in basic safety requirements and job related skills.
- H. Assure that all employees who are required to work in the field have completed a basic first aid course within the last 3 years.
- I. Increase your safety promotion efforts, including public visitor safety. Select material that best meets the needs of your specific area of responsibility.
- J. Increase accident analysis efforts to determine trends and assure appropriate accident prevention programming.
- K. Program sufficient work-months to assure that "Accident/Incident Report (DI-134's)" are investigated, properly coded, analyzed, submitted timely, and necessary follow-up action taken.

- L. Maintain or increase safety efforts in the following areas: (1) motor vehicle inspections and maintenance; (2) motor vehicle operator training and certification; (3) use and maintenance of required personal protective equipment; and (4) adequate response to emergency situations in the field and office.

II. YACC and YCC

- A. Assure that State Safety Managers conduct two formal inspection/evaluations of each YACC and YCC camp and facility --- a pre-camp inspection/evaluation within 6 weeks prior to camp opening, and another during the operation of the camp. In addition, State Safety Managers will conduct at least one informal inspection/evaluation for each YACC camp and/or activity.
- B. Program sufficient work-months for the District Safety Coordinators to make periodic inspection/evaluations of each YACC and YCC camp, facility, and/or activity.
- C. Assure that all YACC and YCC participants are provided orientation and specialized job-related safety training.
- D. Assure that all field YACC and YCC participants have completed a basic first aid course within the last 3 years.

III. Special Attention Items

- A. Idaho and New Mexico and Oregon are to make arrangements to hold an Executive Safety Seminar. (Instructor's fee, travel, and living expenses will be paid by the HQ.) Coordinate all arrangements with the HQ Safety Office.
- B. State Safety Managers are to hold a safety workshop for District safety coordinators and supervisors.
- C. Consider attendance of State, DSC, and BIFC Safety Managers and OCS Safety Program Coordinators at the Federal Safety Council Meeting (held in conjunction with the National Safety Congress in Chicago, Illinois, October 15-19, 1979).
- D. All persons with safety responsibility (including supervisors) should refer to the Internal Safety Training Courses listed in the FY 1980 BLM Training Catalog and determine the training needed to satisfactorily perform their safety duties and functions.
- E. Where applicable, Safety Managers/Program Coordinators are to work with responsible management officials to assure that safety is integrated into every phase of the management of the wild horse program. Safety Managers should review, develop, and implement specific safety operational requirements for all activities involved with the wild horse program.

F. Safety Managers, particularly those newly appointed, should consult with responsible supervisors to determine if the HQ detail for on-the-job training would improve performance of safety functions and duties. Program accordingly, and coordinate through the HQ Safety Office.

SPACE AND ALTERATIONS
(Federal Buildings Fund)

I. General

Public Law 92-313, The Public Buildings Amendments Act of 1972, requires that agencies be charged for all space and related services provided by GSA at approximate commercial equivalent rates. All such costs will be paid by the SC from the Federal Buildings Fund (FBF) based on billings by GSA. The following are not chargeable to the FBF, therefore must be accommodated within your available cost targets for the appropriate activity:

- A. Maintenance, repair, and alterations to Bureau-owned buildings, and facilities.
- B. Office moves.
- C. Telephone services, changes, or new installations, except FTS charges paid from the HQ.
- D. Unplanned temporary or short-term space for special projects leased by the Bureau (i.e., EIS, special Bureau leases for land, etc.)

II. Specific

A. Emergency Bureau Leasing:

In view of GSA's inability to lease required space for projected program needs, the Bureau has had to enter into several leases to provide space in emergency situations. These leases are appropriately being charged to the FBF.

B. Space Requests:

The additional space needs identified in response to Instruction Memorandum No. 79-319 dated 4/4/79, were costed out by the SC for each State and cost targets have been adjusted. Space requests so identified should be submitted routinely to the Service Center. If the request is not within the needs previously identified, SD's must submit explanation of requirement with request. The SC will evaluate to determine if space request can be processed without additional FBF amounts in FY 1980. If space request requires additional funds, SC will notify the Director (640) and not process space request until advised by Director (640) that additional funds can be made available.

C. Alteration Requests:

Reimbursable Work Authorizations (GSA Form 2957) under \$2,000 can be forwarded directly to GSA by SO's with a copy to SCD (D-556). Do not submit Document Face Sheets associated with Reimbursable Work Authorizations. The SC will prepare all Document Face Sheets. Those requests over \$2,000 must be forwarded to GSA through the SC. All reimbursables will be funded by the FBF subject to availability of funds. If total funding in the FBF is sufficient to handle projected overruns in reimbursable work authority, the SCD may continue to honor requests. If funding is inadequate to handle projected reimbursable work, advise Director (640) before processing request to GSA.

"SPECIAL INTEREST PROJECT CODES"

General

Special interest project codes are used primarily for program management and reporting purposes. These special codes must be used on all financial documents including time and attendance reports to reflect the cost of all work on special projects.

When there is a conflict over which project codes to use, some special project codes have priority over others. Those special project codes assigned for cost recovery purposes (subactivity 5100) will always have priority over all codes. Special project codes established because of an Act of Congress have priority over all others and are identified in the special project codes below with an asterisk.

Cost Recovery

AD00	Adopt-a-Horse Program - use only to reflect health fees and transportation costs to the distribution centers.
AL01	Alaska Gasline Project (General Management Overview)
AL02	Arctic Gas (HQ 820 only)
AL03	Alaska Gasline Project (Northwest Pipeline Company)
AL05	Alaska Gasline Project (Northern Border Pipeline Company)
AL06	Alaska Gasline Project (Pacific Gas Transmission Company)
AL07	Alaska Gasline Project (Pacific Gas & Electric Company)
*CT00	Coal Trespass - Cadastral
FL07	Alaska Pipeline Inspection
FL08	Alaska Pipeline Road and Airport Inspection and Administration

Special Interest

ACEC	Areas of Critical Environmental Concern
*AK00	King Range
BC00	Federal/State Beaufort Sea Oil and Gas Lease Sale
CE00	Coal Programmatic Environmental Statement
CP00	Consultation Process - Fish and Wildlife Service (FWS) and National Marine Fisheries (NWF) - This code should be used for initial communications, and any subsequent data collection or analyses identified as a result of consultation requirements under Section 7 regulations of ESA.
*DE00	California Desert
*DE01	California Desert Law Enforcement
DR00	Drill Maintenance - Vale District Only
EP00	Intergovernmental Planning Program

Land and Water Conservation Fund (FLPMA-Section 205 and 318):

*LW01	Case Mountain - California (9400 only)
*LW02	Powderhorn - Colorado (9400 only)
*LW03	Ruby Mountain/Browne Canyon - Colorado (9400 only)

*LW04	Aquirre Springs - New Mexico (9400 only)
*LW05	Chama River - New Mexico (9400 only)
*LW06	Cedar Mountain - Colorado
*LW07	Sleeping Giant - Montana
*LW08	Indian Creek - Nevada
*LW09	Campbell - Utah
EM00	EMRIA (4110 only)
LR00	Labor Union/Management Relations. Union stewards and all BLM employees should code time spent on labor relations.
MH00	BIFC Mess Hall
*MR00	Upper Missouri River (*When using 9400 activity)
NE00	Remote Sensing
NP00	Pet 4 - Surface Management
NP01	Pet 4 - Planning
NR01,2,3 etc.	Range ES
*PC00	Pacific Crest Trail (9400 only)
PR00	Withdrawal Review - W/D Review on all Federal lands and BLM and Forest Service lands closed to the Mining Law of 1872 or the Mineral Leasing Act of 1920 as amended. Use with subactivity 4210 only.
PT00	Withdrawal Review on BLM lands not closed to the Mining Law of 1972 or the Mineral Leasing Act as amended. Use with subactivity 4210 only.
PW00	Withdrawal Processing (actions pending prior to October 21, 1976)
PX00	Non-Federal Land Policy and Management Act (FLPMA) Withdrawal Review - This project code is to be used for review of non-FLPMA withdrawals within the 11 western States and for all withdrawal review work outside the 11 western States. This code may be used with subactivity 4210, Land and Realty Management only
*RR00	Rogue River (9400 only)
SC00	Seed Cone Collection (O&C only)
SK00	Sikes Act Implementation
S000	BIFC Training Support
SS00	Colorado Salinity Study
WR00	Water Resources Council - Alaska only
YA00	Young Adult Conservation Corps
Y000	Youth Conservation Corps

The construction project numbers (Activity 2100 and 6100) and contributed funds (activity 7000) are not to be construed as special project numbers and accordingly should always be used even though the project may fall within a priority geographical area (DE00, AK00, etc.).

TRAINING

I. General

For approved Bureauwide training courses for FY 1980 your AWP submission must include the name, grade, and position held for each nominee for each Bureauwide course. Each course must be on a separate page so they can be combined and sent to each program leader by the Branch of Employee Development and Performance Improvement (833). Other than the Beginning Lands and Minerals Program, and Administrative Law Training, vacant positions will not be approved for nomination. Training program leaders and/or Headquarters Office Division Chiefs, will verify that individuals proposed for attendance meet the target group of the course as approved by the Training Committee.

Training is to be considered as a tool to enhance the skills and knowledge of employees and supervisors to improve performance of their present job or a planned future job. Before choosing training, consideration must be given to all hindrances to performance and how they may be overcome. These include the job related factors of employees motivation and attitude, environmental and organizational constraints, and lack of skill and/or knowledge to perform a job. Each State Training Officer is to be of assistance in detecting training needs and/or analyzing performance problems related to the job. The use of Performance Improvement and Position Review Form (PIPR) is an integral tool to be used for needs determination.

If oversubscription occurs in a course, a maximum number of attendees will be assigned to each State or Office and the State Director or Office Manager will determine who may attend.

You are reminded that all training, Bureauwide and internal, must be job related, aimed at solving Bureau problems and integrated with other Bureau problems, especially supervisory training and organizational development efforts with outside consultants.

Approval of the Annual Work Plan will include approval of attendance (with restricted attendance where appropriate) of those employees submitted for the respective Bureauwide courses.

Contracts to universities and other groups will be negotiated and issued based on the approved attendance shown in the AWP's. Offices will be required to pay their share of the costs of these contracts even if the approved trainee or alternate does not attend.

You are reminded that all new supervisors are required to attend BLM Supervisory Training (Course 1441-5) within their first year of appointment and the Seminar for BLM Supervisors and Managers (Course 1441-6) within their first two years as a supervisor.

For clarification of information on any of the Bureauwide courses, please contact the Training Program Leader. Training Program Leaders are referred to IM 78-51 which outlines their role as well as procedures for submission of future course proposals.

I. Special Attention Items

A. Individual Development Center Pilot Project

The preliminary evaluation of the Pilot Learning Centers (Individual Development Center) is positive. Three more Pilot Learning Centers are sought for establishment. States interested in establishing a Pilot Learning Center are advised to contact Director (833) of interest and current needs. Funds for AV/TV equipment and for the pilot project instructional materials will be budgeted in 833. Offices involved should fund and plan for staffing centers, space requirements, and travel for the coordinator to Washington, D.C. for the one-week planning session. States will be notified of the final decision on which offices will be part of the pilot project in the approved AWP.

Implementation of the Individual Development Centers will continue in the Anchorage District Office, Wyoming State Office, the Denver Service Center, and the Eastern States Office. These states are to plan funding for instructional courseware materials and other operating costs.

B. Course Development

Funds for continued course development will be budgeted in (833) for contract services to produce and/or reproduce three self-instructional training courses from the following areas. Those offices shown on the list should anticipate 3-8 work-months per course, as appropriate, to develop the subject matter. You will be notified of the final decision on which courses will be developed in the approved AWP.

Subject Area

Office

Fire Control
Procurement
Recordkeeping and Land Status
Planning
Recreation
Range

BIFC/HQ
HQ (852)
HQ/SC/L&M School
HQ
HQ
HQ/SC/L&M School

C. Lands and Minerals Training (Phoenix)

1. Beginning Lands Resource Management (2000-1)

See Instruction Memorandum No. 79-340, dated March 23, 1979, for information on selection procedures for the first two sessions.

August 1 - November 30, 1979, Session (FY 1979-80):

This session is open only to BLM GS-5/7/9/ Realty Specialists who apply and qualify for Training Announcement No. DSC T-79-1.

January 16 - May 16, 1980, Session (FY 1980):

This session is open to applicants who qualify for Vacancy Announcement No. DSC 79-369.

July 30 - November 28, 1980, Session (FY 1980-81):

Information on selection procedure for this session will be forthcoming at a later date.

2. Other Phoenix Lands (and combined Lands and Minerals) Courses:

Traditional Courses:

2000-2/3000-2	Beginning L&M Administrative Law
2000-5/3000-5	L&M Resource Management for Managers
2000-8/3000-8	Advanced L&M Administrative Law
2000-9	Electric Systems Short Course

New Courses:

2000/3	Advanced Lands Resource Management
2000-6	Pipelines Systems Short Course

3. Suspended Courses (Not Offered in FY 1980):

2000-4	Intermediate Lands Resource Management
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SEE BLM FY 1980 TRAINING CATALOG FOR DATES AND DETAILS

4. Travel for Phoenix Training

It will continue to be the policy that attendees scheduled for approved Phoenix Lands, Minerals, and Renewable Resources courses (where travel costs are borne by the State) will be excused only for legitimate reasons (e.g., family emergencies, training no longer appropriate, etc.). In such cases, the State Director/Office Manager should nominate qualified

alternates. Otherwise, alternates from other States/Offices will be selected and their per diem on travel costs will be charged to the State/Office for which the training was originally approved. Cancellation of planned attendance for lack of travel funds is not acceptable--adequate provision must be made within travel ceiling for these courses.

- D. One additional course has been approved for the FY 1980 BLM Training Catalog - 7000-6, Pesticide Application Certification Training. A Course Outline is enclosed. IM 79-465 will be amended to include this course.

E. Lands, Minerals, and Range Training, (Phoenix)

1. Beginning Minerals Resource Management Course 3000-1

All permanent full-time (PFT) geologists and mining engineers hired below the journeymen level (GS-11) without significant work experience with the Federal Government or private industry will attend the 20-week session of the Beginning Minerals Resource Management Course 3000-1 within 1 year of the date of their employment with the Bureau. State Directors have the option of nominating geologists and mining engineers at the GS-11 level when they feel this training is needed due to lack of sufficient field and/or Bureau work experience.

Two sessions of Course 3000-1 are scheduled for FY 1980. This first session is scheduled from January 16 through December 12, 1980.

Those geologists and mining engineers who have attended the first 13 weeks of Course 3000-1 and need to obtain training in the mining claim validity investigation phase (last 7 weeks) of 3000-1 should be nominated and will be accepted on a space available basis, since each session is limited to 15 trainees.

Submit with your AWP a biosketch and the desired session for each trainee nominated. WAE employees and vacant positions may be nominated.

2. Advanced Minerals Management Course 3000-3

This is a refresher course designated to provide graduates of the 3000-1 and 3000-4 courses, and others with industry experience who have not been required to attend the beginning 3000-1 course, with information on new or changing Minerals Management policy. One session of Course 3000-3 from March 31 through April 11, 1980, is scheduled for FY 1980. This course is not a substitute for the Beginning Minerals Resource Management Course 3000-1.

Submit with your AWP a biosketch of each trainee nominated.

- F. The SC Training Staff will make the Cauldron Multi-Media Program available to the States for use in State Orientation Sessions and program.

The Cauldron is a Multi-Media three screen presentation designed to discuss the nature of Bureau programs and the inherent conflict due to difference user values. The format is that of a BLM manager narrator suddenly caught between a developer and environmentalist who join the discussion.

This program is best utilized as part of an orientation effort. It is not designed to stand alone. When it is used as part of an orientation program it is necessary to follow with small group discussions that assure resolution of and or sharing of feelings and understanding. Work Group Teams then report back to assembled group on findings.

States should contact SC (Bob Ireland 234-2169) for scheduling. The estimated cost of \$300 is to be paid by the user.

INSTRUCTIONS

Submit original to Director (533).

Training Program Leader - Person responsible for: (1) developing or coordinating a course, workshop, conference, or training program; (2) insuring effective management of a course, including benefit-cost analysis.

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

Subject-Function
Classification

7000-6

COURSE OUTLINE

1. Course Title		2. Type of Training	
Pesticide Applicators Certification Trng.		Technical and Scientific	
		Program Code (enter in Box 11, DI 510 A)	
3. Training Program Leader		4. Instructor Staff (list number and source (WO, SC, etc.) of BLM and non-BLM instructors)	
L. H. Waters Pesticide Specialist Division of Watershed (WO-350)		Department of Defense	
5. Location (City, State, Facility)	6. DATES		7. DURATION
Alameda, California San Antonio, Texas	BEGINNING	ENDING	HOURS DAYS WEEKS
	Feb. 13, 1980	Feb. 27, 1980	2
8. Activity (list benefiting activity or subactivity)			9. Participants (no. students)
District Office Pesticide Coordinator			18
10. Performance Objectives (describe the measurable performance expected from trainees upon completion of training)			

To adequately train resource personnel in all phases of pest control and pesticide handling. Would require that course is completed with written examination score of 70 percent or better to gain certification.

11. Brief description of course

Subjects stressed: Pesticide Application Methods and Calibration
Pesticide Safety
Pest Identification
Alternatives to Pesticides
Environmental Considerations
Pesticide Laws

12. Target Group

District resource person in charge of pesticides.

13. Cost (insert asterisk after items to be paid by participants)

a. Tuition (list items included)	Outside Instructors/ b. Contractors/ Consultants
\$	\$
Each participant - including p.d. and tuition	c. Facility & equipment rentals
\$700.00	\$
Air fare additional	d. Materials & supplies
TOTAL \$	\$

YACC/YCC PROGRAMS

I. General

- A. The Young Adult Conservation Corps (YACC) program funding level for Fiscal Year 1980 has not been determined. The President's budget for FY 1980 proposes a funding level at \$166.5 million. The Senate and House have proposed \$266 and \$233 million funding levels. It will be September before a definite budget is determined.
- B. The President's budget for FY 1980 provides no funds for the Youth Conservation Corps (YCC) program. Congressional action by the House Appropriation Committee has proposed a budget for \$27.5 million. States will receive a definite funding level when a determination has been made by Congress.
- C. Include in your narrative, the number of units to be accomplished for each subactivity, component/job code by YACC and YCC labor. Report units accomplished during FY 1980 on Form 1680-6 (Progress Report) utilizing separate lines for YACC and YCC. Enter project number YA00 or Y000 in the project field to identify the source of the units of accomplishment.

II. Young Adult Conservation Corps (YACC)

- A. Submit your FY 1980 budgets to the Director (712) broken down in four quarters by July 27, 1979.
- B. Cost per enrollee, which includes total camp operations and salaries, should not exceed a weighted Bureau average of \$9,870 for either residential or nonresidential camps. This average is based upon the Bureau having a 25% residential and 75% nonresidential program.
- C. Each State should plan its YACC Annual Work Plans (AWP's) based upon the \$166.5 million level along with the following enrollee and program direction amounts.

<u>State</u>	<u>Enrollees</u>	<u>Program Direction</u>
Alaska	110	29,000
Arizona	110	29,000
California	110	29,000
Colorado	110	29,000
Idaho	110	29,000
Montana	110	29,000
Nevada	110	29,000
New Mexico	25	14,500
Oregon	110	29,000
Utah	110	29,000
BIFC	25	3,000
SC	--	14,500

- D. For AWP development purposes, only the State Youth Program Coordinators and some immediate staff can be funded within the program direction (reimbursable) funds shown in Paragraph C. Until we receive final YACC funding levels, no other program direction and support positions above camp level will be planned.

Costs for State Youth Program Coordinators and staff will be coded to the appropriate reimbursable subactivity Project 0793.

If and when additional funding is made available it will be distributed; this will necessitate some reprogramming, at the State/Office level, however, this procedure is more practical than planning on funding levels that may not develop.

- E. Prepare a procurement plan (Form 1680-5) for submission to SC by October 12, 1979, and maintain during the year. The cost structure to be used in Columns 15 and 16 (form 1680-5) are YACC for the subactivity and the appropriate BLM assigned camp number.

III. Youth Conservation Corps

- A. Submit your FY 1980 budgets and Program Direction requests to the Director (712) by September 28, 1979. Include justifications outlining what the funds are to be used for.
- B. Until we receive final YCC funding levels, all costs must be planned in the appropriate reimbursable subactivity and Project Number 0795. If no YCC funds are made available by Congress, the program will be cancelled and year-to-date costs will be transferred to benefitting subactivities.
- C. Plan to continue operating the same number of camps and enrollees approved in FY 1979. Budget and camp adjustments will be necessary when a definite YCC funding level has been determined by Congress.
- D. Cost targets for developing individual camp budgets are:

<u>Per Enrollee</u>	<u>Camp</u>
\$1,400	nonresidential
1,750	5 day residential
1,950	7 day residential

- E. Camp staff salaries must not exceed 35% of the total camp budget.
- F. States are to submit a procurement plan (Form 1680-5) to SC by October 12, 1979. The cost structure to be used in Column 15 and 16 (Form 1680-5) are YCCC for the subactivity, plus the appropriate BLM assigned camp number.
- G. YCC staff recruitment should begin in November 1979.

H. YCC Form 4 should be prepared and submitted to the State Youth Program Coordinator by January 1980.

ENCL. 1-68

2110 BUILDING CONSTRUCTION
2120 RECREATION CONSTRUCTION
2130 TRANSPORTATION CONSTRUCTION
6110 BUILDING CONSTRUCTION (O&C)
6120 RECREATION CONSTRUCTION (O&C)
6130 TRANSPORTATION CONSTRUCTION (O&C)

I. General

- A. Cost targets are provided in each State's Specific Directives. The cost targets were derived from the FY 1980 Budget Justification and an analysis of each State's PAWP submission. In some instances, Support Component (01) and Survey and Design Job (54) needs identified in PAWP submission could not be accommodated within available funding levels.
- B. Cost targets are controlling by State. Projects may require phasing to be within your estimated construction (contract) cost target. Where appropriate, projects will be prepared using several bid schedules to assure contracts will be within the estimated contract estimate. Overruns will probably necessitate adjustments within your obligation program.
- C. Analyze your work-month costs and adjust if necessary. Make adjustments from within your cost targets to cover additional work-month costs, but do not reduce the construction dollars to the point where the projects cannot be realistically built with the available funds.
- D. Submit a Construction Worksheet (Form 1680-16) which spreads your total FY 1980 cost target as provided in the Specifics. This total is controlling and cannot be exceeded.
- E. On the same worksheet, show FY 1979 projects which cannot be obligated until FY 1980 or which require carryover of contract supervision into FY 1980. Separate these items from the FY 1980 total by a horizontal line across the worksheet. These amounts are in addition to the FY 1980 total but must be within your estimated unobligated funds from FY 1979. Actual carryover will be calculated by Director (640) and your cost target adjusted accordingly.
- F. (2110, 6110, 2120, and 6120 ONLY)

SCD was not able to accommodate all requests for assistance in FY 1980. As a result, some projects have not been included in the AWP Directives. Primary reasons for dropping these projects were:

1. Construction funds are not identified in the Bureau's budget for FY 1981.
2. Engineering assistance capability from SCD is fully committed for FY 1980.

G. (2130 and 6130 ONLY)

Stockpiling of material for future maintenance may not be included in a Transportation Construction contract unless the stockpiling is funded from Transportation Maintenance (2230 or 6230). When submitting your Construction Worksheet, show only construction related costs. Program stockpiling in Transportation Maintenance (2230 and 6230).

II. Special Attention Items

A. Construction and Maintenance Assistance (SC)

1. Technical engineering assistance capability from SC is fully committed for FY 1980. Design and assistance priority lists are in the SC Specific Directives. SC will not honor new requests for technical assistance from field offices when assistance will require over one work-month of effort. Requests over one work-month will be submitted to Director (730) with justification. All requests of less than one work-month will be submitted directly to D-420 with a duplicate copy to Director (730). Depending upon the nature of requests, some adjustments may be made to the existing program priority lists as the year progresses.
2. Technical assistance priorities for each State Office are listed in SC Specific Directives. Read the directives to SC concerning priorities. Other offices will not request SC to circumvent or adjust the priority listings. Contact the Director (730) for proposed changes in priorities.
3. Approval of the Director (640 and 730) is required before including construction of any temporary building in your AWP's funded from non-construction activities. A temporary building is defined as a building designed for utilization of periods of less than ten years.

B. Procurement Plan

The procurement plan will require coordination with D-420 for project work being designed by them.

C. Design Criteria

1. All office additions and new office space should make maximum use of open areas (BLM Manual Section 1535). This will provide flexibility for future expansion or organizational changes. Interior walls and/or permanent partitions should be limited.
2. Unnecessary frills will be eliminated on all projects as a matter of policy regardless of user requests. Facilities must be designed within the construction funding limits provided.
3. Energy conservation measures will be implemented in the construction of all buildings and recreation sites in accordance with E.O. 12003, the Departmental ten year plan, and the Bureau's energy plan.
 - New building design must provide for both active and passive design techniques to achieve a reduction of 45 percent in the average annual energy requirement per gross square foot of floor area in 1985 based on the 1975 base annual energy use per gross square foot. All buildings for which design specifications were completed after November 1, 1977, will be used in the average calculations made in 1985.
 - Solar heating, cooling, and domestic hot water systems should be considered for all new building construction where cost effective.
 - Be prepared to identify the costs for all energy conservation measures at a later date when OMB and DOE reporting instructions are issued.
4. American National Standards Institute (ANSI) specifications are to be used to measure accessibility and usability of Bureau facilities for the physically handicapped person.
5. Fallout shelters are to be considered as an integral part of Building Design. The file should be documented if fallout shelter space is to be prepared by others.

2140 - LAND AND EASEMENT ACQUISITION
6140 - LAND AND EASEMENT ACQUISITION (O&C)

1. General

- A. All easement acquisitions other than O&C Grant Lands and the Land and Water Conservation Fund acquisitions will be charged to 2140.
- B. Cost targets provided in these Directives do not include any FY 1979 carryover. If there is any carryover, it will be reallocated based on current year priorities.
- C. All land easement acquisitions are a part of the Bureau's procurement program under the new financial management system. As in the past, all acquisitions must be submitted on the Land and Easement Acquisition Worksheet (Form 1680-15). The acquisitions must also be shown on the Procurement Plan (Form 1680-5). To complete the Procurement Plan (Form 1680-5) the estimated settlement cost (easement price) must be separated from the direct acquisition cost, which includes WM costs and is shown in Column 11, Land and Easement Acquisition Worksheet (Form 1680-15). Each planned acquisition must be entered, by project or grantor, on Form 1680-5 along with the estimated settlement price. If the project name is used, the number of acquisitions should be included in Column 10, Form 1680-5 after the project name and the cost (Column 17) should reflect the total settlement price of all acquisitions. The procurement type to be used in completing Column 8 of Form 1680-5 is N06 noncompetitive, less than \$100,000 or N05, noncompetitive, more than \$100,000.
- D. Costs for contract appraisals and title evidence must be included on the procurement plan (Form 1680-5). You may include the total estimated costs of all contract appraisals in a single line entry in your procurement plan. Costs will be charged against this line-item as contracts are awarded for appraisals. Estimated costs for title evidence should also be entered as a single line entry and costs charged against this line-item as they occur.
- E. Priority is to be given to the acquisition of perpetual easements. Acquisition of temporary easements is not encouraged, but may be acceptable in some situations. To comply with the stated BLM policy requiring State Director approval as stated under BLM 2130-11C2 (Release 2-74, supra) each State Director is to establish procedures which will insure uniformity in acquisition of temporary easements within his State. Such procedures are to be issued by manual supplement or State numbered memorandum.

- F. Any additional acquisition costs in excess of the cost targets shown in the specifics and included on Form 1680-5 must be approved by the Director (640) and (330). Additions must be justified in programmatic terms. The same requirements apply to any proposed substitutions or revisions in lists submitted with your AWP's.
- G. Easements to be acquired are to be listed in priority order on the Land and Easement Acquisition Worksheet (Form 1680-15). Separate submissions are to be made for the 2140, 6140 acquisitions and the Land and Water Conservation Fund (9400) acquisitions.
- H. Funds planned for equalization payments for exchanges and land acquisition must be accommodated within your cost target. These needs should also be included as separate items on the Land and Easement Acquisition Worksheet (Form 1680-15) and the Procurement Plan (Form 1680-5).
- I. Insure adequate support is directed to current and out-year timber production commitments as identified by State in General Directives for 4310 - Forest Management, Public Domain.

2210 BUILDING MAINTENANCE
2220 RECREATION MAINTENANCE
2230 TRANSPORTATION MAINTENANCE
6210 BUILDING MAINTENANCE (O&C)
6220 RECREATION MAINTENANCE (O&C)
6230 TRANSPORTATION MAINTENANCE (O&C)

I. General

- A. Alteration to a facility will not be performed as maintenance work, but will be scheduled in the same manner as construction items.
- B. FY 1980 increases are to upgrade the level of maintenance on existing structures, and provide maintenance on new facilities and those that have been upgraded.
- C. Maintenance work should generally not result in a higher standard facility than originally constructed.
- D. Priorities
 - Safety corrections
 - Environmental protection
 - Maintenance of recently constructed facilities

II. Special Attention Items

A. 2210/6210 - Building Maintenance

- The States with completed maintenance surveys should concentrate their work on priority needs identified through the surveys.
- Compliance with E.O. 12003, the Departmental ten year plan and the Bureau's energy plan. Refer to Energy Conservation General Directives.
- Provide in your building maintenance subactivity for appropriate energy retrofit projects on buildings exceeding 5,000 gross square feet to help achieve the 20 percent reduction goal in existing buildings by 1985. Solar retrofits should be considered only where cost effective.

B. 2220/6220 - Recreation Maintenance

- FY 1980 increases will be used for maintenance and replacement of toilet facilities. Priority will also be given to insure the potability of drinking water and reduce hazards on public lands by fencing, signing, filling, etc., particularly in and adjacent to existing BLM recreation sites.

- Maintain facilities to comply with the Safe Drinking Water Act and the Water Pollution Control Act.

C. 2230/6230 - Transportation Maintenance

- Bridge or major culvert installation or complete replacement should be accomplished under 2130 funds.
- These funds may be used for closure and rehabilitation measures for roads that have been identified in the planning system as unnecessary and that are causing environmental damage. Rehabilitation could include such measures as water barring, ripping, and seeding.
- Bridge inspections, hazard signing, roadside mulching, ditching for erosion protection, and minor (less than 1,000 C.Y.) alignment and grade changes may be accomplished in this subactivity.
- Special attention should be given to structures, railroad crossings, and proper signing. All work of a non-emergency measure should be supported by the Bureau Planning System.
- All Bureau roads identified in the Bureau Planning System should be identified with route markers in accordance with BLM Manual Section 9131.

I. General

A. Energy Development and Production

1. This is a national priority--as important as any other resource priority. Your FY 1980 AWP should give appropriate consideration to this priority.

B. Mineral Leasing and Prospecting Permits

1. Secretarial Memorandum dated February 16, 1977, is no longer in effect. However, Instruction Memorandum No. 79-468 is in effect. With the exception of New Mexico, all States are required to submit all applications for prospecting permits, preference right lease application and competitive lease case preparation to the HQ (721/520) for final review prior to issuance. This does not include oil and gas, coal or geothermal leases.
2. Your requests for approval to issue prospecting permits and leases must be supported by substantial documentation in each case file. IM 79-468 provides an outline of a report which we believe contains adequate information supporting and justifying issuance of a lease or a prospecting permit. Also included in the IM 79-468 is a sample report for your use. It is expected that each case referred to the HQ for final review will contain a report of a similar nature.
3. By now, delivery of reports from Geological Survey should have improved or should be improving. However, you will continue to: 1) ensure that your coordination efforts with Geological Survey are sufficient to assure that reports submitted by G.S. support the recommendation for the lease or prospecting permit; and 2) ensure that the State Office reports are adequate and complete for review by the Director.
4. All States (except New Mexico) will continue to process prospecting permits, as the demand arises, transmitting completed staff reports and recommendations to HQ 721/520 for the Director's approval.

C. Technical Examination/Environmental Assessments

1. Technical examination/environmental assessments for PRLA's for leasables other than coal shall be prepared in accordance with 43 CFR 3521.1-4 and .1-5.

D. Mineral Resource Inventory (MRI)

1. Develop and expand the MRI. Strong consideration should be given to hiring WAE's for this program in addition to contracting for an inventory on a Districtwide basis. Since there is a statutory need to review potential wilderness areas and existing withdrawals, it is imperative that an inventory of mineral resources and possible minerals be kept current. It is particularly important to keep the MRI current as new information is acquired because there is normally insufficient time to compile the information for specific projects.

E. Trespass

1. Inventory and document all trespasses, including mineral and occupancy whether or not mining claims are involved.
2. Where the lack of information prevents completing an entry in the trespass register, a separate list of trespasses will be maintained giving at a minimum the date discovered, legal description of the lands involved, and, if possible, an estimate of the quantity of mineral involved per site. As additional information is gathered, it will be added to the listing. This will be a means of determining the total extent of the problem. Quantification of the situation is necessary in order to request assistance for abatement of the trespasses.

II. Special Attention Items

A. 4110-Energy Onshore

1. Oil and Gas - (10):

- a. Continue to maintain all oil and gas leasing on a current basis. Ensure that your leasing activity is conducted at a level to avoid any leasing backlog. Relay any coordination problems you may be having with other agencies involved with this activity that you cannot resolve to HQ (721/520).

2. Coal - (11):

- a. The draft report titled "Planning and Budgeting for the Federal Coal Management Program 1979 through 1982," outlined the BLM workload, by Coal Region and BLM State Office, which is necessary to implement the Secretary's newly adopted coal program. Each State Office has had

an opportunity to comment on the report and has submitted written comments to the Office of Coal Management. The workload described therein, for FY 1980 is essentially the annual work plan for the coal program.

Emphasis in the FY 1980 coal program is on land use planning and activity planning (including Regional EIS's) to meet the coal sale dates specified by the Secretary. Short-term and Emergency leases will continue to be processed. Also, the Secretary has set a deadline of December 1, 1984 for processing of PRLA's. Therefore, all PRLA's will be processed through leasing or lease rejection by December 1984 with the possible exception of those cases where an exchange is determined to be necessary. PRLA's should be processed in conjunction with regularly scheduled land use and activity planning where feasible. Emphasis will be placed on 12 of the 20 PRLA's found to be least environmentally damaging under the NRDC v. Hughes court order that fall within the boundaries of recently completed regional EIS's. These 12 would likely be processed using EAR's under the umbrella of the regional EIS's. The list of 20 will be published soon in the Federal Register for public comment.

3. Geothermal - (12):

- a. Increase emphasis on geothermal leasing. Ensure that environmental assessment reports are timely and adequately completed for optimum leasing. Complete environmental assessments on all applications using phased leasing and special stipulations as necessary to reduce backlog to six months. Give priority to offering all KGRA's as soon as possible.

B. 4130-Nonenergy, Onshore

1. Mineral Materials - (2)

- a. Make mineral materials available in a timely manner where application for a permit or purchase is filed. Where community or area needs are continuing, establish community pits. Appraisal of mineral material should be made within 30 days after application is received and must reflect current market value. In no case will any appraisal be valid for more than 2 years.

2. Mining Law and Mineral Conveyance Administration - (21):

- a. BLM made a commitment to Congress to eliminate the patent backlog by FY 1981. Therefore complete all mineral investigations and reports on mineral patent applications filed prior to and during calendar year 1977. Work toward the objective of completing the adjudication, mineral investigation, and mineral reports on those mineral patent applications filed during calendar years 1978 and 1979.
- b. Initiate contest proceedings or issuance of mineral patents commensurate with the above priority. Maintain the mineral patent application workload current for BLM and other Federal agencies (e.g., Forest Service, Park Service, etc.).
- c. Funds for implementation of the surface management regulations will be held in the HQ until workload impacts can be assessed.

3. Nontraining Workshops

- a. Surface Management of Public Lands Under the U.S. Mining Law Regulations (43 CFR 3809)

Each State Office should consider sending a mineral specialist, an area manager, and a surface protection/compliance specialist from each District Office and a State Office mineral specialist to attend the 2-day workshop on the Surface Management Regulations (43 CFR 3809). The workshops will be held after the regulations are published as final rulemaking at the following locations:

Phoenix, Arizona-AZ, NM, CA, and NV (January 21-22, 1980).

Salt Lake City, Utah-Utah--CO, MT, UT, and WY (January 24-25, 1980).

Portland, Oregon-OR, ID, ES0, and AK (January 28-29, 1980).

4. Nontraining Conference

See the BLM Energy and Mineral Resources Conference tentatively scheduled for March 18-20, 1980.

4210 - LANDS AND REALTY OPERATIONS

I. General

- Number one priority is to support the Issues Management System Commitments found in the Office/State Directives.
- At the present time, we do not have a Director's decision or a Secretarial decision on the trespass program. Continue your present efforts and as soon as policy is established we will inform you of those decisions.
- Refer to Instruction Memorandum No. 79-273 and follow the procedures in this memorandum in developing planned units of accomplishment and proper reporting procedures.
- Each State should nominate one person from the following target groups to participate in a 60 hour Task Force to develop new draft regulations for Trespass:

District Trespass Coordinator
State Office Trespass Coordinator
State Office Special Agent
State Office Division of Technical Services
State Office Division of Resources

The Assistant Director, Lands and Rights-of-Way, will select the 6 team members from those nominated by the State Directors. Travel will be paid by the Headquarters Office.

- Regulations and Directives Development - Each State should plan on two work-months and travel dollars for these tasks.
- Work Job Code 82 is a new addition to the 4210 Subactivity. This job code is to be used for all functions of graphics preparation and entry once a system is developed. You should start using this work job code for each component except 01 if applicable. Computer terminal operators for mining claim recordation should code their time to 4210-3682. (See the change for this WJC in the general introduction section of the AWP Directives).
- Following are the Lands and Realty Components and identified workloads that are listed in priority order (except Alaska):

1. Component 30 - Energy Related Realty

Expediently process all energy related realty actions on a pipeline basis and plan to accomplish all related compliance connected with the R/W activities.

Do not be constrained by previous PAWP cost target adjustments in planning your AWP efforts.

The National Pipeline Inventory will be completed in the near future and you will be provided computer printouts showing the pipelines that cross two or more Federal agencies. Each State Office and the the Eastern States Office should plan 10 work-months of effort to verify, and if necessary, prepare to reissue the rights-of-way when they are subject to renewal.

2. Components 32 and 35 - Withdrawal Processing and Review

- Withdrawals to be reviewed during FY 1980. Based upon increased work-months and funding given to the States in FY's 1978 and 1979 each State shall plan to review an appropriate number of withdrawals. As a guide use 2 to 3 work-months per review to estimate accomplishments. If, however, you have support for a different work-month estimate, then use it instead. Withdrawal Review is now an Issue Management Item as a result of the Director's recent decision. The review will now become a commitment for each State looking toward their completion by 1991.
- Overthrust Belt States should accomplish reviews of withdrawals in this area by the end of FY 1980.
- Continue submitting your withdrawal age/backlog reports semi-annually.

3. Component 36 - Mining Claim Recordation

- In each State specific directive you will find a dollar amount for equipment and procurements you are to purchase within your Final Cost Target. You will receive a separate Instruction Memorandum from the Director (720) providing you with the specific items you are to include with your equipment budgets and procurement plans.
- Provide whatever manpower is necessary to keep all mining claim filings and assessment reports on a pipeline basis.

4. Component 31 - Non-Energy Related Realty

- The balance of your program capability is to be used to accomplish non-energy realty actions based on the following priorities, unless specific items are mentioned in your State Directives:

- a. Complete actions required to be taken by dates set by legislative mandates.

b. Meeting commitments to provide for expansion of existing communities.

c. Other public demand workload.

II. Special Attention Items

MX Missile Project Guidance

Those States contacted during FY 1979 to furnish information to the military to evaluate BLM lands for this project should prepare their best estimates of additional funding and manpower to develop environmental analyses of the most likely sites to be utilized for trench type emplacement of the MX.

Our best information is that a recommendation for MX mode will be made to the President about July 15, and a mode chosen by the President around August 1. Bear in mind that the military will have the lead responsibility for preparation of the ES. BLM's role (as currently envisioned) will be to provide cooperative support for this effort.

Please provide this report within two weeks after your AWP submission.

Other Requirements:

Regulation, Directive Development: Because of the elimination of the Lands Staff in the Denver Service Center, it will be necessary to rely even more heavily on field office personnel in the development of regulations and directives. Each State should plan on two work months of effort for this task.

4310 - FOREST MANAGEMENT
6310 - FOREST MANAGEMENT (O&C)

I. General

The FY 1980 forestry program is essentially a continuation of the effort outlined in FY 1979. Major priorities in descending priority are as follows:

- Top priority is to meet inventory, land use planning, and ES commitments required under the NRDC/BLM approved agreement.
- Offer allowable cut levels.
- Implement intensive forest management practices needed to support allowable cut levels.
- Eliminate reforestation backlog.
- Continue emphasis on easement acquisition and cadastral survey in support of out-year timber plans.
- Meet demand for minor forest products.

The Bureau will continue to produce a high level of forest products consistent with the principles of sustained yield, multiple use, and environmental protection. In the Public Domain forestry program, in particular, the Bureau will continue to strive for full implementation of the allowable cut indicated below:

Public Domain
Six-Year Target Volumes (Million Bd. Ft.)

<u>State</u>	<u>FY 79</u>	<u>FY 80</u>	<u>FY 81-84</u> ^{1/}	<u>6-Year Total</u>
California	25	25	25 annually	150
Colorado	13	13	13 annually	78
Idaho	19	21	35 annually	180
Montana	9	11	11 annually	64
E. Oregon	17	17	17 annually	102
Wyoming	5	6	6 annually	35
Total	88	93	107	609

The need to continue to permit States flexibility in their harvest volume offerings (Public Domain forestry program), is still recognized. Therefore, in FY 1980, continue to be guided by the FY 1979 directives which provides for a 25 percent deviation from the indicated annual target volumes listed above. The average (+) or shortfall (-) will carry forward to subsequent years. Cumulative averages (+) or

shortfalls (-) may not exceed 50 percent. Actual offerings during the 6-year period must balance with the indicated 6-year total. Any deviations from the indicated FY 1980 target volumes must be explained in your AWP submission.

Each State Forester should plan to attend the Forestry Workshop, October 22-26, 1979, in Portland, Oregon. Workshop attendance by Resources Chief or biological sciences from States should be through individual discretion.

Each State having an indicated harvest volume level shall implement all intensive silvicultural practices (i.e., reforestation, thinnings, site preparation, etc.) that are needed to support the 6-year harvest levels outlined above. Indicate in tabular form (format provided below) in your AWP submissions, units of accomplishment, work-months, and direct costs for planned intensive forest management efforts for FY 1980 through FY 1985 (use FY 1980 work-months and units costs for projections).

- 1/ Based on current available data and subject to change as land use plans and ES's are completed.

Use your FY 1978 Package Submission ("Zero Base") as a guide for programming intensive management efforts. Any significant change from the indicated intensive management efforts needed to support your harvest level should be explained in your AWP submission. Only data for the job codes shown on the sample form need to be provided.

		Forest Development (42)						
		Job Codes <u>1/</u>						
FY	PLANNED	54	55	56	58	59	64	73
1980	Units							
	Work-Months							
	Direct \$							
1981	Units							
	Work-Months							
	Direct \$							

Also beginning in FY 1980, it will be incumbent upon each State (including western Oregon) to provide in your AWP submissions the total back-log reforestation acres that are presently understocked. Include all understocked lands included in your allowable harvest base acres. You should develop and submit an action plan for eliminating all accumulated back-log reforestation acres by 1985.

1/ See BLM Manual Section 1684 for details.

List all support activities (seedling needs, site preparation, and special management techniques) needed to bring reforestation stocking levels to standards provided in BLM Manual Section 5705 (Rel. 5-61) and Oregon State Office Supplement Rel. 5-103. Provide information indicated in the following sample format:

Reforestation Back-log <u>1/</u>				
Fiscal Year	Acres Total Back-log	Total Acres Planted	Acres New Harvest Planted	Acres Back-log Reduction
FY 1980				(-)
FY 1981				(-)
FY 1982				(-)
FY 1983				(-)
FY 1984				(-) 0 (+)

List support needs by fiscal year.

- 1/ Also list total back-log reforestation acres that are presently understocked outside the allowable harvest base that would be included in the base if adequately stocked.

I. General

Each State's FY 1980 submission must be prepared based on priorities and known influences that can be anticipated. Continuous management of the program, including close attention to cost consciousness, is imperative in view of the funding limitations and known workloads.

Based on the assumption that future years will show an increase in available funds for implementation, we must have lead time for job planning. Program sufficient time to improve AMP's where necessary, and develop plans for implementation which includes, but is not limited to: cost benefit analysis, archeological clearances, easements, visual resource studies, environmental assessments, and project design.

II. Component 43 - Wild Horse and Burro ManagementA. Priorities

1. Develop and/or implement Herd Management Area Plans consistent with the Bureau Planning System.
2. Where the vegetative resource is being damaged because of increasing populations of wild horses and burros, take the necessary interim action of removing some excess animals to prevent further deterioration.
3. Continue inventories and studies to collect baseline data.

B. Special Attention Items

1. Fecal Analysis - The cost of using the analysis laboratories must be programmed within your respective cost targets. When the analysis is being done to determine conflicts with other resource uses, the costs should be shared with other appropriate subactivities.
2. Adopt-A-Horse or Burro - This is a Bureauwide program wherein all distribution centers can and will receive animals from any area. To ensure proper utilization of the centers, a coordinated plan will be developed early in the fiscal year for processing the animals each State plans to gather.
3. In your narrative, show the planned level of program for FY 1980 \$ _____ (including Component 01 and Component 43).

4. The following instructions will apply to the use of Job Codes 35 and 42 during FY 1980:

- 35 - Use Authorization

Should be used only after wild horses or burros are in the holding corrals and on through the adoption process.

- 42 - Use Adjustment

Charges should be made to this job code for all gathering including planning and transportation to holding corrals.

III. Component 44 - Grazing Management

A. Priorities

1. Provide for necessary input as required to meet the livestock grazing EIS schedule for FY's 1980 - 1983 as shown in the Issues Management (IMS) section of the State Specific Directives.
2. Take necessary actions to implement management decisions upon completion of EIS - planning decisions.
3. Provide for ongoing administration and management of the grazing management program.

B. Special Attention Items

1. Range Specialist Assignment

Each State will plan two work-months including travel and per diem to assist HQ in developing rangeland program policy procedural guidelines, manuals, including wild horse and burro, and priority work assignments.

2. State Range Program Workshops and/or Conference

Identify by title, date, place, and objectives, any planned workshop and/or conferences with any desired input from HQ.

3. Use of Special Project Code NR01, etc.

Coding of appropriate documents to the special project code NR01, 02, etc., must be limited to those activities specifically tied to preparation of a grazing EIS. Compatible job codes (BLM Manual Section 1684) to be used are 09, 10, 13, 18, and 27.

4. Inventory Funding

The inventory funding to each State is based on the following:

- Average acre costs identified by States or adjusted to match Bureau acreage costs by type of inventory.
- FY 1980 costs are a continuation of prior year initiated efforts.
- Total acres times average cost equals total funding.
- Inventory funds available in FY 1979 cost targets are excluded from FY 1980 "base" cost targets.
- FY 1980 SVIM costs shown as .45/ac. are adjusted to .28/ac. average sampling cost due to limited funding availability.

5. Training

Those Districts proposing extensive spray programs to be implemented during FY 1980 or FY 1981 and having no certified applicators, should have (1) one person attend Course 7000-6 Pesticide Application Certification training.

Additional Data Required

Submit the following additional information in your Component 44 narrative using the exact formats shown:

1. Range Improvement (Job Codes 54, 55, 56, 57, 60, 61, 64, 68, 69, 70, and 71)

	8100	4320	4340	Total
Level of program in FY 1979	\$ _____	\$ _____	\$ _____	\$ _____
Level of program in FY 1980	\$ _____	\$ _____	\$ _____	\$ _____

2. Inventory - EIS

The following table must be submitted to reflect the NRDC vs. Morton grazing EIS schedule through 1982, and inventory for planning, as shown on issue management system schedules.

FY 1980 State Schedule by Priority

EIS Name	1,000 4/ Acres	FEIS Year	Sub- Activities	Inventory 1/ Type/Acres 5/	Est: WM's	Contract 3/ Cost(s)	Total Cost(s)
2/Wood	150.0(P) 80.0(O)	1980	4320	- -	40	\$ 10,000	\$ 80,000
Sand	1,180.0(P) 900.0(O)	1982	4320	SVIM/400	40	360,000	445,000
			4320	MoSv/280	35		70,000
			4340	Soils/280	3	84,000	90,000

1/ Identify abbreviations i.e., MO Sv = Modified SVIM.

2/ Show preparation by priority. Use inventory column only as it applies.

3/ Identify purpose of contract if its other than the line item shown.

4/ Identify public land acres (P) and other status acres (O).

5/ Show total acres to be inventoried (P) and (O).

IV. Contributions

The BLM supports the concept of permittee or lessee involvement in the installation, modification, and maintenance of range improvements through contribution of labor, material, equipment and/or money. Permittees' or lessees' contributions may be accepted for those range improvements which primarily benefit live-stock management. The same principle applies to contributions from other individuals, agencies, or groups with respect to the installation, modification, and maintenance of range improvements.

The authorized officer may accept contributions under the authority of Sections 9 and 10 of the Taylor Grazing Act of 1934. Contributions will be accepted on a cooperative basis only and will be identified with a specific project. The permittees and lessees will usually be responsible for repair and maintenance of range improvements. Exceptions are large water developments or those improvements having the effect of control over other multiple use of the public lands. An example might be a water well and pipeline on an allotment used by antelope in addition to the authorized livestock. Because the antelope use the allotment nearly all year long and the livestock use it for only part of the year, the permittees or lessees should not be expected to maintain a year long water supply on this allotment.

Permittees' or lessees' capability to make contributions may be reduced in FY 1980 due to increased demands for reduced grazing use, more livestock movements under prescribed grazing systems, maintenance of existing and future range improvements, and increase costs towards private land improvements.

Contributions of money will be documented on the cooperative agreements. These contributions will be accompanied by a Proffer of Monetary Contribution and deposited in the 7100 account. Contributions of labor, materials, or equipment should also be fully documented in the cooperative agreements.

I. Cultural Resource Management (CRM) (Comp 45)

A. General. The loss of FY 1979 funds has severely limited the capability of CRM program; efforts in FY 1980 will focus on inventory, critical protection, and antiquities permits.

B. Specifics.

1. Data Collection

- a. Complete Class I cultural resource overviews for priority Class I study areas (see Manual Section 8111.12B). Identify in your AWP narrative, the study areas for which overviews will be completed in FY 1980.
- b. Conduct Class II inventories for priority planning efforts scheduled for FY 1981 and priority range and coal areas if basic Class II data are lacking. Identify in your AWP narrative, the planning areas for which Class II inventories will be conducted in FY 1980, and identify the percentage of each area to be sampled.

2. Interim Protection. Your cost target includes one-time increases for critical protection and maintenance of ongoing protection efforts as identified in State specific directives. Note that the protection projects are Issue Management System items.

3. Antiquities Permits. Provide timely processing of all antiquity permit applications and random field compliance for permits dealing with critical cultural resources. Compliance work relating to consultation services permits is to be charged to the benefiting activity for which the work is being carried out.

4. Activity Planning. Because of limited funding, do not prepare cultural resource management plans in FY 1980.

5. National Register Nominations. Because of limited funding, do not prepare nominations to the National Register of Historic Places except when done as part of the "eligibility determination" process.

II. Visual Resource Management (VRM) (Comp 46)

A. General. Emphasis for FY 1980 VRM work will be placed on inventory in support of the Bureau Planning System and project application training.

B. Specifics (in priority).

1. Inventory. Complete VRM inventory at quality standards prescribed in Manual Section 8411 for input into URA and PAA efforts; place emphasis on inventory in support of URA/PAA efforts scheduled for FY 1981.
2. Coordination. Coordinate with other resource programs to insure that VRM data and contrast rating reports are included within their EAR's/ES's (charge to benefiting activity).
3. Training. Provide VRM working level training for State, District, and Area personnel involved in project analysis and planning; emphasize use of simulation techniques for priority resource programs.
4. Continue to present the VRM "overview program" to the public sector including universities and industry (such as utilities, mining, and timber harvest companies).

III. Wilderness Management (Comp 48)

A. General\

1. The FY 1980 wilderness effort will be directed to accomplishing the following work:
 - a. Submittal of wilderness suitability (or status) reports to the President on the 55 instant study areas (ISA's) by July 1, 1980, except as formally extended by the Director.
 - b. For Overthrust Belt areas identified in OAD 79-33, completion of the intensive inventory process through the publication stage of Step 6 of the inventory process for those lands in the Overthrust Belt by December 1979.
 - c. Completion of the intensive inventory (through Step 6) for all other areas in all States except Alaska and Eastern States by September 30, 1980.
 - d. Interim management monitoring and enforcement
 - e. initiation of studies on priority WSA's.
2. Interim management work will be charged to the specific program that generated the interim management issue except that generic monitoring not tied to a specific resource program will be charged to the wilderness component.

3. States' PAWPs indicated a serious funding problem for priority wilderness work. In order to allow SO's to develop AWP's, a prorated reduction has been made in States' cost targets for wilderness in order to keep within the wilderness appropriation level included in the FY 1980 Justifications. We expect that a major readjustment of wilderness funding will have to be made as a part of the AWP approval process in order that priority wilderness work can be accomplished during FY 1980. Each State must identify the FY 1980 funding needs for each of the below listed wilderness program work items, irrespective of whether all of these can be accomplished within the base cost target. This is so that HQ can decide two things: (1) how the final adjustments between States should be made in order to achieve priority goals equally across States; (2) so the Director can identify exactly what will not be accomplished without either reprogramming or seeking a budget supplement. The following information is to be submitted in your 4330 AWP narrative.

- a. Statewide Intensive Inventory. Identify the funds needed to fully complete this effort by September 30, 1980.
- b. Overthrust intensive Inventory. Identify the funds needed to complete this effort by December 31, 1979.
- c. Special Project Intensive Inventory. Identify, by each anticipated project, the funds needed to accomplish this work consistent with necessary project schedules.
- d. Instant Study Area. Categorize each of your ISA's in not more than one of the following categories and identify funds needed to accomplish the ES and the study phase of each ISA effort:
 - (1) Potential suitable recommendations available to HQ by February 29, 1980.
 - (2) Potential suitable recommendations available to HQ after February 29, 1980, but before January 1, 1981.
 - (3) ISA final recommendations to HQ by February 29, 1980 (nonsuitable).
 - (4) Status reports for "deferred" ISA's.
 - (5) Status reports for ISA's not "deferred" or identified in any other category, but late due to some other reason; identify the reason.

- e. Interim Management. Identify funds and specific work items required to accomplish generic interim management work chargeable to wilderness consistent with Item 2, above.
- f. Wilderness Management. Identify funds, if needed, to explore wilderness management options with other agencies; identify specifically the work that needs to be accomplished.
- g. Accelerated Studies of Potential WSA's. Identify funds required to initiate accelerated studies for potential WSA's within the following categories: overthrust belt, nationally-significant special projects, priority grazing areas, deferred instant study areas, and outstanding candidate wilderness areas. Use the following format:

<u>Name of Potential WSA</u>	<u>Acreage</u>	<u>Category</u>	<u>\$ Needed</u>	<u>Initiation Date</u>	<u>Completion Date</u>
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B. Specifics.

1. Workshops. See workshop schedule for wilderness related workshops.
2. Training. See training catalogue for wilderness related training.
3. ISA's. Suitability reports will be submitted to Headquarters by February 29, 1980, with draft FES's submitted no later than July 1, 1980 (per OAD 79-40), except for those ISA's whose submittal dates to HQ have been formally extended. With Headquarter approval on case basis, status reports may be submitted in lieu of final recommendations.
4. Details. Each State should plan time and travel for participation in details as identified in the State specific directives.

IV. Recreation Management (Comps 49, 50, 51)

- A. General. The FY 1980 base for the recreation management (RM) program has been reduced by almost 50 percent from FY 1979; in addition, the Bureau is required to complete at least 6 million acres of ORV designations within base capability. These factors place a severe strain on the ability of the RM program to accomplish ongoing work during FY 1980.

B. Specifics (in priority order).

1. Off-Road Vehicle Designations. Highest priority will be given ORV designations and management of areas designated.
 - a. Include ORV data and make ORV designation decisions in all MFP efforts scheduled for completion in FY 1980.
 - b. Complete ORV designations for critical areas (see IM 78-333 for definition of critical areas).
 - c. See State specific directives for other designation requirements.
 - d. Provide "minimum level" management to all ORV designations committed for completion during FY 1979 and for areas to be designated in FY 1980.
 - e. In your AWP narrative, list the planning areas and critical areas in which ORV designation work will be done in FY 1980. (NOTE: All BPS efforts being worked on during FY 1980 will be listed.) For each planning or critical area, identify the phases of work (see IM 78-333, Encl. 1) to be completed in FY 1980 as follows:

[illegible]

a/ Key to Phase of Work

- 1 -- Completion of data collection.
- 2 -- Completion of decision on ORV designations (i.e., MFP 3 or decision point in interim mode; includes public participation).
- 3 -- Completion of ORV implementation (minimum management) plan.
- 4 -- Completion of environmental compliance work (i.e., NEPA, cultural, endangered species).

- 5 -- Completion of "minimum" management requirements (i.e., brochures, signs, etc.).
- 6 -- Completion of designation order.
- 7 -- Formal designation (i.e., publication in Federal Register and news releases).
2. Critical Area Management. Second priority will be given to providing minimal management (i.e., accomplish only that work necessary to correct the critical situation) to areas where:
 - a. There is serious threat to the life of the recreation visitor.
 - b. There is significant deterioration occurring to critical resources.
 - c. There are serious user conflicts.
3. Inventory for Inputs into URA/PAA/MF. Provide only limited data inputs (only that data which is readily available) into BPS efforts; do not do field inventories except as needed to support ORV designation proposals. Remember that all URA/PAA/MFP work is charged to sub-activity 4410.
4. Special Recreation Permits. Limit the issuance of permits to those that are essential to maintain a viable long-term program. Restrict or eliminate permits which require costly field examination, EAR work, or compliance checks. Establish a quota system, similar to that used in the California Desert, to restrict the number of permits for competitive events. Provide only minimal compliance monitoring necessary to insure public safety and protection of critical resources.
5. Non-Bureau Initiated Studies. Limit participation in National River and Trail Studies and planning efforts to monitoring only; do not actively participate. Make District records and files available.
6. Planning.
 - a. Do no composite planning except as identified in State specific directives.
 - b. Do not work on activity plans or project plans.

V. Details for Development Work and Training Assistance in the Cultural Natural History, Recreation, and Visual Resource Management Programs.

Note 1: See general and state-specific directives for details for development work in the wilderness program.

Note 2: State to pay travel and per diem.

State	Individual	Assignment	Location	Time Required
AK	R. Leicht	Cultural Administrative Protection Measures	Denver	1 week
	M. Brown	Cultural Qualification Standards	Phoenix	1 week
	R. Leicht	Native American Policy	Sacramento	2 weeks
	H. Smith	Cultural Aspects of ACEC	Reno	2 weeks
	S. Specht	VRM/O&G Stipulations	Sacramento	1 week
	S. Specht	Meeting with Forest Service inter-agency VRM program differences	New Orleans	1 week
	P. Jerome and S. Specht	VRM/OCS Methodology	Anchorage	1 week
	S. Specht	Assistance with Computer Graphics Training	Denver	1 week
	L. Waller	Recreation Initiative	Washington	4 weeks
	S. Specht	Recreation Project Planning	Denver	4 weeks
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AZ	J. Douglas	Cultural Administrative Measures	Denver	2 weeks
	J. Douglas	Cultural "Counterpart" Compliance Regulations	Phoenix	1 week

State	Individual	Assignment	Location	Time Required
AZ	C. Kincaid	Cultural Planning Manual	Albuquerque	2 weeks
	J. Douglas	Cultural Qualifications Standards	Phoenix	1 week
	C. Kincaid	Wilderness/Cultural PMDA	Washington	1 week
	C. Kincaid	Cultural Aspects of ACEC	Reno	2 weeks
	J. Douglas	Instructor at 8000-1 Course	Denver	1 week
	T. Orchard	Assistance with Computer Graphics Training	Denver	1 week
	H. Malz and T. Orchard	VRM Manual Revision	Washington	1 week
	G. McVickers	Recreation Initiative	Washington	4 weeks
CA	W. Olsen	Cultural Administrative Protection Measure	Denver	1 week
	R. Laidlaw, C. Brott	Native American Policy	Sacramento	1 week
	W. Olsen	Native American Policy	Sacramento	2 weeks
	D. Crowe	VRM/O&G Stipulations	Sacramento	1 week
	A. Young	VRM Training Package	Denver	1 week
	A. Young	Meeting with Forest Service on Inter-agency VRM Program Differences	New Orleans	1 week
	C. Tocher	Recreation Statistics	Washington	1 week
	H. Johnson, G. Cummins	Natural History Inventory and Evaluation	Denver	2 weeks
	D. Barbar	Visitor Services Manual	Washington	1 week

State	Individual	Assignment	Location	Time Required
CO	G. Matlock	Cultural Physical Protection Measures	Denver	2 weeks
	R. Costales	Cultural Avoidance/ Mitigation Measures	Denver	2 weeks
	B. Walton	Antiquity Permit Procedures	Salt Lake	2 weeks
	D. Martin	Cultural Annual Report Requirements	Albuquerque	2 weeks
	D. Scott	Cultural Qualification Standards	Phoenix	1 week
	D. Martin	Cultural Planning Manual	Albuquerque	2 weeks
	R. Athern	Cultural/Coal Unsuit- ability Procedures	Billings	1 week
	B. Bottomly	Assistance with VRM Instructor Training	Denver	1 week
	B. Bottomly	Meeting with Forest Service on Inter-agency VRM Program Differences	New Orleans	1 week
	J. Sterzer and B. Bottomly	VRM/Coal Stipulations (Bottomly to lead)	Denver	1 week
	D. Burns	Recreation Initiative	Washington	4 weeks

ID	L. Burnett	Cultural Annual Report Requirements	Albuquerque	2 weeks
	J. Hansen	Cultural Planning Man- ual	Albuquerque	2 weeks
	R. Harrison	Cultural Aspects of ACEC	Reno	2 weeks
	J. Hansen	Instructor at 8000-1 Course	Denver	1 week
	D. Kissel	Assistance with Com- puter Graphics Training	Denver	1 week

State	Individual	Assignment	Location	Time Required
ID	D. Kissel	VRM/Coal Stipulations	Denver	1 week
	T. Lahtii	Meeting with Forest Service on Inter-agency VRM Program Differences	New Orleans	1 week
	D. Kissel	VRM Manual Revision	Washington	1 week
	J. Lloyd	Recreation Visitor Services Manual	Washington Sacramento	1 week 3 weeks
	T. Kincaid	River Use Allocations	Denver	2 weeks
	R. Randolph	Natural History Inventory and Evalua- tion	Denver	2 weeks
	S. Foresell	Cave Manual	Washington	2 weeks
MT	G. Ruebelmann	Cultural Physical Protection Measures	Denver	1 week
	B. Williams	Cultural "Counterpart" Compliance Regulations	Phoenix	1 week
	B. Williams	Cultural/Coal Unsuit- ability Procedures	Billings	1 week
	C. Horman	Assistance with Com- puter Graphics Train- ing	Denver	1 week
	J. Owings	Recreation Statistics	Washington	1 week
	A. Keskerke	Recreation Initiative	Washington	4 weeks
NV	R. Hanes	Cultural Avoidance/ Mitigation Measure	Denver	1 week
	R. McGonagle	Antiquities Permit Procedures	Salt Lake	2 weeks
	R. Hanes	Cultural Aspects of ACEC	Reno	2 weeks

State	Individual	Assignment	Location	Time Required
NV	R. Hagon	VRM Training Package	Denver	1 week
	B. Taylor	Assistance with VRM Instructor Training	Denver	1 week
	R. Hagon	VRM/O&G Stipulations	Sacramento	1 week
	J. Gregg	Recreation Initiative	Washington	4 weeks
	T. Owens	Recreation Inventory Test Areas Evaluations	CA, UT, CO, WO	2 weeks
NM	L. Flynn, F. Levine, C. Lester	Cultural Physical Protection Measures	Santa Fe, Denver	4 weeks
	R. Morrison	Cultural Annual Report Requirements	Albuquerque	2 weeks
	L. Flynn	Cultural Planning Manual	Albuquerque	2 weeks
	W. Brady	Native American Policy	Sacramento	2 weeks
	B. Philips	Cultural/Coal Unsuit- ability Procedures	Billings	1 week
	L. Flynn	Cultural Project Plan- ning	Santa Fe	1 week
	F. Levine and C. Lester	Cultural Project Plan- ning	Santa Fe	6 weeks
	L. Flynn	Cultural Detailed Recordation	Santa Fe	1 week
	F. Levine and C. Lester	Cultural Detailed Recordation	Sanca Fe	6 weeks
	J. Bristol	VRM/O&G Stipulations	Sacramento	1 week
	G. Middaugh	ORV Procedures/Train- ing	Albuquerque	2 weeks
	G. Middaugh	Recreation Inventory Test Evaluation	CA, CO, UT, WO	2 weeks

State	Individual	Assignment	Location	Test Required
OR	J. Witherspoon	Cultural "Counterpart" Compliance Regulations	Phoenix	2 weeks
	J. Witherspoon	Native American Policy	Santa Fe	2 weeks
	R. Russell	Assistance with VRM Instructor Training	Denver	1 week
	D. Starkie	Assistance with VRM Computer Graphics Training	Denver	1 week
	R. Mobley	VRM Training Package	Denver	1 week
	A. Wenchel, R. Russell	Meeting with Forest Service on Inter-agency VRM Program Differences	New Orleans	1 week
	B. Cunningham	Recreation Land Acqui- sition	Washington	4 weeks
	S. Abdon	Recreation Project Planning	Denver	4 weeks
	C. Roth	Interpretation Manual	Washington	4 weeks
	P. Hamilton	Recreation Inventory Test Area Evaluation	CA, UT, CO, WA	2 weeks
	K. White	Recreation Statistics	Washington	1 week
	R. Rothschadle	Cave Management Manual	Washington	2 weeks
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UT	R. Fike	Cultural Physical Protection Measures	Denver	1 week
	B. Louthan	Cultural Avoidance/ Mitigation Measures	Denver	1 week
	R. Fike	Antiquities Permit Procedures	Salt Lake	2 weeks
	R. Fike	Cultural/Coal Unsuit- ability Procedures	Billings	1 week

State	Individual	Assignment	Location	Time Required
UT	R. Stalder and D. Evans	VRM Manual Revision	Washington	1 week
	R. Stalder	VRM/Coal Stipulations	Denver	1 week
	R. Stalder	Printing of Simulation Chapter	Denver	2 weeks
	R. Stalder	VRM Simulation Manual	Salt Lake	4 weeks
	C. Tucker L. Lee	Recreation/BPS Inputs	Vernal	4 weeks
WY	D. Hutchinson	Cultural Administrative Protection Measures	Denver	1 week
	A. Johnson	Cultural/Coal Unsuit- ability Procedures	Billings	1 week
	D. Hutchinson	Antiquities Permit Procedures	Salt Lake	2 weeks
	D. Hinrichsen	Assistance with VRM Instructor Training	Denver	1 week
	D. Hinrichsen	VRM/Coal Stipulations	Denver	1 week
	B. Barry	Recreation/BPA Inputs	Vernal	4 weeks
ESO	K. Miller	Cultural Avoidance/ Mitigation Measures	Denver	1 week
	K. Miller	Cultural Annual Report	Albuquerque	1 week
	K. Miller	Cultural/Coal Unsuit- ability Procedures	Billings	1 week
	P. Petty	Cave Management Manual	Washington	2 weeks
DSC	P. Cuplin	Natural History Inventory and Evaluation	Denver	2 weeks

I. General

- A. Emphasis will be to meet the Bureauwide needs associated with the various EIS schedules. Adjustments have been made to provide requested increases where possible, although the magnitude may be somewhat less than requested.
- B. In all States, funds for water rights work and associated activities were not included. Due to the extraordinary costs involved these needs will be funded through a supplemental budget request if approved by Congress.
- C. State RET, and the Service Center soil scientists as voting members should consider attendance at the Western Regional Technical Work-Planning Conference for Soil Survey (NCSS) to be held February 10-15, 1980 in San Diego, California.

This conference is designed to bring together representatives of the NCSS (BLM, SCS, FS, Univ.) for exchange of technical and scientific information relative to a national soil survey.

- D. Priorities: Watershed program emphasis will be on basic resource data for all Bureau Priority Commitments.

II. Special Attention Items

A. -52 - Water Management

- 1. States should plan to emphasize meeting existing Bureau and legislative commitments to the Clean Water Act of 1977. Emphasis should be in "208" activities.
- 2. Continue to inventory, install, and monitor water quality to meet EA's, EIS's, and the BPS.
- 3. Water Rights Assertions: Prepare to develop water rights data, and needs when supplemental budget is approved.
- 4. Floodplain Management: Floodplain Management policy and guidance is in effect and should be emphasized.

B. -53 - Soils Management

- 1. SVIM continues as a high priority. Funding levels permit the Bureau to conduct inventories for only those EIS's scheduled for completion between FY 1982 and FY 1984.

C. -54 - Air Quality Management

1. Establish and direct air resource activities to collect monitoring data for use in URA inventories and EIS's. Assess baseline visibility, and air quality related values associated with atmospheric disposition.

D. -58 - Endangered Plant Resource Protection

1. Continue inventories for EIS's and compliance with Endangered and Threatened Species Act. Even though the HQ reorganization places the responsibility for threatened/endangered plant management in the new Division of Wildlife and Endangered Species (240), funding will continue to be in subactivity 4340. Funding for threatened/endangered animals will continue to be in subactivity 4350. This will require close coordination with all offices involved.

I. General

- A. Priority attention will be given to inventories in areas scheduled for planning, environmental statement (ES), and for habitats containing threatened or endangered species.
- B. The HQ reorganization places the responsibility for threatened/endangered plant/animal management in the new Division of Wildlife and Endangered Species (240). The funding, however, will continue to be in 4340 for plants and 4350 for animals. This will require close coordination with all offices involved.
- C. Cost target base funds for each office have been allocated to more adequately support onboard permanent personnel, HMP project maintenance, FWS consultation and nongame programs.
- D. All offices should give priority attention to completing intensive endangered species inventories for those federally-listed species requiring Fish and Wildlife Service Critical Habitat designation by January 1, 1980 and 1981.

II. Special Attention Items:

- A. The Bureau's wildlife workshop will be held at Reno, Nevada, December 3-7, 1979. It will be focused on working exercises for implementing BLM Manual Section 6740 and programs for wetland/riparian habitat, water legislation, and fisheries. At least two biologists from each State and the Eastern States Office should attend.
- B. Possible changes in delegation of authority for EIS preparation plus the possible existence of 33 ongoing Rangeland Management EIS's by May 1980 will place an intensive review/input workload on State Office wildlife staffs. Special attention must be given to insure high quality and biologically accurate wildlife content in all EIS's.
- C. The HQ Division of Wildlife and Endangered Species will assume many responsibilities formerly delegated to the Service Center, including BLM Manual preparation and revision. Each State Office should plan one work-month for HQ assignments to assist with this work.
- D. ALL SVIM/IHICS (6602) integrated inventories must be coordinated closely with rangeland management.
- E. Special care must be taken in contracting wildlife work, particularly inventories and large improvement projects. Any contract over \$10,000 should be drafted and essentially ready for submission to the SC no later than December 1, 1979.

- F. Develop close working relationships with State wildlife agencies and FWS Regions for implementing unsuitability criteria, Fish and Wildlife Coordination Act Amendments and Wetland/Floodplain Executive orders.
- G. All offices must submit Form 6620-2, HMP Statistics, at the end of FY 1979.
- H. Submit the following information with your 4350 narrative:

FY 1980 AWP COST TARGET SUMMARY 4350 - WILDLIFE	<u>State / Office</u> <hr/> <u>Total Cost Target (\$000s)</u>
--	--

<u>ITEM</u>	<u>COST (\$000s)</u>
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1. Planning / ES Inventories \$ _____

No. URAs/MFPs/ESs Completed: ____/____/____/

Acres Public Land/ Mi. Public Streams Inventoried: ____/____/

2. Threatened / Endangered Species Inventories \$ _____

<u>Species</u>	<u>Ac./Mi. P.L.</u>	<u>Species</u>	<u>Ac./Mi. P.L.</u>

3. HMP Program \$ _____

Name of HMP	Ac./Mi. P.L.	Maint. Cost (\$ 000s) *	Proj. Dev. Cost (\$ 000s) *	Other Cost (\$ 000s) *	Total W/Ms
A. Sikes Act HMPs					
B. Other HMPs					

* Do not include work month costs in these figures

4. Other Wildlife Program Work \$ _____

FWS Formal Consultations	\$ _____	(\$000s)
Coal Area Inventory	\$ _____	(\$000s)
_____	\$ _____	()
_____	\$ _____	()
_____	\$ _____	()

5. Funding Allocation Breakdown

Component	Work Months (No.)			W/M Cost (\$ 000s)	Proj. Dev. (\$ 000s)	Proj. Maint. (\$ 000s)	Other (\$ 000s)
	PFT	OPFT	TOT.				
01 - Support							
55 - Terrest.							
56 - Aquatic							
57 - Wetland							
58 - T/E Sp.							
TOTAL							

I. General

- A. The overall capability in subactivity 4360 has been reduced as a result of the increased cost of doing business. Therefore, to bring the States/Office cost targets in line with the appropriation some base cost target reductions are required. These reductions are identified in the State/Office Specific Directives.
- B. Plan sufficient time and allow travel funds to qualify personnel as shown in the FY 1980 FIRE SUPPRESSION SUPPORT PERSONNEL CAPABILITY chart which follows these Directives.
- C. The FY 1980 course development instruction schedule provides greater opportunity to advance in fire training. BIFC will coordinate training and provide instructors and teaching materials as needed.
- D. See BIFC Office Specific Directives for information on funding travel to the national training schools. A total of \$30,000 is reserved at BIFC to support travel for students and instructors at the national schools.
- E. In your AWP submission, identify any rover training and fire training planning assistance needed from BIFC.
- F. Consider attendance at the Fire Training Officers Conference, January 14-18, 1980, in Boston, Massachusetts.
- G. Conduct and coordinate local training as identified in fire training needs analyses with cooperating agencies. Provide Director (740) a table showing course, dates, and location for all BLM sponsored fire training within your state.
- H. State FMOs should plan attendance at the Post Season Fire Review. The meeting will be held at Seattle, Washington from October 29 to November 2, 1979.
- I. Each State should plan to send one District Planning Team consisting of a District Line Officer, District Planning Staff Member, District Resources Staff Member, District Fire Staff Member, and an Area Manager to Advanced Fire Management to be held at Marana, Arizona, March, 1980. Travel will be charged to the \$30,000 reserve for National Training at BIFC.
- J. All States planning to use the TI-59 Fire Danger Rating and Fire Behavior Calculator must plan to purchase them from their base program.

- K. States/Offices are reminded to carefully monitor overtime payments to temporary personnel in subactivity 4610. Overtime payments should be kept to an absolute minimum.

II. Special Attention Items.

A. Aviation

1. Each State not having already done so will develop an Aviation Management Plan. Where total transportation plans are being considered, the aviation plan will be developed in conjunction with the overall plan.
2. States should plan on sending one attendee to the Aviation Management Meeting. Time and location to be announced.

B. Strength-of-Force (SOF)

1. Use the following SOF cost targets for FY 1980 in 4610:

<u>State/Office</u>	<u>Cost Target</u>	<u>Working Capital Fund 1/</u>
Alaska	\$ 7,400,000	---
Arizona	430,000	\$ 33,000
California	1,034,000	73,000
Colorado	731,000	46,000
Idaho	1,486,000	185,000
Montana	589,000	60,000
Nevada	1,201,000	195,000
New Mexico	143,000	35,200
Oregon	1,379,000	114,000
Utah	640,000	75,000
Wyoming	317,000	52,000
BIFC	1,713,000	13,000
SC	10,000	---
HQ (740)	40,000	---
TOTAL	\$17,112,000	

1/ Working Capital Funds accounts are included in the 4610 Cost Target figures. The amount should be shown as a line entry Operating Costs-Other (under the proper heading) on the Fire Planning Summary (Form 1680-3) for 4610. Working-Capital Fund costs are included in the average work-month costs and should be planned accordingly.

2. No capitalized equipment may be purchased with 4610 funds. The ceilings in SOF positions, w/m's, and contract aircraft are shown by offices in your FY 1979 approval Normal Fire Year Plan. Any increases above these numbers will require a complete justification. Nothing will be approved above the NFYP levels. Aircraft contracts are limited as follows:

<u>State</u>	<u>Retardent Aircraft</u>	<u>Helicopters</u>
Alaska	9	10 1/
Arizona	0	3
California	0	2
Colorado	1	2
Idaho	3	2
Montana	2	3
Nevada	2	3
New Mexico	0	0
Oregon	0	3
Utah	0	2
Wyoming	0	1
BIFC	0	2 2/
	17	33

1/ Some medium may be required.

2/ One medium, one light.

3. Show 4610 cost target by District. (See 9213.4, Release No. 9-103). Make allowance in planning 4610 funds for the time seasonal personnel will be coding to fires, and therefore charging against 4620.
4. As a part of your 4360 narrative, submit on a FY basis completed Forms 1680-2 (subactivities 4360, 4800, 4960, and 6360), 1680-3 (subactivity 4610), and 9210-44. Submit only statewide consolidations of Forms 1680-2 and 3; show State Office and District Office data on Form 9210-44 on a single sheet as far as possible. State Offices should retain copies of District Office submissions of Form 1680-2 and 3 for planning and control.

The following table shows the WJC's for the program elements included in the Fire Planning Summary (Form 1680-3):

<u>Training</u>	<u>Prevention</u>	<u>Detection</u>	<u>Initial Attack</u>	<u>Non-Initial Attack</u>	<u>Clerical Support</u>	<u>Communications</u>
0115	0118	7045	0112	0105	0113	0105
	7046		7047	0572		0572
	7062			7072		7072

C. Activation/Deactivation

Your dates are as follows: (They may not be changed without HQ approval.)

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ACTIVATION

April		May	
2nd Monday	4th Monday	1st Monday	2nd Monday
Alaska	California	Oregon	Idaho
Arizona	Colorado	Utah	Nevada
New Mexico	Montana		HQ (740)
BIFC	Wyoming		
SC			

DEACTIVATION

September		October	November
3rd Friday	4th Friday	2nd Friday	1st Friday
Arizona	Alaska	California	BIFC
New Mexico	Colorado	Idaho	SC
	Montana	Oregon	HQ (740)
	Wyoming	Nevada	
		Utah	

D. Allocation of Forces

FY 1980 Fire Suppression Support Personnel Capability

	AK	AZ	CA	CO	ID	MT	NV	NM	OR	UT	WY	BIFC	Total
Class I OH Team 1/	2												2
Class II OH Team 1/			1	1	1		1		1				5
Safety Officer						1				1			2
Division Boss	2		1		1	1	1		2			3	11
Sector Boss	6	3	3	1	3		3	1	6	3	3	4	36
Fire Behavior Officer		1		1		1		1		1	1		6
Air Service Officer	1						1		1			2	5
Air Ser. Mgr. - Heli. I	1											4	5
Air Ser. Mgr. - Heli. II										1		2	3
Air Ser. Mgr. - Airport	1											1	2
Helicopter Boss				1		1		1		1		2	6
Air Attack Boss			1		1		1			1		2	6
Communications Officer												2	2
Mixmaster												2	2

1/ Team Composition:

Class I - Fire Boss
 Line Boss
 Plans Chief
 Service Chief
 Finance Chief
 Safety Officer

Class II - Fire Boss
 Line Boss
 Plans Chief
 Service Chief
 Finance Chief
 Safety Officer

E. FY 1980 USDI Fire Management Teams

Position Allocation

Fire Boss	Alaska, California
Line Boss	Montana
Plans Chief	Idaho, BIFC
Service Chief	Idaho, BIFC
Finance Chief	Oregon

Position Replacement Cadre

Fire Boss	Nevada
Line Boss	Colorado, Utah
Plans Chief	Arizona
Service Chief	Wyoming
Finance Chief	New Mexico

NOTE: BLM's contribution to USDI Fire Management Teams will be from 1979 Cadre and the Allocation of Positions shown above. Replacement on the 1980 Cadre will be from the Cadre Replacement Allocation.

I. General

Number one priority is to support commitments shown on the consolidated schedules for inventory, planning, and environmental impact statements contained in the IMS Section of the State Specific Directives. Additional general guidance is as follows:

A. Legal and Policy Requirements

Planning regulations, prepared under the authority of the Federal Land Policy and Management Act, Section 3 of the Federal Coal Leasing Amendments Act of 1976, and Sections 522, 601, and 714 of the Surface Mining Control and Reclamation Act of 1977, will be published in the near future. These regulations will significantly change the Bureau's requirements and procedures for land and resource use planning.

Because of mandated environmental impact statement preparation schedules, it will not be possible to fully implement these regulations during the fiscal year. New starts beginning with inventories in FY 1981 will fully comply with the planning regulations. The regulations provide a transition period for converting from the existing Bureau planning procedures to those required under the new regulations. Although these procedures are not fully developed, as of the date of this directive, a transition schedule must be developed and published early in FY 1980. Instructions regarding this schedule have been issued. Specific guidelines for linking ongoing plans with the regulations will be issued separately for use in developing the FY 1980 transition schedule. Costs for FY 1980 planning should be based on current unit costs.

B. Coordination of Planning Efforts

The Bureau is presently preparing MFPs in support of required environmental impact statements for the coal, grazing, timber, and wilderness programs. To the extent practical, planning efforts should be coordinated so as to address the requirements of as many of these programs as possible during each planning effort. Where this is not immediately possible during the fiscal year, care should be exercised to insure that future planning efforts are coordinated.

C. Strategy and Priority for Planning

Insure that a quality planning program, which is fully coordinated with identified resource needs, is developed and maintained in accordance with Bureauwide short and long term program needs.

With the exception of requirements for wilderness, specific planning requirements, by geographic area, are identified in the State specifics.

Assigned Bureauwide priorities are as follows:

1. Complete MFPs and other required planning system components to support the grazing and timber EIS programs. Plan to support the coal leasing and wilderness study area programs with MFP amendments where these program requirements cannot be incorporated in scheduled planning efforts. States will continue to complete MFPs after an EIS is prepared for a specific program (grazing, timber, etc.) at Step II of MFP. Expansion of mandated EIS proposed actions will be considered in accordance with Instruction Memorandum No. 79-385.
2. The scoping of issues to be addressed in resource management plan (RMP) scheduled for completion during FY 1984, should be initiated during FY 1980. This effort will guide the selection and scheduling of required resource inventories which will be completed during FY 1981 and 1982.
3. Maintain and interpret existing plans in priority areas.

D. Multi-Resource Inventory (CJC 6073)

The planning subactivity provides for funding multi-resource inventories. These include socioeconomic studies, opinion surveys, and other multi-purpose or multi-resource inventories involving four or more subactivities (see Manual 1684). It does not include the funding of SVIM inventories. Traditional inventories should be funded by the benefiting activities, e.g., range, timber, wildlife, wilderness, etc.

Multi-use and/or multi-resource inventories to be funded by the planning subactivity must be documented in your AWP as follows. Full justification of the use of planning funds for these inventories must accompany your AWP submissions.

State: _____

MULTI-USE/RESOURCE INVENTORY (CJC 6073)

<u>MFP Name</u>	<u>Planning Units Covered</u>	<u>Full Justification for Funding Inventories With Planning Funds</u>
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E. Liaison and Coordination with State and Local Planning Agencies

The soon to be published planning regulations require the Bureau to coordinate with and seek advice from Federal agencies, State and local governments, and Indian tribes and to understand and consider their needs and concerns.

To facilitate coordination with State government, State Directors shall seek agreements with Governors or their designated representatives on topics such as exchanging information, providing advice and participation, and time frames for receiving State government participation and review in a timely fashion.

If such an agreement is not reached, the State Director shall provide opportunity for Governor and State agency review and advice, and suggestions on issues and topics that the State Director has reason to believe could effect or influence State government programs. Where such working arrangements have not been developed, initiate a program to perfect such an arrangement.

Summarize in the AWP narrative, your current or planned Federal/State/local planning coordination activities. Highlight any special coordination problems which should receive HQ attention.

- F. Funds to cover tuition for the Introduction to Resource Use Planning Policy Course (1600-1), taught at the University of Wisconsin, will be held in the Headquarters Office. Funds to cover the Berkeley, California course tuition should be included in individual State AWP submissions. Each State should plan to send two individuals to each training session.

I. General

These directives set out the priority work to be accomplished in Information Resources Management during FY 1980. We will be constrained by a substantial reduction in funding compared to FY 1979. The reduced funding level requires that you give careful thought to preparation of your AWP, particularly the procurement plan and equipment budget. The objective will be to produce an AWP which will result in balance between individual State objectives and established Bureauwide priorities.

The cost target shown on the spread sheets and in the State specific directives may reflect a significant change from your PAWP feedback. Increase requests have been honored where possible. Such requests have been analyzed in relation to Bureauwide priorities, which must take precedence over individual State priorities. Your cooperation is requested in identifying any cost target that may be excess to your needs. Do not load this subactivity with procurement plan or equipment budget items just to utilize a cost target.

You are urged to review the component-job code definitions in BLM Manual 1684 to insure that appropriate work and related costs are identified and scheduled. In that regard, you will notice that job code 82 - Data and Graphics Preparation and Entry - has been added to most subactivities. This is in keeping with a consistent policy that Data Management will be used for system design, development and testing. Once a system is implemented, particularly an automated system, the cost of data preparation, entry and update is appropriately charged to the benefiting subactivity. This work will require substantial effort for the next several years. Information Systems staff should insure that coordination is accomplished with other office organizational units during AWP preparation regarding identification of this work and the allocation of resources to it.

II. General Component Directives

A. Component 01 - Support

Program Coordination and Technical Program Direction -

- The Field Committee will meet three times. Plan time and travel on the basis of 4 days per meeting (1 work-month)
- ADP liaison meetings will be held at least twice and possibly three times. Plan time and travel on the basis of 5 days per meeting = 1 work-month total. Each State should send one representative. The Service Center should plan appropriate staff support for and participation in the above meetings.

- A Telecommunications Coordinators Conference - Communications Workshop will be held in either Denver or Boise, January 14-18, 1980. Attendance will be limited to designated Telecommunications Coordinators from each State plus selected representatives from personnel, Engineering and Management. Each State and BIFC should plan on having two representatives. Plan time and travel on the basis of 5 days = 1/2 work-month total/office.
- The Departmental Communications Workshop has been scheduled for November 5, 6, and 7, 1979, in Phoenix, Arizona. Bureau attendance will be limited to two from the Headquarters Office, two from DSC, two from BIFC and one from Alaska. These offices should furnish the names of selected attendees to the Office of Information Systems (702) by August 31, 1979. Coordinate selection of attendees with selections for the Telecommunications Training Course.
- Plan time as appropriate for your State Committees assisting with Strategic Plan implementation and other Information Systems related activities.

Training -

- The Bureau Training Catalog contains several audio-visual courses pertaining to data processing. Use this method as your first source of training for new staff members and others in your organization who require such training. (See the 1266-ST series of courses.) Specific training sessions will be developed for implementing new system components as they are brought on line.
- A telecommunications Training course covering basic voice and data communications will be held in Phoenix, AZ, October 29 - November 2, 1979, preceding the Departmental Communications Workshop. Each State should plan on sending their designated Telecommunications Coordination (reference Instruction Memorandum No. 79-506, dated June 1, 1979). Plan time and travel on the basis of 6 days - 1/4 work-month/state.
- The Bureau Training Catalog contains two courses pertaining to Remote Sensing (see courses 9180-8 and 9180-13). States should evaluate their existing capabilities in this technology area and program attendance accordingly. The installation of the interactive Image Analysis System at the SC late in FY 1979 will help make this technology available and useful to those States that have Resource Specialists with the basic level of training provided by the referenced courses.

B. Component 05 - Telecommunications

A realignment of functional responsibilities concerning telecommunications has occurred as a result of the HQ reorganization. Some specific guidance has already been issued (reference Instruction Memorandum No. 79-511; subject: Approval of Wire Telecommunication Services).

Additional guidance will be issued and manuals will be revised to reflect the current functional assignments.

Review the definitions of the jobs applicable to this component. Include in your AWP work months as appropriate to your level of effort in telecommunications. Also see 4800 and 4620 definitions.

The installed, dedicated line telecommunications net will be funded by SC. This network includes:

- Modems tying terminal equipment to the dedicated line net.
- The multiplexor in each State Office.
- Dedicated land lines to Denver or to District Offices.

You are responsible for funding any local service within your offices for connecting terminals to modems or the multiplexor and for any dial-up service you use.

Each State is to have a completed, first generation telecommunications plan by September 4, 1979 (reference Instruction Memorandum No. 79-451). Plan work months as appropriate to further develop the AWP communications portion of the plan and for preparation of an annual update before the end of FY 1980.

Telecommunications Service Reviews will be conducted in six states. See State Specific Directives. A review schedule will be furnished by the Office of Information Systems.

Telecommunications personnel in the States may be asked to provide technical assistance to or review of work originating with SC WAR sheet. This work should not require large blocks of time and can be handled as normal staff duties. See the list of WAR's included with the SC specific directives.

C. Component 06 - Automated Data Processing

Review the definitions for this component and associated jobs. Include in your AWP appropriate work months and costs as these definitions apply to your State or Office. Make the distinction between this component and component 61, Strategic Plan, when planning work months in support of Bureauwide development efforts.

Continue to monitor and coordinate funding for contract support from outside sources. Such contracts are properly procurement plan items chargeable to the benefiting subactivity if the support can be identified with a subactivity.

Equipment acquisition, maintenance and operation.

The guidelines established in the FY 1979 directives will apply again in FY 1980. These pertain specifically to the acquisition of the initial complement of State Office equipment, and are as follows:

1. An initial complement of State Office ADP equipment will be procured and funded by the Service Center, TO THE EXTENT THAT FUNDS ARE AVAILABLE WITHIN THE REDUCED COST TARGET FOR THIS SUBACTIVITY. The planned basic minimum configuration will consist of:

- A. Graphics Minicomputer with

- Control terminal
- line printer
- drum plotter
- disk and tape drives as appropriate
- graphics and operating software
- training support

- B. RJE with peripherals as appropriate

- C. Digitizing Station

- graphics terminal
- digitizing tablet
- hard copy unit for terminal

- D. CRT Terminal with printers
- portable printing terminals

The actual configuration, in terms of amount of disk and tape storage, number of digitizing stations and number of additional terminals will be tailored to each specific site. Consideration will be given to such items as space available, equipment already in place, operating staff, etc.

2. The priority for acquisition of State Office ADP Equipment is as follows:

Montana State Office
Utah State Office
Colorado State Office
Nevada State Office
Idaho State Office
Arizona State Office
Eastern States Office
California State Office

3. Procurement of an initial complement of District Office equipment can occur in two ways - centralized through the Service Center, or by individual States within their cost target. The following equipment list is the recommended basic complement of equipment.

2 CRT terminals with printers
1 portable printing terminal
1 graphics terminal with hardcopy unit
1 data tablet or digitizing board.

As with State Office equipment, the District Office configuration can be tailored to meet specific office requirements. Those States that will acquire equipment within their cost target should be guided accordingly.

4. Progress in equipment will be dependent on projected funding available. Additional information is provided under the specific State Directives concerning site preparation and other requirements. Offices scheduled to receive ADP equipment must prepare an installation plan and make preliminary arrangements, covering at least these items:
 - a. Space must be available and prepared (power supply, adequate cooling, local phone lines, etc.). Details including a typical site layout, are available from the Office of Data System and Record Services, SC.
 - b. Personnel must be available for operation of the equipment. The proposed State Office configuration will require 1 or 2 system support personnel. Additional head count is not available for such positions at this time. If your State is scheduled to receive equipment and lack of personnel is a limiting factor, consider delaying acquisition until adequate support is available.
 - c. A certain amount of operator and user training will be required when the equipment is accepted.

D. Component 61 - Strategic Plan

Detailed Requirements Definition

1. Case Management - Utilization Management

Plan participation on the basis of 1 work-month per State and 1 work-month per OCS Office for this DRD. Specific skill types required will be negotiated with each State after the project work plan is prepared. This effort is a SC WAR.

The DRD work teams will be convened in Denver. Plan travel accordingly.

Plan on participating in a management review of the Case and Utilization Management User Specifications. This exercise will be similar to the one used for Resource Inventory. Plan 2 work-months per State for this effort.

2. System Design and Testing

Plan at least 1 work-month per State for staff support to the Field Committee member in reviewing system design products or participating in system testing for land and Survey Records and the first increment of Resource Inventory (SVIM).

3. Data Preparation and Entry

Work with other organizational units in scheduling resources as appropriate to your State. Note addition of job code 82 to other subactivities.

E. Component 62 - Remote Sensing

Include in your AWP any on-going or planned activity that is properly identified with this component in subactivity 4420. As in Data processing (Component 06) contracts for specific products not associated with system development and testing should be shown in the procurement plan and are chargeable to the benefiting subactivity.

See the State specific directives for information pertaining to specific requirements in support of the ASVT.

CADASTRAL SURVEY - 4500

CADASTRAL SURVEY (Reimbursable) - 4950

CADASTRAL SURVEY (Private Funds Omitted Lands) - 7110

CADASTRAL SURVEY (Private Funds - Public Surveys) - 7130

CADASTRAL SURVEY (F.S. Transfer Funds) - 9800

I. General

- A. The SCD and SD's will prepare a separate annual operation schedule (same format as in the past) for each of the following subactivities: 4510, 4520, 4530, 4950, 7110, 7130, and 9800, as appropriate to each office. In the narrative identify incomplete survey projects which were started prior to October 1976. Describe the nature of your problems encountered in these backlog projects and your specific plans for completing them by FY 1981.
- B. Cost targets are furnished for activities 4500 and 9800. Work planned for the Forest Service under 4530 should not exceed 20 percent of each total cost target for 4500. Exceptions may be made by Director (720 and/or 640) with adequate justification if the Bureauwide total will not exceed the 20 percent limitation provided for in the FS/BLM Memorandum of Understanding.
- C. Place orders for regulation monuments by January 15, 1980 to SCD for consolidated purchase.
- D. Refer to Instruction Memorandum Nos DSC 77-64 and WO 78-256 for guidance in obtaining use of equipment needed from the Cadastral Survey Equipment cache based in the SC. First priority is for cadastral surveys; second priority is for other BLM activities; and third is for non-BLM needs.
- E. Requests for cadastral surveys from other Federal agencies in those States not included in the Federal rectangular system of surveys must be approved in advance by Director (720).
- F. As appropriate, notify SCD (D-510) that reimbursable accounts are not to be closed out until the surveys have been accepted, approved, and filed in the proper SO (without protest or litigation).
- G. States/Offices may undertake reimbursable surveys for other agencies if the necessary personnel resources are available and the SC is not in a position to perform the work in a timely manner satisfactory to the requesting agency. However, State Directors must obtain advance written approval from Director (720) before accepting reimbursable survey projects, and their AWP's should be amended to reflect the additional work.

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- H. FY 1980 acquisitions for the Cadastral Equipment Cache are identified in the enclosure to the memorandum dated June 19, 1979 from the Acting Associate Director to the Service Center Director, Subject-Function Code 1681.1 (420).
- I. States, other than Alaska, having large-scale survey project needs may submit requests for use of the Alaska Auto-Surveyor during the winter months. However, the requesting office must assume all costs of the project.
- J. Continue to work closely with the Resource Staffs and the Planning Staff to ensure that cadastral survey needs are considered in the planning process. Particularly, plan future cadastral surveys to support land acquisitions, identify trespass problems and meet the management needs of the Federal Government.
- K. Program attendance at the Cadastral Survey Workshop for the cadastral survey branch chief and the office section chief. The workshop is scheduled to be held in Phoenix, Arizona, March 3-7, 1980.
- L. The BLM-USFS cooperative cadastral survey coordination meeting will be held in St. Louis, Missouri beginning at 8:00 a.m., March 11, and ending at 4:00 p.m., March 12, 1980. The following States should plan to have either the cadastral survey branch chief or the cadastral survey program leader attend:

Arizona	Nevada
California	Oregon
Colorado	Utah
Idaho	Eastern States Office
Montana	

I. GeneralA. Clarification of Law Enforcement Policy

1. In an effort to increase the Bureau's overall law enforcement capability with the available funding, a clarification and restatement of Bureau policy related to the investigative costs of the law enforcement program is required. The following policy will be the basis for the development and execution of the FY 1980 AWP.

a. Policy Statement:

- All investigative related casework performed by special agents, rangers or other authorized personnel will be charged to the benefitting activity (i.e., Wild Horses and Burros, Coal, Timber, Cultural, etc.) until such time as the U.S. Attorney determines that a criminal act has occurred and agrees to prosecute the case. At that time, all subsequent investigative and prosecution related work performed by special agents, rangers, and others directly assisting the agents or rangers in the criminal investigation will be charged to 4700-04 (Law Enforcement).
2. The cost targets provided in the States' Specific Directives do not reflect this policy statement. Cost targets provided for WM's are in excess of the amount required to fund the agents and rangers based on the above state policy. Therefore each State/Office is to reanalyze their WM needs in light of the above stated policy. In all cases there should be a reduction in the WM requirements for case related investigative work. These excess WM's must not be built into your AWP and must be identified in your 4700 subactivity narrative.
 3. The W/Ms available for non-law enforcement identified in Item 2 above are to be planned and included in your AWP in other appropriate subactivities. This will cover the special agents' or rangers' time that will be spent investigating cases prior to the decision by the U.S. Attorney that a criminal violation has occurred, and when sufficient evidence exists to prosecute the case. You are to address this effort in the respective subactivity narratives.

I. General

A. Cartography

1. Each State and OCS Office will identify its requirements for standard mapping in FY 1980 and submit these requirements with the AWP.
2. Each State and OCS Office will identify specific mapping requirements for engineering and resource management activities. This includes procurement of aerial photography, establishment of geodetic and/or photogrammetric control, photogrammetric compilation, and EIS graphics with the required work-months and funding by subactivity. List both in-house efforts and those requirements for the Service Center (SC) support. In the case of items requiring SC support above the SC's programmatic capability, furnish work-month and cost estimate developed in coordination with the SC
3. After planning basic map series, assess cartographic support closely to assure that support cartographic services are planned and charged directly to the benefitting subactivity and not to 4800. Though it will necessitate more detailed planning by field offices, it will insure that costs are incurred by initiating subactivities (i.e., cartographic services in support of a range grazing EIS must be funded from 4320-4427.

B. Program Direction. In planning time for line managers and staff officers, insure that job code 07 - Managerial Direction is not used as a catch all for supervisory functions which are technical direction in nature and should be programmed in the benefitting subactivities.

C. Evaluation. Plan sufficient time to fund GME's and management services functionals. Time for other program functionals should be planned in appropriate subactivities.

D. Administrative Operation and Clerical. Give these functions close consideration to assure that associated costs are planned in the benefitting subactivities - do not generalize and include all costs in 4800 because of the administrative or clerical nature of the positions.

E. Procurement. In programming procurement plan items insure that costs of items such as radios, radio parts, word processing equipment, etc. are distributed to all benefitting subactivities.

- F. Maintenance. In planning for maintenance of radios and other equipment costs which have been coded against 4800 in previous years, determine if the primary use of the equipment is in some other subactivity such as cadastral surveys. If this is the case, maintenance should be planned and funded from the benefitting subactivity.
- G. Pay/Personnel Automated System Conversion. IM No. DSC 79-182 dated June 29, 1979 to all field offices outlines the current status of the pay/personnel conversion. This is work and travel which must be planned for FY 1980. Each State's needs may be different depending on internal plans for implementation. The State representatives named in IM DSC 79-182 can provide information for AWP preparation. If additional information is needed, contact Oliver Johnson FTS 234-6131 or Mako Hideshima FTS 234-2389.
- H. Safety. Review the job definitions for 15 - Training and 16 - Safety Management. In order to assure that only essential coding is made to subactivity 4800, general safety meetings are considered to be training and should be charged to benefitting subactivities using job 15 - Training. The reference to safety meetings will be deleted from job 16. (Refer to Introduction Section - Changes to Component-Job Code Handbook.)

EXPENSES - RIGHT-OF-WAY PROCESSING - 5100

I. General

- All States and Offices should continue working on all EA's and ES's that you are presently involved with. Please refer to each State specific directive for Issues Management System commitments that are the highest priorities for the Bureau.
- Plan the necessary work-months to accomplish any known applications you expect during the first six months of FY 1980.
- As additional applications are received for projects that may require an ES, please advise the Director (330) as soon as possible. These applications are likely to become additional Issues Management Items as they develop and we need to know about them as soon as possible.
- Plan to accomplish all related compliance connected with the R/W activities.

ENCL. 1-127

I. General

Range Betterment funds are an appropriation derived from grazing fees and their use for rangeland condition improvement is specifically provided for in Section 401(b)(1) of FLPMA. Use of the appropriation is limited to on-the-ground projects for rangeland betterment which includes rehabilitation, protection, and improvement projects. The authority is interpreted to include planning for specific projects, project survey and design, assessment and site clearance, project materials, labor, equipment, and construction supervision, easements and water filings, project record-keeping, and project maintenance. These costs would not otherwise be incurred if it were not for the need to do specific projects.

II. Priorities

- Emphasize the proper maintenance of all existing range improvements and projects, including land treatments.
- Emphasize correlation of range improvement work with completed EIS's and the resulting implementation of activity plans.
- Emphasize completion of all planned project work associated with implemented AMP's.
- Complete correction actions on livestock water developments to meet multiple use guidelines, including Sections 4 and 15 improvement permits.

III. Special Attention Items

- A. Provide the indicated information listed in the chart below to accommodate anticipated Congressional inquiries regarding the allocation of RI funds.

State: _____

<u>EIS Areas 1/</u>			<u>Inside AMP's</u>			<u>Outside AMP's</u>		
C-J	New	% of	New	Maint.	% of	New	Maint.	% of
Code	Jobs \$	Total	Jobs \$	\$	Total	Jobs \$	\$	Total
		100%			100%			100%

1/ Identify by EIS Name

- B. Using the following format, identify priority needs beyond the funding capability identified in the State Specific Directives that could be used in FY 1980.

ES Area/No. AMP	Improvements Outside ES Areas	Other (Maint.)

IV. Cost Target

Section 401(b)(1) of FLPMA requires that at least one-fourth (25%) of the total grazing receipts be returned to the District from which derived. The FY 1980 PAWP base cost targets include 25 percent of the estimated FY 1979 receipts. The remaining 25 percent of the receipts are being allocated as one time items to States for implementation of AMP's in areas where grazing EIS's have been completed. Refer to specific State Directives for detailed information on the amount and distribution of these funds.

The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.

V. 8200

The following tentative cost targets are provided as anticipated receipts from L.U. lands and the National Grasslands. They will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.

	<u>25%</u>	<u>State Director Discretion</u>	<u>Total</u>
Arizona	3	3	6
Colorado	3	3	6
Idaho	1	1	2
Montana	380	380	760
New Mexico	18	18	36
Utah	2	2	4
Wyoming	.5	.5	1

I. General

These funds may be used for any authorized outdoor recreation function of the Bureau. FY 1980 cost targets reflect actual collections for the first 8 months of FY 1979. When the AWP's are approved, cost targets will be adjusted to include any carryover from FY 1979 and collections made during the last 4 months of FY 1978.

II. Special Attention Items

A. Priorities. The priority for using these funds are (in descending order):

1. Use supervision in sites/areas where funds were generated.
2. Projects which directly improve the quality of recreation experience in the areas where funds were generated.
3. Use supervision in critical use areas where fees are not collected.
4. Operation of sites/areas where funds were generated.

B. Proposed Program. Provide in your AWP submission, the following information for each site/area to receive 9200 funds.

<u>Site/Area Name</u>	<u>(\$000's)</u>	<u>Type of Work to be Accomplished</u>
-----------------------	------------------	--

General

- A. Based on performance to date in FY 1979, it is very apparent that the Bureau will fall far short of completing its planned acquisitions. In FY 1979 and again in FY 1980, the Congressional Appropriations Committees have taken a very close look at the obligation rate of those agencies participating in the LWCF. Substantial reductions were made in two agencies' appropriations as a result of the large amount of carryover by these agencies. The Bureau is faced with this situation in the future if we do not improve our rate of obligation and complete our planned acquisitions.
- B. All land easement acquisitions are a part of the Bureau's procurement program under the new financial management system. As in the past, all acquisitions must be submitted on the Land and Easement Acquisition Worksheet (Form 1680-15). The acquisitions must be shown on the Procurement Plan (Form 1680-5). To complete the Procurement Plan (Form 1680-5) the estimated settlement cost (easement price) must be separated from the direct acquisition cost, which includes WM costs and is shown in Column 11, Land and Easement Acquisition Worksheet (Form 1680-15). Each planned acquisition must be entered, by project or grantor, on Form 1680-5 along with the estimated settlement price. If the project name is used, the number of acquisitions should be included in Column 10, Form 1680-5 after the project name and the cost (Column 17) should reflect the total settlement price of all acquisitions. The procurement type to be used in completing Column 8 of form 1680-5 is N06 noncompetitive, less than \$100,000 or N05, non-competitive more than \$100,000.
- C. Costs for contract appraisals and title evidence must be included on the procurement plan (Form 1680-5). You may include the total estimated costs of all contract appraisals in a single line entry in your procurement plan. Costs will be charged against this line-item as contracts are awarded for appraisals. Estimated costs for title evidence should also be entered as a single-line entry and costs charged against this line-item as they occur.
- D. Any additional acquisition costs in excess of the cost targets shown in the specific directives must be approved by the Director (640) and (330). Additions must be justified in programmatic terms. The same requirements apply to any proposed substitutions or revisions of the projects listed in the specific directives.
- E. In order to provide for fund accountability project numbers will be used for all 9400 costs associated with the following projects:

Project NumberProject Area

LW01	Case Mountain - California
LW02	Powderhorn - Colorado
LW03	Ruby Mountain/Browns Canyon - Colorado
LW04	Aguirre Springs - New Mexico
LW05	Chama River - New Mexico
LW06	Cedar Mountain - Colorado
LW07	Sleeping Giant - Montana
LW08	Indian Creek - Nevada
LW09	Campbell - Utah

All personnel, regardless of State or Office, must use the respective project number including those on the special projects list when coding time and other costs against any projects in activity 9400.

- F. The FY 1980 cost targets provided in the State Specific Directives do not include FY 1979 carryover. Calculations of FY 1979 carryover will be made by the Office of Budget (640). Each State will be notified of the carryover adjustment as soon as it is calculated (November 1979).

9600 - BLISTER RUST CONTROL
9700 - FOREST PEST CONTROL

I. General

Cost targets for projects indicated in specific directives are allocated to the States based on anticipated transfer of funds from the Forest Service.

ALASKA - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 553. This includes 23 positions from the Alaska Pipeline Office and excludes YACC positions. Upon final determination of the YACC program, you will be advised of your YACC T/O for FY 1980.
- Your EOY other than permanent full-time (OPFT) position ceiling is 385.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directives for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
South Central		Complete URA/MFP			
Fortymile		Complete URA/MFP			
Northwest		Initiate URA			
Lower Yukon		Initiate URA			

B. "Other" IMS Issues:

1. Convey a minimum of 8 million acres during FY 1980 under the Alaska Native Claims Settlement Act. Goal is to convey a total of 30 million acres by the end of CY 1981.
2. Convey 13 million acres of lands to the State of Alaska under the Alaska Statehood Act during FY 1980. Goal is to convey 90 percent of remaining entitlement (70 million acres) within 5 years.
3. Complete endangered species inventory for the Arctic peregrine falcon (\$24,000).
4. Implement the Gulkana River, Delta River, 40-Mile River, and Central Brooks range HMPs (\$42,000).
5. Lease Term Adjustment - Proposed rule-making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
6. Cultural Resource Protection - Complete historic artifact recordation and structures signing on the Forty-Mile River (see 4330 cost target adjustment).
7. Off-Road Vehicle Designations - Complete ORV designations for critical areas within your State and provide appropriate minimum management on acres designated.
8. Advisory Councils - refer to Cooperative Relations section of the General Directives.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Fairbanks D O Complex	Multifacilities Building A&E Design Review
2110	Fire Station Utilities	Design Review
2120	Delta River Canoe Takeout	Review Vault Toilet Design
2120	Paxson Lake, Phase II	Review Water and Sanitary Systems Design

/DETAIL ASSIGNMENTS/

Ken Rupp is to plan on participating in a two-week detail to HQ to assist in the development of BLM Manual Section 9151 - BUILDINGS. Travel and per diem will be paid by HQ (730).

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$ 199
B. Add-on Adjustments:	
1. One-time increase for survey and design.....	+16
2. One-time increase for contract administration.....	+ 4
C. FY 1980 Final Cost Target	\$ 219

II. Component Specifics:

80 - Construction Operations:

The base funds (\$199,000) are to be used for construction of: the Dahl Creek sewage disposal, well and water treatment facility; McGrath wash/shower facilities; Minchumina sewage disposal system system and plumbing. The one-time increase for survey and design is for: Fairbanks D O (fire detection); Tanana Fire Station (sewer disposal, water well and treatment); Minchumina Fire Station (utility extension and electrical distribution); Dahl Creek Fire Station (sewage disposal, water well and treatment); Anchorage D O (fire detection). The funding for contract administration is for Fairbanks D O (multi-facilities building).

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	NONE
B. Add-on Adjustments	
1. One-time increase for program support.....	+23
C. FY 1980 Final Cost Target	\$ 23

II. Component Specifics - NONE.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	NONE
B. Add-on Adjustments:	
1. One-time increase for program support.....	+ 3
C. FY 1980 Final Cost Target	\$ 3

II. Component Specifics - NONE.

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$526
B. Add-on Adjustments:	
1. Base increase for TOK POL Site	+250
2. One-time increase for Anchorage Office System furniture	+ 24
C. FY 1980 Final Cost Target	\$800

II. Component Specifics:

The base increase of \$250,000 is for assumption of the Tok Pol Site, when it is vacated by the Army, and for operation and maintenance of the site until such time as a final decision is made on the final disposition of the facilities.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$192
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$192

II. Component Specifics:

Your PAWP Base includes \$66,500 for continuation of priority work on the Ft. Egbert project.

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 52
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 52

II. Component Specifics: NONE

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,049
B. Add-on Adjustments:	
1. Base increase for WMs	+ 36
C. FY 1980 Final Cost Target	\$1,085

II. Component Specifics: NONE,

/4130 - NON-ENERGY ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$553
B. Add-on Adjustments:	
1. Base increase for W/Ms	+57
2. One-time increase for Mineral Resource Inventories ...	+20
3. One-time increase for Water Quality Study	+ 9
4. One-time increase for misc. equipment	+ 5
5. One-time increase for procurement	+ 2
6. One-time decrease, equipment (ATV)	-42
C. FY 1980 Final Cost Target	\$604

II. Component Specifics:

Earl Boone has been selected to participate in a HQ WAR to develop a Manual Section on the 43 CFR 3809 regulations. This will involve a two-week effort. Travel and per diem will be paid by HQ-520 (Division of Mineral Resources).

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$5,774
B. Add-on Adjustments	
1. Base increase for State selections	+ 701
2. One-time increase for State selection adjudicators...	+ 130
3. One-time increase for CR land law examiners.....	+ 37
C. FY 1980 Final Cost Target	\$6,642

II. Component Specifics:

31 - Non-Energy Related Realty

- Attempt to complete adjudication on 250 Native Allotment cases and 42 settlement claim cases as identified in your FY 1979 mid-year review submission.
- Attempt to issue contest complaints on 250 native allotment cases in accordance with the mandated requirements of the Pence court decision.
- Plan to hold your State Lands and Realty Workshop in Anchorage on October 8-12, 1979. Five HQ personnel will attend the workshop to assist you.

36 - Mining Claim Recordation

Equipment	\$36,500
Procurement	\$35,000

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$ 41
B. Add-on Adjustments	
1. One-time increase to support additional WM to meet local demand for forest products	+ 22
C. FY 1980 Final Cost Target	\$ 63

II. Component Specifics:

Refer to General Directives (Forest Management) for program essentials.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$ 42
B. Add-on Adjustments	
1. Base increase for administration and inventory	+22
C. FY 1980 Final Cost Target (Component 44)	\$ 64

II. Component Specifics:

The identified increase falls short of your request, but is provided to expand your effort with assistance from other State programs.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$211
B. Add-on Adjustments	
1. Cultural:	
a. One-time increase for Forty-Mile River protection project	+10
b. One-time increase for completion of priority Class I Overview	+30
2. Visual	
a. One-time increase for priority inventory	+12
3. Recreation	
a. Base increase for priority recreation work	+20
C. FY 1980 Final Cost Target	\$283

II. Component Specifics:

- A. 48 - Wilderness Management - Until we see what language is included in the FY 80 Appropriations Bill no wilderness work will be initiated.

1. ISA's: No report will be prepared on Halibut Cove.
 2. Details: Identify one or more candidates to work on HQ task forces for up to one-work-month on the following topics: Wilderness Management Policy, and wilderness portions of 1606/1607 manuals.
- B. 49, 50, and 51 - Recreation Management:
1. Provide "minimum management" for the 700,000 acres committed for ORV designation in FY 1979.

/4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$136
B. Add-on Adjustments	
1. Base increase for:	
a. support of helicopter costs (WM costs).....	+30
b. support of cooperative snow surveys with SC	+14
c. support of WAE hydrologist hired in FY 1979	+58
2. One-time increase for:	
a. Threatened and Endangered Species Publication ...	+ 5
b. Equipment	+ 3
C. FY 1980 Final Cost Target	\$246

II. Component Specifics:

- A. Water rights are not addressed. it is assumed that water rights and related activities will be funded in a supplemental budget if approved by Congress.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$173
B. Add-on Adjustments	
1. Base increase for support of permanent staff personnel and aircraft use (WM costs).....	+ 27
2. One-time increase for planning inventory.....	+ 44
3. One-time increase for T/E inventory.....	+ 24
4. One-time increase for Sikes Act HMP program.....	+ 42
C. FY 1980 Final Cost Target	\$310

II. Component Specifics:

- 5500 - Terrestrial Habitat
 - Implement two HMPs; initiate two new HMPs
 - Complete wildlife affects habitat studies
- 5600 - Aquatic Habitat
 - Complete aquatic inventories in South Central, Northwest Arctic Lower Yukon, and Kusokim planning areas

- 5700 - Wetland Management
 - Complete wetland and riparian inventories in four planning areas
- 5800 - Threatened and Endangered Species
 - Continue Arctic peregrine falcon inventory
 - Complete Colville River studies

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$1,437
- B. Add-on Adjustments
 - 1. Equipment Development
 - a. Project 1440 - Smoke jumping + 5
 - b. Project 2545 - Steerable Parachute + 5
- C. FY 1980 Final Cost Target \$1,447

II. Component Specifics:

- A. Provide lead in NIFQS Redundancy study, plan - 3 WM for this effort.
- B. Plan to participate in the Fire Management Job Definition Requirements Project (1 WM), Bureau Fire Equipment Committee (.5 WM), TI-59 Training (.5 WM).
- C. Plan for detail of one person to HQ for revision of Fire Management Manual. Travel and per diem will be paid by HQ (740).

/4410 - PLANNING/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$412
- B. Add-on Adjustment
 - 1. One-time increase + 88
- C. FY 1980 Final Cost Target \$500

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$ 940

B. Add-on Adjustments

1. Base Increase as follows:	+ 434
a. Terminal Lease	+ 82
b. Maintenance	+ 62
c. Services and Supplies	+ 45
d. Communications	+ 38
e. GSA Agreement	+200
f. IDMS Operating Costs	+ 7
C. FY 1980 Final Cost Target	\$1,374

II. Component Specifics:

- A. Consider purchasing some of the CRT terminals as accumulated lease costs approach the purchase price.
- B. Communication circuit 9GD0032 will be funded by SC at the interstate rate.
- C. Make your best estimate of actual support furnished to other subactivities from the Federal Data Processing Center and program the cost of the GSA agreement accordingly in your procurement plan. Charges to 4420 should be limited to those incurred in system design, development, and testing.
- D. Operating time for the IDMS System and array processor should also be charged directly to the benefiting subactivity.
- E. Schedules and procedures for implementing the Departmental Pay-Personnel system have not been finalized. Do not begin subsystem development for editing and concentrating payroll-personnel data until further notice.
- F. Plan on having one person from Alaska attend the Departmental Communications Workshop. See general directives for details.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$8,655
B. Add-on Adjustment	
1. Base decrease.....	- 60
C. FY 1980 Final Cost Target	\$8,595

II. Component Specifics:

- A. Be prepared to respond to other State requests for off-season auto-surveyor projects. Base your total commitment to 100 crew-days per system for such work, with all costs except salaries of Alaska personnel to be borne by the requesting office.

- B. Plan \$3,000,000 for contract surveys for boundaries encompassing eight villages and/or Regional selections under ANCSA and one large block for Alaska State Selection. The total cost target for contract surveys must be retained and identified in the Procurement Plan.
- C. Plan \$20,000 for acceptance testing of the FY 1979 acquired Inertial Survey System. Upon satisfactory acceptance, the equipment will be assigned to the Alaska State Office and will be available for the off-season lower 48 support program.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000)

SOF \$7,400

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000)

A. FY 1980 PAWP Base \$ 34
 B. Add-on Adjustment
 1. Base decrease in W/M capability..... - 6
 2. One-time increase for cooperative agreements + 3
 C. FY 1980 Final Cost Target \$ 31

II. Component Specifics:

- A. Allocate \$3,000 for cooperative agreements with local law enforcement agencies.
- B. Additional W/M requirements (non-criminal) must be funded from benefiting subactivity.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000)

A. FY 1980 PAWP Base \$3,685
 B. Add-on Adjustment
 1. Base decrease resulting from shift of radio
 maintenance to 4500 -252
 C. FY 1980 Final Cost Target \$3,433

II. Component Specifics:

- A. Administrative Operations - Cartography (03)
 - 1. Schedule one attendee to the Coastal Zone Mapping, Surveying and Management Symposium to be held tentatively on the Pacific coast or Alaska during the spring or summer, 1980. Program necessary travel costs.

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000)

A. FY 1980 PAWP Base	\$ 1
B. Add-on Adjustment	NONE
C. FY 1980 Final Cost Target	\$ 1

II. Component Specifics: NONE

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000)

A. FY 1980 PAWP Base	\$ 60
B. Add-on Adjustment	
1. Base decrease	- 30
C. FY 1980 Final Cost Target	\$ 30

II. Component Specifics:

A. Your cost target of \$30,000 should be planned in accordance with the priorities received from the Forest Service Regional Forester.

DATE: July 10, 1979

FY 1980 AWP COST TARGET CONTROLS

Subject

TRAVEL CEILING: 1478

[illegible]

*4700 Funding is only for component 04 Law Enforcement

STATE OFFICE: ALASKA
DATE: JULY 10, 1979

Subject	FY 1980 AWP	COST	TARGET	CONTROLS
1. <u>General</u>				
2. <u>Specific</u>				
3. <u>Other</u>				

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. PAMP COST TARGET	199	-0-	-0-		526	192	52			/				60
2. BASE ADJUSTMENT					+250									-30
3. ONE-TIME ADJUSTMENT	+20	+23	+3		+24									
4. CONGRESSIONAL ADJUST.														
TOTAL	219	23	3	-	800	192	52	-		1				30

INT: 2220-77

ARIZONA - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 241. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O for FY 1980.
- Your EOY other than permanent full-time (OPFT) position ceiling is 141.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Shivwits	1.397	Complete EIS (Grazing)			
Hualapai-Aquarius	0.943	Complete URA/MFP	Complete EIS (Grazing)		
Harcuvar-Vulture	1.463	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)	
Black Canyon- Skull Valley	0.338	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)
Green Belt- Rainbow-Ajo	1.172	Initiate Inventories	Continue Inventories	Complete Inventories	Complete URA/MFP

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Lower Gila	2.079	Initiate Inventories	Continue Inventories	Complete Inventories	Complete URA/MFP
Crossman Peak		Complete EIS (Lands)-4210			
Northeast Intertie (lead)		Initiate EIS (5100)	Complete EIS (5100)		
Intermountain Power Project (UT lead)		Complete EIS (5100) Process R/W			
Aravaipa	0.0102	Complete ISA Report & EIS (Wilderness)			
Paria	0.0511	Initiate ISA Report and EIS	Complete ISA Report and EIS (Wilderness)		
Paiute	0.0511	Initiate ISA Report and EIS	Complete ISA Report and EIS (Wilderness)		
Vermillion Cliffs	0.115	Initiate ISA Report and EIS	Complete ISA Report and EIS (Wilderness)		
Big Sage	0.005	Initiate ISA Report and EIS	Complete ISA Report and EIS (Wilderness)		
Turbinella	0.005	Initiate ISA Report and EIS	Complete ISA Report and EIS (Wilderness)		

B. "Other" IMS Issues:

1. Conduct endangered species inventories for six species of fish and 11 other species (\$300,000).
2. Implement the Black Rock, MT. Trumbull, Black Mountain, Cocio, and Buckskin Mountain/Cactus Plains HMPs (\$200,000).

3. Lease Term Adjustments - Proposed rule-making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
4. Cultural Resource Protection (see 4300 cost target adjustment).
 1. Complete on-site interim protection and limited structural stabilization on Homolovi Ruin.
 2. Complete limited structural stabilization on Harquahala Observatory.
5. Wilderness:
 1. Complete ISA's by February 29, 1980.
 2. Complete intensive inventory by September 30, 1980 (January 1, 1980, for Overthrust Belt area).
6. Off-Road Vehicle Designations:
 1. Complete ORV designations for critical areas within your State and provide appropriate minimum management on areas designated.
7. Advisory Councils - refer to the Cooperative Relations section of the General Directives.

/EVALUATION/

Plan to support the Headquarters Office Planning and Environmental Evaluation scheduled for January 14-25, 1980. The team will visit the Yuma and Arizona Strip District Offices.

/PHOENIX TRAINING CENTER/

Your May 21, 1979, preliminary AWP submission is approved at follows:

<u>Subactivity</u>	<u>Funding</u>	<u>Work-Months</u>	<u>Travel Ceiling</u>
4110	\$ 42,000	24	\$ 16,000
4130	363,000	137	121,500
4210	307,800	147	158,000
4320	170,000	80	113,000
TOTAL	\$ 882,800	388	\$408,500

The above table includes the following:

1. Travel and per diem for instructors and trainees, plus trainee work-months, for the equivalent of two sessions each of Courses 2000-1, 3000-1, and 4000-1.
2. Instructor travel and per diem for Courses 2000-2/3000-2, 2000-3, 2000-3/3000-5, 2000-6, 2000-8, 2000-9, 3000-3, and 4000-4.

3. Staff travel, per diem, work-months, equipment, temporary space, material, and supplies.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Communication Site Building	Design (three)
2110	Black Rock Mountain Lookout	Construction Review Inspection
2210	Arizona Buildings	Building Condition Survey
2120	Senator Wash Recreation Complex	Electrical and Sewage System Design
2130	Quail Hill Crossing structure	Design

/DETAIL ASSIGNMENTS/

Ken Hansen is to plan on participating in a one-week detail to HQ to assist in the preparation of BLM Manual Seciton 9177 - MAINTENANCE AND SAFETY OF DAMS. Travel and per diem will be paid by HQ (730).

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments	
1. One-time increase for contract administration	\$+ 8
C. FY 1980 Final Cost Target	\$ 8

II. Component Specifics:

A. 80 - Construction Operations:

Funds are for contract administration for Black Rock Mountain Lookout.

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$152
B. Add-on Adjustments	
1. One-time increase for survey and design.....	+26
2. One-time increase for program support.....	+ 4
C. FY 1980 Final Cost Target	\$182

II. Component Specifics:

A. 80 - Construction Operations:

The base funds (152,000) are to be used to construct the Senator Wash Complex external power source, and the survey funds are for completing the survey and design of this phase of the project.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support.....	\$+ 8
2. One-time increase for road and bridge inventories...	+ 16
3. One-time increase for equipment.....	+ 1
4. One-time increase for survey and design.....	+ 26
5. One-time increase for contract administration.....	+ 10
6. One-time increase for Kingman Sign Shop.....	+ 85
C. FY 1980 Final Cost Target	\$146

II. Component Specifics:

A. 80 - Construction Operations:

The one-time increases for survey and design is for the Quail Hill Road. The one-time increase for contract administration is for the Black Rock Mountain Road.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 60
B. Add-on Adjustments:	
1. One-time increase for the emergency acquisition of Ehrenberg Road Easement	+5
C. FY 1980 Final Cost Target	\$ 65

II. Component Specifics - NONE.

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 36
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 36

II. Component Specifics: NONE.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$364
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$364

II. Component Specifics: NONE

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$132
B. Add-on Adjustments	
1. One-time decrease	- 2
C. FY 1980 Final Cost Target	\$130

II. Component Specifics:

Decrease is required Bureauwide to bring the transportation maintenance program back in line with the funds appropriated for this program.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$162
B. Add-on Adjustments:	
1. Base increase for expanded O&G Filings	+29
2. One-time increase for programmatic O&G EAR	+29
C. FY 1980 Final Cost Target	\$220

II. Component Specifics: NONE.

/4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$426
B. Add-on Adjustments:	
1. One-time increase for Harcuware-Vulture minerals resource inventory	+20
C. FY 1980 Final Cost Target	\$446

II. Component Specifics:

- A. Since SC has been funded to provide State minerals maps, explain your need for \$11,000 for minerals maps.

4210 - LAND AND REALTY MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,230
B. Add-on Adjustments:	
1. One-time increase for Crossman Peak ES	+ 42
C. FY 1980 Final Cost Target	\$1,272

II. Component Specifics:

- A. Component 30 - refer to general directives for 4210.
- B. Component 32 and 35 - The overthrust belt is defined in accordance with the map presented at the Withdrawal Review Workshop. Within your base capabilities, direct your efforts to the 100,000 acres you identified as being closed to mineral leasing.
- C. Component 31 - If the State of Arizona selects the 200,000 acres as you described, this should be the first priority effort and attention to all other needs should be treated accordingly.

Please identify your priority work that will not be completed and identify what assistance would be required to do this work. There may be a possibility of detailing some personnel from other States to assist you on some of these cases.

D. Component 36 - Mining Claim Recordation:

Equipment	\$69,500
Procurement	\$68,500

4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$31
B. Add-on Adjustments:	
1. One-time increase to support PAWP projections	+6
C. FY 1980 Final Cost Target	\$37

II. Component Specifics:

Refer to General Directives (Forest Management) for program essential.

4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base (Comp. 43)	\$(84)
(Comp. 44)	(1,168)
Total	\$ 1,252

B. Add-on Adjustments:	
1. Base decrease from inventory capability	-194
2. One-time increase for WH&B	+ 86
3. One-time increase for inventory	+250
C. FY 1980 Final Cost Target (Comp. 43)	(170)
(Comp. 44)	(1,224)
Total	<u>\$1,394</u>

II. Component Specifics:

- The Range School funding must remain at the FY 1979 level of \$170,000. Trainee work months will be charged against respective offices to accommodate the FY 1980 planned training sessions. Provide in your narrative your analysis, alternatives, and recommendations to conduct the planned sessions.
- Additional funding is not available to accommodate the remainder of your PAWP increase requests.
- Your one-time inventory funding is for: (Acres in thousands)

Harcuvar-Vulture - 1,163A @ .12	=	\$140
Black Canyon/Skull Valley - 254A @ .28	=	71
Upper Gila/San Simon		39
		<u>\$250</u>

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$689
B. Add-on Adjustments:	
1. Cultural:	
a. One-time increase for Homolovi Ruin protection project	+40
b. One-time increase for Harquahala Observatory protection project	+10
c. One-time increase for completion of priority Class I Overviews	+20
2. Visual:	
a. One-time increase for priority inventory	+20
3. Recreation:	
a. Base increase for priority recreation work	+20
4. Wilderness:	
a. Base decrease because of Bureauwide ceiling problems	-158
C. FY 1980 Final Cost Target	<u>\$ 641</u>

II. Component Specifics:

- A. 48 - Wilderness Management - Your cost target for wilderness reduced by \$158,000, is a total of \$437,000.

1. Complete intensive inventory for the Overthrust Belt by January 1, 1980.
2. Details - identify one or more candidates to work on HQ task forces for up to one work-month on the following topics: Wilderness Study Procedures (Wilderness specialist), National Study and Reporting Procedures for USA's (sociologist), ES Procedures for suitability reports (ES specialist).

B. 49, 50, and 51 - Recreation Management:

1. Provide "minimum management" for the 770,000 acres committed for ORV designation in FY 1979.

4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$299
B. Add-on Adjustments:	
1. Base increase for:	
a. support of paleontological and natural hazard inventories	+ 6
2. One-time increase for:	
a. support of SVIM efforts	+114
b. support of Water Resource programs	+100
c. support of the threatened and endangered plant inventory	+ 58
C. FY 1980 Final Cost Target	\$577

II. Component Specifics:

- A. Water rights and related actions will be addressed in a supplemental budget, if approved by Congress.

4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 78
B. Add-on Adjustments:	
1. Base increase for support of permanent personnel, EARs, FWS consultation and AGFD-BLM Sikes Act HMP program coordination	+ 122
2. One-time increase for planning inventories	+ 219
3. One-time increase for T/E species inventories.....	+ 300
4. One-time increase for Sikes Act HMP program development	+ 200
5. One-time increase for Level II riparian habitat inventory	+ 86
C. FY 1980 Final Cost Target	\$ 1,005

II. Component Specifics:

5500 - Terrestrial Habitat:

- Conduct Level II terrestrial inventories in the Harcuvar-Vulture and Black Canyon-Skull Valley EIS areas.
- Continue Sikes Act HMP program with Arizona Game and Fish Department.
- Provide technical assistance (Don Seibert) for the development of updated Bureau powerline design-raptor protection guidance.

5600/

5700 - Aquatic and wetland habitat management:

- Initiate a Level II riparian habitat inventory on major stream systems.

5800 - Threatened and Endangered Species.

- Continue inventories for 17 major species to meet Critical Habitat deadlines. Check with Colorado SO for help with bald eagle technical inventory procedures.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$149
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$149

II. Component Specifics:

- A. Plan to participate as Chairman of Fire Prevention Manual Update Task Force (1 W/M), Fire Management Job Definition Requirements Project (1 W/M), TI-59 Training (.25 W/M).
- B. Implement the Approved Normal Fire Year Plan, including the radio pack set replacement specified in your PAWP submission.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$368
B. Add-on Adjustments:	
1. One-time increase	+157
C. FY 1980 Final Cost Target	\$525

II. Component Specifics:

One-time increase has been allocated in accordance with Inventory/Planning/Environmental Schedule included in the IMS section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 78
B. Add-on Adjustments:	
1. Base increase as follows:	+27
a. Additional W/M costs +16.0	
b. Maintenance of terminals + 3.4	
c. State equipment leasing + 7.6	
2. One-time increase for add-on ASVT W/M	+12
C. FY 1980 Final Cost Target	\$117

II. Component Specifics:

- Your base is increased to cover a program level of 40 WM.
- The maintenance increase covers costs previously funded by SC computed as follows:

GE Terminet \$52/mo. each x 12 x 2 = \$1,250
Omrons \$30/mo. each x 12 x 6 - 2,160

- Site preparation funding is not included in your cost target.
Acquisition of equipment in FY 1980 is uncertain at this time.
- A one-time increase is provided to cover the W/M costs associated with completion of the ASVT project.
- The Arizona SO and Boise District staff work out details for evaluating ASVT Products and assist in preparation of final report.
- A Telecommunications Service Review will be conducted in Arizona.
Plan on having your Telecommunications Coordinator involved.
Approximately 2 weeks of time will be required.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$161
B. Add-on Adjustments:	
1. Base increase for surveys	+ 13
C. FY 1980 Final Cost Target	\$174

II. Component Specifics: NONE.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000):

SOF	\$397
Working Capital Fund	+ 33
FY 1980 Cost Target	\$430

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 37
B. Add-on Adjustments:	
1. Base decrease in W/M capability	-10
2. One-time increase for cooperative agreements	+10
C. FY 1980 Final Cost Target	\$ 37

II. Component Specifics:

- A. Allocate \$10,000 for cooperative agreements with local law enforcement agencies.
- B. Additional W/M requirements (non-criminal) must be funded from benefiting subactivity.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,615
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,615

II. Component Specifics: NONE.

/5100 - EXPENSES, ROW PROCESSING/

- I. Cost Target Adjustments (\$000) - N/A - Cost Recoverable Funding Only.

II. Component Specifics:

Support Utah on the Intermountain Power Project for completion of EIS and processing R/W. This is an Issue Management System Item for Utah.

/6130 - TRANSPORTATION CONSTRUCTION O&C/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
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- B. Add-on Adjustments:
 - 1. One-time increase for Kingman Sign Shop + 30
- C. FY 1980 Final Cost Target \$ 30

II. Component Specifics: NONE.

8100 - RANGE IMPROVEMENTS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base (25% of total FY 1979 Estimated Receipts) \$221
- B. Add-on Adjustments:
 - 1. One-time increase for AMP Implementation:
 - a. Vermillion EIS Area +190
 - b. Cerbat/Black Mtn. EIS Area +300
 - c. San Simon EIS Area +230
- C. FY 1980 Final Cost Target \$941

II. Component Specifics:

The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.

9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$101
- B. Add-on Adjustments:
 - 1. One-time decrease based on estimated receipts - 21
- C. FY 1980 Final Cost Target \$ 80

II. Component Specifics: NONE.

9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$ 30
- B. Add-on Adjustments:
 - 1. Base increase for Surveys + 10
- C. FY 1980 Final Cost Target \$ 40

II. Component Specifics:

- A. Your cost target of \$40,000 should be programmed in accordance with the priorities received from the Forest Service Regional Forester.

FY 1980 AWP COST TARGET CONTROLS

Subject

	AVERAGE WORK MONTH COST	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800	6130
1. PAMP COST TARGET		-0-	152	-0-	60	36	364	132	221		101				30	-0-
2. BASE ADJUSTMENT															+10	
3. ONE-TIME ADJUSTMENT		+8	+30	+146	+5			-2	+720		-21					+30
4. CONGRESSIONAL ADJUST.																
TOTAL		8	182	146	65	36	364	130	941		80				40	30

[illegible]

CALIFORNIA - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 465. This excludes YACC positions. Upon final determination of the YACC program, you will be advised of your YACC T/O for FY 1980.
- Your EOY other than permanent full-time (OPFT) position ceiling is 272.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Areas</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
California Desert	11.000	Complete MFP/EIS			
SYU-13	3.941	Complete EIS (Timber)			
SYU-15		Complete EA (Timber)			
Cowhead-Massacre	0.769	Complete EIS (Grazing)			
Cal-Neva	0.639	Complete MFP	Complete EIS (Grazing)		

<u>Geographic Name Areas</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Mountain Dome	0.042	Complete URA/MFP	Complete EIS (Grazing)		
Benton-Owens Valley	0.530	Complete URA/MFP	Complete EIS (Grazing)		
Northeast Intertie (AZ lead)		Start EIS (5100)	Complete EIS (5100)		
Allen-Warner Energy Systems (UT lead)		Complete EIS (5100)			
Intermountain Power Project (UT lead)		Complete EIS Process R/W (5100)			
Negit Island	0.002	Complete ISA Report (Wilderness)			
San Benito	0.022	Complete ISA Report (Wilderness)			
McCain Valley	0.94	Complete URA/MFP	Complete EIS (Grazing)		
Sierra	0.240	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)	
Willow Creek	0.299	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)	
Bodie-Coleville	0.250	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)	
So. Sierra Foothills	0.210	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)
Pit River	0.401	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)
Redding	0.311	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)
Yokayo	0.412	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)

<u>Geographic Name Areas</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Ohay	0.115	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)

B. "Other" IMS Issues:

1. Conduct endangered species inventories for the California condor, peregrine falcon, blunt-nosed leopard lizard, San Joaquin kit fox, limestone salamander, bald eagle, tehachapi slender salamander, flat-tailed lizard, Mohave ground squirrel (\$220,000).
2. Implement the McCain Valley, Desert Tortoise, Santa Rosa Mountains, Bare Creek, Fitzhugh Creek, Cache Creek, Koehn Lake, and Soda Lake HMPs (\$100,000).
3. Lease Term Adjustments - Proposed rule-making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
4. Cultural Resource Protection - Complete patrol/surveillance and other interim protection measures in the El Paso Mountains Archeological District (see 4330 cost target adjustment).
5. Off-Road Vehicle Designation - Complete ORV designations for critical areas within your State and provide appropriate minimum management on areas designated.
6. Wilderness:
 1. Complete ISA reports by February 29, 1980.
 2. Complete intensive inventory by September 30, 1980.
7. Advisory Councils - refer to Cooperative Relations section of the General Directives.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Susanville D O Complex	Construction Review Inspection
2110	Surprise RAH, Phase I	Construction Review Inspection
2110	Surprise RAH, Phase II	Design Warehouse
2120	Yuha Way Station, Phase I	Construction Review Inspection
2120	Yuha Way Station, Phase II	Design Solar Retrofitting

DETAIL ASSIGNMENTS

- Jerry Everts is to plan on participating in the two-week detail to HQ to assist in the development of BLM Manual Section 9151 - BUILDINGS. Travel and per diem will be paid by HQ (730).
- Cliff Stevenson is to plan on participating in a three-day detail to HQ to assist in the development of Sign Inventory procedures. Travel and per diem will be paid by CSO.

EVALUATION

Plan to support the HQ Office conducted General Management Evaluation scheduled for October 15-26, 1979. The team will visit the Ukiah and Riverside District Offices.

2110 - BUILDING CONSTRUCTION

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for contract administration	+\$29
2. One-time increase for survey and design	+ 2
C. FY 1980 Final Cost Target	\$ 31

II. Component Specifics:

80 - Construction Operations:

The funds for contract administration are for Surprise RAH and Susanville D O. Complex. The survey and design funds are for the Surprise RAH Warehouse.

2120 - RECREATION CONSTRUCTION

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for contract administration	+\$22
C. FY 1980 Final Cost Target	\$ 22

II. Component Specifics:

80 - Construction Operations:

Contract administration funds are for the Yuha Way Station and Walker Pass projects.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 72
B. Add-on Adjustments:	
1. One-time increase for program support.....	+40
2. One-time increase for bridge inventories.....	+ 2
3. One-time increase for equipment.....	+15
4. One-time increase for survey and design.....	+ 7
5. One-time increase for contract administration.....	+12
6. One-time increase for multi-purpose timber sale roads..	+74
C. FY 1980 Final Cost Target	\$222

II. Component Specifics:

80 - Construction Operations:

The base funds (\$72,000) are to be used to grade two miles of the South Paradise Road. The one-time increase for survey and design is for the Pacific Crest Trail (Spanish Needles). The one-time increase for contract administration is for the South Paradise Road and South Yuba Trail. The one-time increase for survey and design of multi-purpose timber sales roads is for:

Walla-Walla (2-miles; Rookie (5 miles); Mitz Thum Gulch (3 miles); Brown's Mountain (5 miles).

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$225
B. Add-on Adjustments:	
1. One-time increase for contract appraisal updates...	+6
C. FY 1980 Final Cost Target	\$231

II. Component Specifics: NONE.

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$ 64
B. Add-on Adjustments.....	NONE
C. FY 1980 Final Cost Target	\$ 64

II. Component Specifics: NONE.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$551
B. Add-on Adjustments.....	NONE
C. FY 1980 Final Cost Target	\$551

II. Component Specifics: NONE.

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$205
B. Add-on Adjustments:	
1. One-time decrease.....	- 1
C. FY 1980 Final Cost Target	\$204

II. Component Specifics:

Decrease is required Bureauwide to bring the transportation maintenance program back in line with the funds appropriated for this program.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$649
B. Add-on Adjustments:	
1. Base increase for:	
a. O&G EARs and inventories Bakersfield and Riverside	+ 60
b. Compliance on geothermal leases (Geysers and E. Mesa)	+ 41
2. One-time increase for geothermal prelease inventories:	
a. Geysers Cultural Resource Inventory	+ 15
b. Geysers and Knoxville Air Quality	+ 9
c. Pesgah Craters Cultural Resource Inventory.....	+ 15
d. One-time increase for Solar/Wind energy development	+ 30
C. FY 1980 Final Cost Target	\$819

II. Component Specifics: NONE.

/4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$600
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- B. Add-on Adjustments:
 - 1. Base increase for Component 20, 22 +40
- C. FY 1980 Final Cost Target \$640

II. Component Specifics:

A. (20) (22):

The requested increase has been funded from funds available at this time. After receipt of AWP's, further funding may be available; however, the decision will also depend upon your narrative explanation of how you plan to use your base funds.

/4210 - LANDS AND REALTY OPERATION/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base..... \$1,459
- B. Add-on Adjustments..... NONE
- C. FY 1980 Final Cost Target \$1,459

II. Component Specifics:

30 - Energy-Related Realty - Complete the Sundesert Land Exchange.

36 - Mining Claim Recordation:

Equipment	\$ 5,000
Procurement	23,500

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base..... \$1,058
- B. Add-on Adjustments..... NONE
- C. FY 1980 Final Cost Target \$1,058

II. Component Specifics:

- A. Refer to IMS Section and General Directives (Forest Management) for program essentials.
- B. Plan for a two-week detail of Hal Westover to HQ (230) to assist in preparation of BLM Manual Section 5100 (Forest Management Planning); coordinate with 230 for exact details.
- C. Plan on funding one trainee per year to CEFES program.

4330 - RECREATION PROGRAMS/

A.	FY 1980 PAWP Base (Comp. 43)	(\$271)
	(Comp. 44)	(712)
	Total	\$983
B.	Add-on Adjustments:	
	2. One-time increase for WH&B	+ 14
	3. One-time increase for Inventory	+142
C.	FY 1980 Final Cost Target (Comp. 43)	(\$285)
	(Comp. 44)	(\$854)
	Total	\$1,139

- Your one-time inventory funding is for: (Acres in thousands)

Willow Creek	299 ac. @ 28 =	\$ 84
Pit River	200 ac. @ 28 =	58
Total		<u>\$142</u>
- Mediterranean annual inventory capability has historically been in your base.
- Your wild horse and burro cost target allows for \$26,000 less than the FY 1979 operating level. Plan your WH&B program level within your existing capability. Execution of the program must not exceed the available cost target.
- Additional funding is not available to accommodate the remainder of your PAWP requests.

4330 - RECREATION PROGRAMS/

A.	FY 1980 PAWP Base.....	\$2,039
B.	Add-on Adjustments:	
	1. Cultural	
	a. One-time increase for El Paso Mountains Archeological protection project	+ 20
	b. One-time increase for completion of priority Class I Overviews	+ 30
	2. Visual:	
	a. One-time increase for priority inventory related to Range EIS work	+ 28
	3. Recreation:	
	a. Base increase for priority recreation work ...	+ 20
	4. Wilderness:	
	a. Base decrease because of Bureauwide ceiling problems	-132
C.	FY 1980 Final Cost Target	\$2,005

II. Component Specifics:

- A. 48 - Wilderness Management - Your cost target for Wilderness, reduced by \$132,000, is a total of \$373,000.
 - 1. Identify one or more candidates to work on HQ task forces for up to one work-month on the following topics: Bureau-wide Wilderness Training Plan; Economic Impact Statement Procedures.
 - 2. P. Lord or an alternate should plan to participate in a work group on study procedures (1.0 W/M) and interagency wilderness review coordination policy (1.0 W/M).
- B. 49, 50, and 51 - Recreation Management:
 - 1. Provide "minimum management" for the 650,000 acres committed for ORV designation in FY 1979.
 - 2. Assist HQ in the development of a Bureauwide Visitor Services Manual.

/4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$ 642
B. Add-on Adjustments:	
1. Base increase for:	
a. support of water quality (208) programs	+ 79
2. One-time increase for:	
a. support of SVIM inventories	+265
b. support of air management programs	+ 58
c. support of paleontological inventories for EIS areas	+ 12
d. support of threatened and endangered plant inventories	+ 44
C. FY 1980 Final Cost Target	\$1,100

II. Component Specifics:

- A. Water rights and related actions will be addressed in a supplemental budget, if approved by Congress.

/4350 - WILDLIFE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$113
B. Add-on Adjustments:	
1. Base increase for support of permanent personnel and nongame program.....	+ 87
2. One-time increase for planning inventory.....	+352
3. One-time increase for T/E species inventory.....	+220
4. One-time increase for Sikes Act Program development....	+200
5. One-time increase for California Condor Recovery Plan..	+ 10
C. FY 1980 Final Cost Target	\$982

I. Component Specifics:

- 5500 - Terrestrial Habitat:
 - Complete wildlife inventories in the Redding, Yokayo, and Willow Creek Rangeland Management EIS areas.
 - Continue implementation of four HMPs.
 - Maintain HMP facilities and enclosures for the desert tortoise study.
- 5600 - Aquatic Habitat:
 - Complete stream inventories in three rangeland management EIS areas. (See 5500.)
 - Maintain and implement AHMPs in three areas.
- 5700 - Wetland Management:
 - Complete riparian habitat inventories in the three EIS areas. (See 5500.)
 - Continue HMP implementation for waterfowl in Koehn/Soda Lake areas.
- 5800 - Threatened and Endangered Species:
 - Complete Critical Habitat inventory and identification in energy development and rangeland management EIS areas for 10 species.
 - Richard Olendorff should plan on attending the Raptor Research annual meeting, November 8-12, 1980, Sacramento, California.
 - Provide \$10,000 as BLM's support for the California Condor Recovery Plan.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$1,119
B. Add-on Adjustments:	
1. Base decrease because of Bureauwide ceiling problems...	-15
C. FY 1980 Final Cost Target	\$1,104

II. Component Specifics:

- A. Plan to participate in the following:
 - 1. NIFQS Redundancy Study (.5 W/M); travel to be charged to Alaska S.O.
 - 2. Fire Management Job Definition Requirements Project (1 W/M).
 - 3. TI-59 Training (.5 W/M)
 - 4. Fire Prevention Manual Update Task Force.
 - 5. Team member of the NWCG Prevention Working Team.
- B. Plan to prepare and submit a cost/benefit analysis on contract vs. force account protection for the State. Instructions will be forthcoming.
- C. Implement the approved Normal Fire Year Plan to the extent possible with the funds available.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$1,238
B. Add-on Adjustments:	
1. One-time increase.....	+462
C. FY 1980 Final Cost Target	\$1,700

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$286
B. Add-on Adjustments:	
1. Base increase for maintenance of terminals	+ 2
2. Base increase for W/M (5 @ \$1,800)	+ 9
3. One-time increase for Data General relocation	+ 30
C. FY 1980 Final Cost Target	\$327

II. Component Specifics:

A. Your base is increased to cover the additional District work-months requested.

B. The maintenance increase covers costs previously funded by SC computed as follows:

GE Terminet \$52/mo. x 12	= \$624
Omrons \$30/mo. each x 12 x 2	= \$720

C. Site preparation funding is not included in your cost target. Acquisition of equipment in FY 1980 is uncertain at this time.

D. A one-time increase is provided to cover the cost of relocating the Data General from Riverside to Sacramento, including proposed contract assistance.

E. A Telecommunication Service Review will be conducted in California. Plan on having your Telecommunications Coordinator involved. Approximately 2 weeks of time will be required.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$927
---------------------------	-------

- B. Add-on Adjustments:
 - 1. Base increase for surveys + 32
- C. FY 1980 Final Cost Target \$959

II. Component Specifics:

Concentrate new survey starts in Northern California areas where many fraudulent contract surveys exist.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000):

SOF.....	\$ 961
Working Capital Fund.....	+73
FY 1980 Cost Target	\$1,034

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 93
B. Add-on Adjustments:	
1. Base decrease in W/M capability	-51
2. one-time increase for cooperative agreements	+26
C. FY 1980 Estimated Cost Target	\$ 68

II. Component Specifics:

- A. Allocate \$26,500 for cooperative agreements with local law enforcement agencies.
- B. Capability is provided for approximately 16 W/Ms. Additional requirements (non-criminal) must be funded from the benefiting subactivity.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$3,409
B. Add-on Adjustments	NONE
C. FY 1980 Estimated Cost Target	\$3,409

II. Component Specifics:

- A. Administrative Operations - Cartography (03):
 - 1. Schedule one attendee to the Coastal Zone Mapping, Surveying, and Management Symposium to be held tentatively on the Pacific Coast or Alaska during spring or summer 1980. Program necessary travel costs.

/5100 - RIGHTS-OF-WAY PROCESSING/

- I. Cost Target Adjustments (\$000) - N/A - Cost Recoverable Funding Only.
- II. Component Specifics:

Support Arizona for the following items:

- A. Palo-Verde Devers T/L - process R/W.
B. Northeast Intertie ES - Issue Management Item.

Support Utah for the following items:

- A. Allen-Warner Energy Systems - Issue Management Item.
B. Intermountain Power Project - Issue Management Item.

/8100 - RANGE IMPROVEMENT/

- I. Cost Target Adjustments (\$000):
- | | |
|--|-------|
| A. FY 1980 PAWP Base (25% of total FY 1979 Estimated Receipts) | \$131 |
| B. Add-on Adjustments | |
| 1. One-time increase for AMP implementation | |
| - Tuledad/Homecamp, Cowhead Massacre EIS Areas | +200 |
| C. FY 1980 Estimated Cost Target | \$331 |
- II. Component Specifics:
- The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.
 - Your PAWP request was not submitted in enough detail to consider your priority needs. Identify specific needs in your annual work plan submission for further consideration. The equipment request in your PAWP was 40% of the total and is not considered reasonable.

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

- I. Cost Target Adjustments (\$000):
- | | |
|--|-------|
| A. FY 1980 PAWP Base | \$129 |
| B. Add-on Adjustments: | |
| 1. One-time decrease based on estimated receipts | -25 |
| C. FY 1980 Estimated Cost Target | \$104 |
- II. Component Specifics: NONE.

/9400 - LAND AND WATER CONSERVATION FUND (LWCF)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base:	
1. King Range	\$420
2. Case Mountain	467
B. Add-on Adjustments	None
C. FY 1980 Final Cost Target	\$887

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$124
B. Add-on Adjustments:	
1. Base decrease	-73
C. FY 1980 Final Cost Target	\$ 51

II. Component Specifics:

- A. Your cost target of \$51,000 should be programmed in accordance with the priorities received from the Forest Service Regional Forester.

[illegible]

	AVERAGE WORK MONTH COST		2110	2120	2130	2140	2210	2220	2236	8100	8200	9200	9400	9600	9700	9800		
	1. PAMP COST TARGET	-0-	-0-	-0-	72	225	64	551	205	131		129	887			124		
	2. BASE ADJUSTMENT	+31	+22	+150	+ 6				- 1	+200		-25				-73		
	3. ONE-TIME ADJUSTMENT																	
	4. CONGRESSIONAL ADJUST.																	
	TOTAL	31	22	222	231	64	551	204	331	104	887	51						

IMT: 2222-77

COLORADO - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 379. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O for FY 1980.
- Your EOY other than permanent full-time (OPFT) position ceiling is 155.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
White River	1.506	Complete EIS (Grazing)			
Royal Gorge	0.498	Complete EIS (Grazing)			
Gunnison	0.636	Complete EIS (Grazing)			
Glennwood Springs	0.528	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)	
Kremmling	0.388	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete EIS (Grazing)

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
San Miguel San Juan	1.027	Initiate Inventories	Continue Inventories	Complete Inventories	Complete URA/MFP
Williams Fork		Initiate MFP Amendments and EIS	Complete MFP Amendments and EIS (Coal)		
Paybell-Great Divide		Initiate MFP Amendments	Complete MFP Amendments (Coal)		
White River		Initiate MFP Amendments	Complete MFP Amendments (Coal)		
Patton Basin		Initiate MFP Amendments	Complete MFP Amendments (Coal)		
Lenwood Springs		Initiate MFP Amendments	Continue MFP Amendments	Complete MFP Amendments (Coal)	
Well CO 2 Pipeline (NM lead)		Complete EIS Process R/W (5100)			
Needle Rock	0.0008	Complete ISA Report (Wilderness)			
Powderhorn	0.0524	Initiate ISA Report and EIS	Complete ISA Report and EIS (Wilderness)		
High Mesa Grasslands	0.0105	Complete ISA Report (Wilderness)			
Sand Dune	0.0014	Complete ISA Report (Wilderness)			

3. "Other" IMS Issues:

1. Conduct endangered species inventories for the bald eagle, peregrine falcon, humpback chub, Colorado River squawfish (\$250,000).

2. Implement the Riverside Reservoir, Roan Creek, Blanca, and Perins Peak HMP's (\$75,000).
3. Complete wildlife inventories in the Williams Fork Coal Planning area (\$140,000).
4. Lease Term Adjustments - Proposed rule making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
5. Cultural Resource Protection - Complete repair work on Lowry Ruin (see 4330 cost target adjustment).
6. Off-Road Vehicle Designations - Complete ORV designations for critical areas within your State and provide appropriate minimum management on areas designated.
7. Wilderness:
 - a. Complete ISA's by February 29, 1980.
 - b. Complete intensive inventory by September 30, 1980.
8. Advisory Councils - refer to Cooperative Relations section of the General Directives.

/EVALUATION/

Plan to support the HQ-conducted Resources Evaluation scheduled for September 12-26, 1979. The team will visit the Grand Junction and Craig District Office.

Plan to have the Associate State Director to serve as a team member on the Montana General Management Evaluation scheduled for June 2-13, 1980.

Plan to have some contact with Bureau personnel on the Cultural Management Resources Program Evaluation scheduled for March through May 30, 1980. Also, plan to have some contact with Bureau personnel on the Environmental Statement Program Effectiveness Evaluation scheduled for late Spring of FY 1980.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980. the Service Center is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing their assistance.

Activity	Project Name	Remarks
2110	Western Slope Fire Operations Center, Phase II	Construction Review and Inspection
2110	Craig D.O. Complex	Design Warehouse
2110	Craig D.O. Complex	Construction Review Inspection
2210	Colorado Buildingx	Building Condition Surveys
2220	Colorado Recreation Facilities	Recreation Facility Condition Surveys
2230	Colorado Transportation Facilities	Transportation Facility Condition Surveys
4340	Colorado Surface Resource Facilities	Surface Resource Facility Condition Surveys

DETAIL ASSIGNMENTS/

Ron Cole is to plan on participating in a one-week detail to HQ to assist in the updating of BLM Manual Sections 9100 - ENGINEERING, 9101 - FACILITY PLANNING, 9102 - FACILITY DESIGN, 9103 - FACILITY CONSTRUCTION, 9104 - FACILITY MAINTENANCE. Travel and per diem will be paid by HQ (730).

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$532
B. Add-on Adjustments:	
1. One-time increase for survey and design.....	+10
2. One-time increase for contract administration.....	+10
C. FY 1980 Final Cost Target	\$552

II. Component Specifics:

80 - Construction Operations:

The base funds (\$532,000) are to be used for the construction of the Craig Warehouse. The survey and design funds are for the Craig Warehouse. The contract administration funds are for the Western Slope Fire Operations, Phase II.

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support.....	\$+ 2
C. FY 1980 Final Cost Target	\$ 2

II. Component Specifics: NONE.

ENCL. 1-181

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$272
B. Add-on Adjustments:	
1. One-time increase for program support.....	+ 28
2. One-time increase for bridge inventory.....	+ 7
3. One-time increase for equipment	+ 3
4. One-time increase for survey and design.....	+106
C. FY 1980 Final Cost Target	\$416

II. Component Specifics:

80 - Construction Operations:

The base funds (\$272,000) are to be used for surfacing six miles of Owl Mountain Road and grading five miles of Green Ridge Road.

The survey monies are to be used on: Green Ridge Road (surfacing, five miles); Cow Creek Road (easements); Waugh Mountain Road (easements); Riverside South Road (grading and surfacing, one mile and fencing, two miles); Troublesome Road (easements); Republic Creek Road (easements); Independence Mountain Road (grading, five miles).

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$215
B. Add-on Adjustments	None
C. FY 1980 Final Cost Target	\$215

II. Component Specifics:

The request for preliminary data, Instruction Memorandum No. 79-319, Change 1, said to include certain acquisitions within your PAWP. Your response was that, at minimum, work on the projects would be done. Every effort should be made to acquire the following easements, as they were identified at the Congressional budget hearings as acquisitions for FY 1980:

- A. Kenney Creek (timber)
- B. Gibson Gulch (wildlife/timber)
- C. Reed Creek (timber)
- D. Buffalo Park (timber)
- E. Ute Tract (recreation)
- F. Smith Fork (range)
- G. Jumb Mountain (range)

Substitution may be made for these easements only if in support of the Forestry and Range Programs and after the justified proposal is approved by the Director (640) and (330).

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$ 52
B. Add-on Adjustments.....	NONE
C. FY 1980 Final Cost Target	\$ 52

II. Component Specifics: NONE.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$127
B. Add-on Adjustments.....	NONE
C. FY 1980 Final Cost Target	\$127

II. Component Specifics: NONE.

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$157
B. Add-on Adjustments:	
1. One-time decrease.....	-1
C. FY 1980 Final Cost Target	\$156

II. Component Specifics:

Decrease is required Bureauwide to bring the transportation maintenance program back in line with the funds appropriated for this program.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$2,860
B. Add-on Adjustments:	
1. One-time increase for two Coal EISs	+110
C. FY 1980 Final Cost Target	\$2,970

II. Component Specifics:

A. Coal (11):

1. Prepare coal Activity Planning for Green River-Hams Fork Coal Region in order to hold competitive lease sales in January 1981. Plan on the additional one-time increase of \$110,000 for coal EIS WAE positions mentioned in your PAWP.

2. Conduct coal inventories for the Williams Fork, Maybell Great Divide, and White River MFP updates and for the Kremmling Resource Area RMP.
3. Participate in the preparation of coal Activity Plan for Uinta-Southwest Utah Coal Region as requested by Utah in order to hold competitive lease sales by mid-1981.
4. Conduct coal inventories for the Trinidad, Huerfano, and Green Horn Planning Units.
5. Process the following six emergency lease applications for competitive lease sale in 1980:
 - a. C-25948 Utah International, Inc. Williams Fork PU
 - b. C-14739 Empire Energy Williams Fork PU
 - c. C-21981 Empire Energy Williams Fork PU
 - d. C-27931 Wyoming Fuel North Park PU
 - e. C-22777 Kerr Coal North Park PU
 - f. C-25889 Sun Coal Williams Fork PU
6. Initiate processing and include in cumulative fashion those Preference Right Lease Applications lying within the Uinta-SW Utah EIS. Give processing priority to the 9 PRLA's included in the list of 20 under NRDC that were published in the Federal Register. Process a total of 15 PRLA's.
7. Process exploration license applications as received (22 estimated).
8. Readjust any remaining leases overdue for readjustment and the following five coal leases:
 - a. C-030344 U.S. Steel Corp. Within USFS
 - b. C-030346 U.S. Steel Corp. Within USFS
 - c. C-012765 Garland Coal and Mining Co. Within USFS
 - d. C-030472 Getty Oil Co. North Fork
 - e. C-033301 U.S. Steel Corp. North Fork
9. Review mining and reclamation plans as received (8 estimated).
10. Process the following coal-lease modifications:
 - a. C-07518 Utah International, Inc. Williams Fork PU
 - b. D-052504 U.S. Steel Corp. North Fork PU
11. EMRIA - Include the following items in your AWP at the indicated planning level:
 - a. Continuation of Sage Grouse Study \$18,000
 - b. Air Quality Modeling (USFS) 40,000
 - c. Revegetation Studies 10,000
 - d. Revegetation Study - Lay - Maybell Area 15,000

/4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$558
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$558

II. Component Specifics:

A. Detail Assignments - James Byrd has been selected to participate in a HQ WAR effort to develop a Manual Section of the 43 CFR 3909 regulations. This will involve a one-or two-week effort. Travel and per diem will be paid by HQ-520 (Division of Mineral Resources).

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$1,785
B. Add-on Adjustments:	
1. One-time increase for components 32 and 35.....	+70
C. FY 1980 Final Cost Target	\$1,855

II. Component Specifics:

30 - Energy-Related Realty:

Continue to process the Superior Oil Exchange.

36 - Mining Claim Recordation:

Equipment	\$35,000
Procurement	68,000

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$698
B. Add-on Adjustments.....	NONE
C. FY 1980 Final Cost Target	\$698

II. Component Specifics:

A. Refer to General Directives (Forest Management) for program essentials.

B. Plan one staff trip (2 weeks) for Mark Ashton to assist HQ-230 in preparation of BLM Manual 5100 (Forest Management Planning). Coordinate with the HQ (230) for exact details.

ENCL. 1-185

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base (Comp. 43).....	\$ (92)
(Comp. 44).....	(1,831)
Total	\$1,923
B. Add-on Adjustments:	
1. Base decrease of inventory funds	-132
2. Base decrease from WH&B	- 17
3. One-time increase for inventory	+330
C. FY 1980 Final Cost Target (Comp. 43).....	(75)
(Comp. 44)	(2,029)
Total	(\$2,104)

II. Component Specifics:

- A. The decrease in wild horse and burro funds is to provide needed funds for distribution centers. Adjust your base program to meet your critical needs and explore other alternatives as well as those identified in your PAWP submission.
- B. The inventory decrease represents the remaining capability from your PAWP base that is needed for application Bureauwide.
- C. Your one-time inventory funding is for: (Acres in thousands)

Kremming 677 ac. @ .28	=	\$190
San Juan-San Miguel 500 ac. @ .28	=	140
		<u>\$330</u>

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$565
B. Add-on Adjustments:	
1. Cultural:	
a. One-time increase for the Lowry Ruin protection project	+30
b. One-time increase for completion of priority Class I Overviews	+25
2. Visual	
a. One-time increase for refining VRM contract inventory data	+14
3. Recreation:	
a. Base increase for permit program on Upper Colorado and Arkansas Rivers, and other priority recreation work	+30
4. Wilderness:	
a. Base decrease because of Bureauwide ceiling problems	-92
C. FY 1980 Final Cost Target	\$572

II. Component Specifics:

- A. 48 - Wilderness Management - Your cost target for wilderness, reduced by \$92,000, is a total of \$268,000.
1. Identify one or more candidates to work on HQ task force for up to one work-month on the following topics: national study and reporting procedures for wilderness study areas (sociologist), and Bureauwide wilderness training plan.
 2. H. Belisle or alternate should plan to participate on a work group on wilderness management policy (1.0 work-month).
- B. 49, 50, and 51 - Recreation Management:
1. Provide "minimum management" for the 50,000 acres committed for ORV designation in FY 1979 and complete designation on the remaining 40,000 acres deferred from FY 1979.
 2. Increase permit management for commercial and competitive recreation use on the Upper Colorado and Arkansas Rivers.

/4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$411
B. Add-on Adjustments:	
1. Base increase for:	
a. support of the San Luis hydrologic study.....	+27
2. One-time increase for:	
a. support of soil inventories	+394
b. support of air quality monitoring and NADP station	+ 80
c. support of paleontological and hazard inventories	+ 10
d. support of threatened and endangered plant inventories	+ 13
C. FY 1980 Final Cost Target	\$935

II. Component Specifics:

- A. Water rights needs will be handled under supplemental budget request, if approved by Congress

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 399
B. Add-on Adjustments:	
1. Base increase for establishing a WAE, nongame specialist position.....	+ 10

ENCL. 1-187

2. One-time increase for planning/inventories.....	+ 165
3. One-time increase for bald eagle inventory.....	+ 200
4. One-time increase for Sikes Act HMP program development.....	+ 75
5. One-time increase for coal area inventories.....	+ 140
6. One-time increase for peregrine falcon propagation..	+ 20
C. FY 1980 Final Cost Target	\$1,009

II. Component Specifics:

- 5500 - Terrestrial Habitat:
 - Continue implementation of Roan Creek HMP.
 - Prepare Gunnison Basin HMP.
 - Complete terrestrial inventories in the Kremmling Front Range, Grand Junction, and Little Snake Resource Areas; initiate inventories in the San Juan/San Miguel Area.
- 5600 - Aquatic Habitat:
 - Complete aquatic habitat improvement, Roan Creek HMP.
 - Initiate livestock grazing/riparian and aquatic habitat studies.
- 5700 - Wetland Management:
 - Complete inventories on 1,900 acres of wetland and floodplain areas.
 - Continue project work in Blanca HMP to be in a maintenance phase by the end of FY 1981.
- 5800 - Threatened and Endangered Species:
 - Complete bald eagle/peregrine falcon inventories.
 - Initiate studies for the humpback chub, Colorado, and Gunnison Rivers, if base funding level will permit.
 - Continue peregrine falcon propagation in cooperation with the Idaho S O, Colorado Division of Wildlife, FWS, and Cornell Fund; implement falcon habitat management and protection, Perins Peak HMP, Cathedral Spires, Gateway and Paradox Valley areas.
 - Improve habitat for the Colorado cutthroat trout.
 - Continue cooperation with the FWS and Utah S O on the Big River Fishes Recovery Plan.
 - Establish and fill a WAE nongame biologist position in the Colorado S.O.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$265
B. Add-on Adjustments:	
1. Base decrease because of Bureauwide ceiling problems.....	-65
C. FY 1980 Final Cost Target	\$200

II. Component Specifics:

- A. Plan to participate in the Fire Prevention Manual Update Task Force (.5 WM).

- B. Complete the revision of the Normal Fire Year Evaluation (2 W/M).
- C. Implement the Approved Normal Fire Year Plan, Band I Level, to the extent possible with funds available.
- D. Prepare and submit to HQ (740) by February 1, 1980, an Operating Plan for the Western Slope Fire Operations, including delegations of authority.
- E. Complete and submit to HQ (740) by January 1, 1980, State of Colorado Cooperative Agreements.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$488
B. Add-on Adjustments:	
1. One-time increase.....	+232
C. FY 1980 Final Cost Target	\$720

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS Section. Funds for the Census contract were held in the HQ Office.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$142
B. Add-on Adjustments:	
1. Base increase for maintenance of terminals	+ 4
C. FY 1980 Final Cost Target	\$146

II. Component Specifics:

- The maintenance increase covers costs previously funded by SC computed as follows:

GE Terminet \$52/mo. x 12	= \$ 624
Omrons \$30/mo. x 12 x 5	= \$1,800
General Maintenance	= \$1,500

- Site preparation funding is not included in your cost target. Acquisition of equipment in FY 1980 is uncertain at this time.
- A Telecommunications Service Review will be conducted in Colorado. Plan on having your Telecommunications Coordinator involved. Approximately 2 weeks of time will be required.

ENCL. 1-189

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$723
B. Add-on Adjustments:	
1. One-time increase for surveys.....	+27
C. FY 1980 Final Cost Target	\$750

II. Component Specifics:

- A. Front Range surveys started in FY 1979 should be continued with 4500 funds at least equal to the F.S. input which will be \$150,000 in FY 1980.
- B. Identified areas of alleged trespass should receive first priority for new surveys on a township-by-township basis. Coordination with Lands staff is essential and should include evaluation work sheets identified in the 1977 Technical Service Evaluation.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000):

SOF	\$685
Working Capital Fund.....	+46
FY 1980 Cost Target.....	\$731

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$36
B. Add-on Adjustments:	
1. Base decrease in W/M capability	-12
2. One-time increase for cooperative agreements	+10
C. FY 1980 Final Cost Target	\$34

II. Component Specifics:

- A. Allocate \$10,000 for cooperative agreements with local law enforcement agencies.
- B. Additional W/M requirements (non-criminal) must be funded from benefiting subactivity.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base.....	\$2,054
B. Add-on Adjustments.....	NONE
C. FY 1980 Final Cost Target	\$2,054

I. Component Specifics: NONE.

/5100 - EXPENSES RIGHT-OF-WAY PROCESSING/

I. Cost Target Adjustments (\$000) - N/A - Cost Recoverable Funding Only.

II. Component Specifics:

Support NM for completion of the Shell CO₂ Pipeline ES and process the R/W. This is an Issue Management System Item for New Mexico.

/8100 - RANGE IMPROVEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base(25% of total FY 1979 Estimated Receipts)	\$146
B. Add-on Adjustments:	
1. One-time add-on for AMP Implementation:	
- San Luis EIS Area	+260
- Uncompahgre EIS Area	+250
- Grand Junction EIS Area	+ 60
C. FY 1980 Final Cost Target	\$716

II. Component Specifics:

The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.

/9400 - LAND AND WATER CONSERVATION FUND (LWCF)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base:	
1. Cedar Mountain	\$ 29
B. Add-on Adjustments	None
C. FY 1980 Final Cost Target	\$ 29

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$200
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$200

II. Component Specifics:

- A. Your cost target of \$200,000 includes \$150,000 for forest boundary surveys along the Front Range. The other \$50,000 should be programmed in accordance with the priorities received from the Forest Service Regional Forester.

STATE OFFICE: COLORADO
DATE: JULY 13, 1979

Subject

AVERAGE WORK MONTH COST			2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800			
1. PAWP COST TARGET			532	-0-	272	215	52	127	157	146			29			200			
2. BASE ADJUSTMENT			+20	+2	+144				- 1	+570									
3. ONE-TIME ADJUSTMENT																			
4. CONGRESSIONAL ADJUST.																			
TOTAL			552	2	416	215	52	127	156	716			29			200			

IMY: 0000-37

IDAHO - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 260. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O for FY 1980.
- Your EOY other than permanent full-time (OPFT) position ceiling is 316.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Owyhee	1.183	Complete ES (Grazing)			
Bannock-Oneida	0.450	Complete ES (Grazing)			
North Idaho	0.160	Complete URA/MFP	Complete ES (Grazing)		
Sun Valley	0.243	Complete URA/MFP	Complete ES (Grazing)		
Big Desert	0.800	Complete URA/MFP	Complete ES (Grazing)		

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Twin Falls	0.242	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	
Ellis	0.374	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	
Bruneau-Saylor Creek	2.247	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	
Big Lost Mackey	0.439	Initiate Inventories	Complete Inventories	complete URA/MFP	Complete ES (Grazing)
Couer d'Alene	0.250	Complete URA/MFP	Complete ES (Timber)		
China Cup Butte	0.002	Complete ISA Report (Wilderness)			
Birds of Prey	0.1618	Complete ISA Report (Wilderness)			
Grassland Kipuka	0.3107	Initiate ISA Report and ES	Complete ISA Report and ES (Wilderness)		

B. "Other" IMS Issues:

1. Conduct endangered species inventories for the bald eagle and peregrine falcon (\$17,000)
2. Implement the Isolated Tracts and Milner HMPs (\$100,000)
3. Lease Term Adjustments - Proposed rule making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
4. Cultural Resource Protection (see 4330 cost target adjustment)
 - a. Complete critical salvage of the Snake River archeological site (10-AA-19).
 - b. Provide priority interim management at Silver City Historic District.
5. Off-Road Vehicle Designations - Complete ORV designations on critical areas within your State and provide appropriate minimum management on areas designated.

6. Advisory Councils - refer to Cooperative Relations section of General Directives.
7. Wilderness
 - a. Complete ISA's by February 29, 1980.
 - b. Complete intensive inventory by September 20, 1980 (January 1, 1980 for Overthrust Belt).

EVALUATION/

Plan on some contact with Bureau personnel on the Environmental Statement program Effectiveness Evaluation scheduled for late Spring of FY 1980.

CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Shoshone D.O. Complex, Phase II	Construction Inspection Review - Warehouse and shop
2110	Shoshone D.O. Complex, Phase III	Construction Inspection Review - Office Addition
2110	Shoshone D.O. Complex, Phase IV	Design Oil and Gas Building, Parking, Site Grading, and Landscaping
2110	Squaw Butte Lookout	Construction Inspection Review
2110	Boise D.O. Complex, Phase I	Construction Inspection Review
2110	Fire Guard Station	Design Pre-Engineered Building
2110	YACC Facilities	Design Pre-Engineered Building
2120	Hammer Creek, Phase I	Construction Inspection Review
2120	Hammer Creek, Phase II	Design Boat Launch, Con- tact Station, and 18- Unit Campground with Support Facilities

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2130	Darling Creek Bridge	Design
2130	Lost River Bridge	Design
2130	W. Fk. Pine Creek Bridge	Design

/DETAIL ASSIGNMENTS/

Carl Enix is to plan on participating in a one-week detail to HQ to assist in the consolidation of maintenance decision unit package. Travel and per diem will be paid by HQ (730).

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments	+\$10
C. FY 1980 Final Cost Target	\$ 10

II. Component Specifics:

80 - Construction Operations:

These funds are for contract administration on the Shoshone D.O and Squaw Butte Fire Lookout.

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support	+\$ 2
2. One-time increase for survey and design	+ 2
3. One-time increase for contract administration	+ 4
C. FY 1980 Final Cost Target	\$ 8

II. Component Specifics:

80 - Construction Operations:

Survey, design, and contract administration funds are for the Hammer Creek Recreation Project.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
----------------------------	------

- B. Add-on Adjustments:
 - 1. One-time increase for program support +\$18
 - 2. One-time increase for equipment + 12
 - 3. One-time increase for survey and design + 16
 - 4. One-time increase for contract administration + 5
- C. FY 1980 Final Cost Target \$ 51

II. Component Specifics:

01 - Construction:

The one-time increase for support includes funding for bridge inventories.

80 - Construction:

The one-time increase for survey and design is for West Fork Pine Creek easements and the Darling Creek Road and Bridge. The one-time increase for contract administration is for the Lost Creek Bridge.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$515
- B. Add-on Adjustments:
 - 1. One-time increase for cost sharing capitalized equipment (blueprint machine and an electronic measuring device + 3
- C. FY 1980 Final Cost Target \$518

II. Component Specifics:

Reeds Gulch Road project was identified to Congress as easements acquired for timber access. Consequently, substitute easements are to be identified and obtained in support of the Forestry Program that are equal or nearly equal in value to the estimates of the Reeds Gulch Road project, i.e., \$21,000. Also included in your cost target \$372,000 for purchase of 900 acres of land within the Birds of Prey National Area.

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$ 83
- B. Add-on Adjustments NONE
- C. FY 1980 Final Cost Target \$ 83

II. Component Specifics: NONE.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$195
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$195

II. Component Specifics: NONE.

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$210
B. Add-on Adjustments:	
1. One-time decrease	- 3
C. FY 1980 Final Cost Target	\$207

II. Component Specifics:

Decrease is required Bureauwide to bring the transportation maintenance program back in line with the funds appropriated for this program.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$208
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$208

II. Component Specifics: NONE

/4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$172
B. Add-on Adjustments:	
1. One-time increase for Comp. (20)	+15
2. One-time increase for Comp. (21)	+15
3. One-time increase for Comp. (22)	+ 6
C. FY 1980 Final Cost Target	\$208

II. Component Specifics:

- A. (20) Although we recognize the priority of mineral resource inventories, further funding is not available at this time. We will consider increasing your cost target if further funding becomes available.

- B. (21) See General Directives 4130, on Surface Management regulations. In light of SC's mapping program, explain why it is necessary to contract for more State minerals mapping.
- C. Details and Assignments: Ted Holland and Tom Woodward have been selected to participate in a HQ WAR to develop a Manual Section on the 43 CFR 3809 regulations. This will involve a one-or two-week effort. Travel and per diem will be paid by HQ-520 (Division of Mineral Resources)

4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,134
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,134

I. Component Specifics:

36 - Mining Claim Recordation:

Equipment	\$ 4,800
Procurement	35,200

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,246
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,246

II. Component Specifics:

- A. Refer to IMS Section and General Directives (Forest Management) for program essentials.
- B. Joe Zimmer is assigned to head team on Manual No. 5400.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A.	FY 1980 PAWP Base (Comp. 43).....	\$ (38)
	(Comp. 44).....	(2,094)
	Total	\$2,132
B.	Add-on Adjustments:	
	1. Base decrease of inventory funds	-288
	2. One-time increase for Challis gathering (43)	+ 42
	3. One-time increase for inventory	+399
C.	FY 1980 Final Cost Target (Comp. 43).....	\$(80)
	(Comp. 44).....	(2,205)
	Total	\$2,285

II. Component Specifics:

- The inventory decrease represents the remaining capability from your PAWP base that is needed for application Bureauwide.
- Your one-time inventory funding is for: (Acres in thousands)

Ellis 157 ac. @ .28	= \$ 44
Bruneau-Kuna 1,147 ac. @ .28	= 321
Twin Falls 123 ac. @ .28	= 34
	<u>\$399</u>

- Your remaining increase requests cannot be met. Your base must provide for priority work. Identify low priority work that cannot be accomplished.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$722
B. Add-on Adjustments:	
1. Cultural	
a. One-time increase for critical salvage at Snake River Archeological Site (10-AA-19).....	+10
b. One-time increase for priority interim management at Silver City Historic District	+10
c. One-time increase for patrol/surveillance of critical cultural resource areas	+15
d. One-time increase for completion of priority Class I Overviews	+30
2. Visual	
a. One-time increase for priority inventory work ...	+19
3. Recreation	
a. Base increase for priority recreation work	+15
4. Wilderness	
a. Base decrease because of ceiling problems	-145
C. FY 1980 Final Cost Target	\$676

II. Component Specifics:

- A. 48 - Wilderness Management - Your cost target for wilderness, reduced by \$145,000, is a total of \$400,000.
 - 1. Identify one or more candidates to work on HQ task forces for up to one work-month on the following topics: EIS procedures for suitability reports (EIS specialist), and wilderness portions of 1606/1607 Manuals.
 - 2. George Weiskircher or alternate should plan to participate on a work group on economic impact statement procedures.

4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 483
B. Add-on Adjustments:	
1. One-time increase for:	
a. support of soil surveys	+ 334
b. support of water quality and flood analysis	+ 180
c. support of visibility inventory, equipment, procurement, and work months	+ 21
d. support of paleontology inventory of Ellis EIS area	+ 2
e. support of threatened and endangered plant inventory for Cassia County	+ 20
C. FY 1980 Final Cost Target	\$1,040

II. Component Specifics:

- A. Water rights and related activities will be funded from a supplemental water rights budget if approved by Congress.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 280
B. Add-on Adjustments:	
1. Base increase for support of permanent personnel, ongoing Sikes Act HMP programs and the new SO fishery position	+160
2. One-time increase for planning/inventory	+200
3. One-time increase for T/E species inventory	+ 17
4. One-time increase for Sikes Act HMP program implementation	+100
5. One-time increase for birds of prey area	+249
C. FY 1980 Final Cost Target	\$1,006

II. Component Specifics:

5000 - Terrestrial Habitat:

- Continue birds of prey program. The Service Center will administer \$90,000 research work for birds of prey.
- Complete planning/ES inventories in the Bruneau-Kuna, Twin Falls, Big Lost-Mackay, Ellis and Monument ES areas and Cottonwood-Emerald Resource Area.
- Continue isolated tracts contract with Idaho Fish and Game Department.

5600 - Aquatic Habitat:

- Continue planning/ES inventories in four areas. (See 5500)
- Complete the Coeur d'Alene anadromous fish inventory and purchase key items of equipment for basic data collection.
- Integrate riparian habitat inventories with fisheries inventories.

- 5700 - Wetland Management:
 - Continue riparian habitat inventories
- 5800 - Threatened and Endangered Species:
 - Continue peregrine falcon propagation support (\$5,000) in cooperation with the Colorado SO. Idaho and Colorado propagation contributions are funded separately but should be coordinated to reduce the contracting workload.
 - Complete the Burley ES inventory.
 - Complete the Big Lost-Mackey bald eagle inventory. Consult the Colorado SO for help with technical inventory procedures.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$477
- B. Add-on Adjustments:
 - 1. Base decrease because of Bureauwide ceiling problems.. -37
- C. FY 1980 Final Cost Target \$440

II. Component Specifics:

- A. Plan to participate in the following:
 - 1. NIFQS Redundancy Study (.5 W/M), travel to be charged to Alaska SO
 - 2. Fire Management Job Definition Requirements Project (1W/M)
 - 3. TI-59 Course Development and Training (.5 W/M)
 - 4. Bureau Fire Equipment Committee (.5 W/M)
- B. Detail to HQ (740) for Fire Management Manual revision. HQ (740) will pay for travel and per diem.
- C. Implement the approved Normal Fire Year Plan to the extent possible with the funds available.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$345
- B. Add-on Adjustments:
 - 1. One-time increase..... +165
- C. FY 1980 Final Cost Target \$510

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS Section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$100
- B. Add-on Adjustments:
 - 1. Base increase for terminal maintenance + 1.4
 - 2. Base increase for telecommunications costs + 10.6
- C. FY 1980 Final Cost Target \$112

II. Component Specifics:

- A. The maintenance increase covers costs previously funded by SC computed as follows:

GE Terminet \$52/mo. x 12 = \$624
Omrons \$30/mo. x 12 x 2 = \$720

- B. Site preparation funding is not included in your cost target. Acquisition of equipment in FY 1980 is uncertain at this time.
- C. Approximately eight weeks of participation in Telecommunications Service Reviews have been planned for the Idaho SO Communications Specialist. The Office of Information Systems will work with Idaho to develop a travel schedule and secure approval of the required two workmonths. Travel will be charged to the HQ (AA-702).
- D. The Idaho SO and the SSD staff from the Service Center have worked out the details for completing the ASVT project. The agreed-upon levels of support are documented in a memorandum to Idaho from the Service Center Director dated February 26, 1979. Your commitment includes:
 - 1. Completing photo interpretation of the 1:30,000 and 1:60,000 scale photos; completing the LANDSAT classification; evaluation of output products.
 - 2. Identified costs to Idaho include:
 - \$5,000 travel cost
 - \$5,200 aircraft cost (in W/M costs)
 - 3. Program W/M's and travel ceiling to meet the agreed-upon support levels and time schedules.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$311

ENCL. 1-205

- B. Add-on Adjustments:
 - 1. Base increase for survey + 9
- C. FY 1980 Final Cost Target \$320

II. Component Specifics: NONE.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000):

SOF	\$1,300
Working Capital Fund	+185
FY 1980 Cost Target	\$1,485

II. Component Specific:

- A. Replace the 206B helicopter located at the Boise District with a 206L-1 helicopter.

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 56
B. Add-on Adjustments:	
1. Base decrease in W/M capability	-32
2. One-time increase for cooperative agreements	+27
C. FY 1980 Final Cost Target	\$ 51

II. Component Specifics:

- A. Allocate \$27,000 for cooperative agreements with local law enforcement agencies.
- B. Additional W/M requirements (non-criminal) must be funded from benefiting subactivity.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,904
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,904

II. Component Specifics:

- A. Administrative Operations - Cartography (03):
 - 1. Complete the compilation of the new 1:500,000-scale Idaho State map. Standard 1:100,000-scale land status colors will be used in preparation of this map. Program \$15,000 for printing.

/8100 - RANGE IMPROVEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base (25% of total FY 1979 estimated receipts)	\$346
B. Add-on Adjustments:	
1. One-time increase for AMP Implementation:	
a. Little Lost/Birch Creek EIS Area	+120
b. Challis EIS Area	+ 24
c. Shoshone EIS Area	+207
C. FY 1980 Estimated Cost Target	\$697

II. Component Specifics:

The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 20
B. Add-on Adjustments:	
1. One-time increase based on estimated receipts.....	+10
C. FY 1980 Final Cost Target	\$ 30

II. Component Specifics: NONE.

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 40
B. Add-on Adjustments:	
1. Base increase for surveys	+10
C. FY 1980 Final Cost Target	\$ 50

II. Component Specifics:

Your cost target of \$50,000 should be programmed equally between Regions 1 and 4 in accordance with the priorities received from the Forest Service Regional Foresters of those Regions.

STATE OFFICE: IDAHO
DATE: JULY 10, 1979

Subject	FY 1980	AWP	COST	TARGET	CONTROLS
1. <u>General</u>					
2. <u>Specific</u>					
3. <u>Other</u>					
4. <u>Summary</u>					
5. <u>Comments</u>					
6. <u>Recommendations</u>					
7. <u>Conclusions</u>					
8. <u>Other</u>					
9. <u>Summary</u>					
10. <u>Comments</u>					
11. <u>Recommendations</u>					
12. <u>Conclusions</u>					
13. <u>Other</u>					
14. <u>Summary</u>					
15. <u>Comments</u>					
16. <u>Recommendations</u>					
17. <u>Conclusions</u>					
18. <u>Other</u>					
19. <u>Summary</u>					
20. <u>Comments</u>					
21. <u>Recommendations</u>					
22. <u>Conclusions</u>					
23. <u>Other</u>					
24. <u>Summary</u>					
25. <u>Comments</u>					
26. <u>Recommendations</u>					
27. <u>Conclusions</u>					
28. <u>Other</u>					
29. <u>Summary</u>					
30. <u>Comments</u>					
31. <u>Recommendations</u>					
32. <u>Conclusions</u>					
33. <u>Other</u>					
34. <u>Summary</u>					
35. <u>Comments</u>					
36. <u>Recommendations</u>					
37. <u>Conclusions</u>					
38. <u>Other</u>					
39. <u>Summary</u>					
40. <u>Comments</u>					
41. <u>Recommendations</u>					
42. <u>Conclusions</u>					
43. <u>Other</u>					
44. <u>Summary</u>					
45. <u>Comments</u>					
46. <u>Recommendations</u>					
47. <u>Conclusions</u>					
48. <u>Other</u>					
49. <u>Summary</u>					
50. <u>Comments</u>					
51. <u>Recommendations</u>					
52. <u>Conclusions</u>					
53. <u>Other</u>					
54. <u>Summary</u>					
55. <u>Comments</u>					
56. <u>Recommendations</u>					
57. <u>Conclusions</u>					
58. <u>Other</u>					
59. <u>Summary</u>					
60. <u>Comments</u>					
61. <u>Recommendations</u>					
62. <u>Conclusions</u>					
63. <u>Other</u>					
64. <u>Summary</u>					
65. <u>Comments</u>					
66. <u>Recommendations</u>					
67. <u>Conclusions</u>					
68. <u>Other</u>					
69. <u>Summary</u>					
70. <u>Comments</u>					
71. <u>Recommendations</u>					
72. <u>Conclusions</u>					
73. <u>Other</u>					
74. <u>Summary</u>					
75. <u>Comments</u>					
76. <u>Recommendations</u>					
77. <u>Conclusions</u>					
78. <u>Other</u>					
79. <u>Summary</u>					
80. <u>Comments</u>					
81. <u>Recommendations</u>					
82. <u>Conclusions</u>					
83. <u>Other</u>					
84. <u>Summary</u>					
85. <u>Comments</u>					
8					

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. PAMP COST TARGET	-0-	-0-	-0-	515	83	195	210	346		20				40
2. BASE ADJUSTMENT														40
3. ONE-TIME ADJUSTMENT	+10	+8	+51	+3			-3	+351		+10				+10
4. CONGRESSIONAL ADJUST.														
TOTAL	10	8	51	518	83	195	207	697		30				50

IMT: 0000-00

MONTANA - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 319. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O for FY 1980.
- Your EOY other than permanent full-time (OPFT) position ceiling is 194.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Mt. Foothills	1.054	Complete ES (Grazing)			
Prairie Potholes	1.735	Complete URA/MFP	Complete ES (Grazing)		
Big Dry	1.322	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	
Headwaters	0.309	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)
Decker-Birney		Complete Planning Amendments	Complete ES (Coal)		

ENCL. 1-210

<u>Geographic Name Area</u>	<u>Acres million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
South Rosebud		Complete Planning Amendments	Complete ES (Coal)		
Coalwood		Complete Planning Amendments	Complete ES (Coal)		
Redwater		Initiate Planning Amendments	Complete Planning Amendments (Coal)		
Golden Valley		Initiate Planning Amendments	Complete Planning Amendments (Coal)		
West Central		Initiate Planning Amendments	Complete Planning Amendments (Coal)		
Centennial Mt.	0.024	Initiate ISA Report and ES	Complete ISA Report and ES (Wilderness)		
Humbug Spires	0.009	Complete ISA Report (Wilderness)			
Bear Trap	0.0046	Complete ISA Report (Wilderness)			
Squaw Butte	0.0019	Complete ISA Report (Wilderness)			

B. "Other" IMS Issues:

1. Conduct endangered species inventories for the peregrine falcon, Northern Rocky Mtn. wolf, grizzly bear, bald eagle, and black-footed ferret (\$107,000)
2. Implement the Prairie Potholes, Dove-tail and Prairie Dog HMPs (\$91,000)

3. Complete wildlife inventories in the Noorehead, Pumpkin Creek, Sweeney-Snyder and Greenleaf-Miller Coal Planning areas (\$402,000).
4. Lease Term Adjustments - Proposed rule making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
5. Cultural Resource Protection - Complete data recovery project for Henry Smith Buffalo Jump (see 4330 cost target adjustment).
6. Off-Road Vehicle Designations - Complete ORV designations for critical areas within your State and provide appropriate minimum management on areas designated.
7. Wilderness
 - a. Complete ISA's by February 29, 1980.
 - b. Complete intensive inventory by September 30, 1980, (December 31, 1979, for Overthrust Belt areas).
8. Advisory Councils - refer to Cooperative Relations section of the General Directives.

/EVALUATION/

Plan to support the HQ conducted General Managment Evaluation scheduled for June 2-13, 1980. The team will visit the Lewistown and Miles City District Offices.

Plan on some contact by Bureau personnel on the Cultural Resource Management Evaluation scheduled for March through May 30, 1980.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Lewistown DO Complex	Construction Review Inspection
2110	Antone Butte Radio Building	Design
2110	Miles City DO Complex	Design Office Addition
2210	Phillips RAH	Inspect Mechanical System
2210	Zortman Guard Station	Inspect Water and Waste Disposal Systems

/DETAIL ASSIGNMENTS/

- Otto Kruger is to plan on participating in a one-week detail to HQ to assist in the updating of BLM Manual Sections 9100- ENGINEERING, 9101 - facility planning, 9102 - FACILITY DESIGN, 9103 - FACILITY CONSTRUCTION, 9104 - FACILITY MAINTENANCE. Travel and per diem will be paid by HQ (730).
- Hank Hammersmark is to plan on participating in a one-week detail to HQ to assist in the preparation of BLM Manual Section 9177 - MAINTENANCE AND SAFETY OF DAMS. Travel and per diem will be paid by HQ (730).

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for survey and design.....	+ 8
C. FY 1980 Final Cost Target	\$ 8

II. Component Specifics:

80 - Construction Operations:

These funds are for the survey and design of the Miles City DO addition and Antone Butte Radio Shelter Building.

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support.....	+ 2
C. FY 1980 Final Cost Target	\$ 2

II. Component Specifics: NONE.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support.....	+20
2. One-time increase for bridge inventories.....	+ 4
3. One-time increase for equipment.....	+ 4
4. One-time increase for survey and design.....	+ 7
5. One-time increase for contract administration.....	+17
C. FY 1980 Final Cost Target	\$ 52

II. Component Specifics:

80 - Construction Operations:

The one-time increase for survey and design is for the Powderville Spur Road easements. The one-time increase for contract administration is for the Ah-Nei Road and Upper Willow Creek Bridge.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$174
B. Add-on Adjustments	None
C. FY 1980 Final Cost Target	\$174

II. Component Specifics:

The Fort Benton site acquisition should be planned in 2140. If it is determined at a later date that this acquisition can be funded from the LWCF (9400), your cost target will be adjusted accordingly.

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$109
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$109

II. Component Specifics: NONE.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$135
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$135

II. Component Specifics: NONE

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$205
B. Add-on Adjustments	
1. One-time decrease.....	- 2
C. FY 1980 Final Cost Target	\$203

I. Component Specifics:

Decrease is required Bureauwide to bring the transportation maintenance program back in line with the funds appropriated for this program.

4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000)

A. FY 1980 PAWP Base	\$2,147
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$2,147

I. Component Specifics:

- A. Coal (11) -
 - 1. Begin preparation of coal Activity Planning for the Powder River coal Region in order to hold competitive sale in April 1982
 - 2. Complete inventories as necessary for Decker-Birney, South Rosebud, and Coalwood MFP amendments.
 - 3. Process the following three emergency coal lease applications for lease sale in FY 1980.
 - a. M-4308 Knife River Coal Co. Oliver PU
 - b. M-4238 Western Energy South Rosebud PU
 - c. M-19419 Divide Coal Co. Bull Mountains PU
 - 4. Initiate processing of the four Preference Right Lease Applications so as to include them in the planning updates and regional EIS for 1980 lease sales.
 - 5. Process exploration license applications as received (5 estimated).
 - 6. Review mining and reclamation plans as received (5 estimated).
 - 7. Process coal lease exchanges as received (2 estimated).
 - 8. EMRIA - include the following items in your AWP at the indicated planning levels:
 - a. Non-game Wildlife Habitat Reclamation Potential (Montana) \$5,000
 - b. Non-game Wildlife Habitat Reclamation Potential (N.D.) \$5,000

These one-time increases have been tentatively approved pending submission of specific support and priority evaluation needs based on the coal program. This submission should be in response to the Service Center memorandum of June 22, 1979.

4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000)

A. FY 1980 PAWP Base	\$300
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$300

ENCL. 1-215

- ## Management

.....	\$1,118
.....	NONE
.....	\$1,118

omplish your work
ities found in the

.....	\$483
elopment	
.....	+30
.....	\$513

- ent) for program

.....	\$ (29
.....	(1,689
.....	\$1,718

B. Add-on Adjustments:

1. Base decrease of inventory funds	- 469
2. One-time increase for Dillon WHMP	+ 1
3. One-time increase for inventory	+ 235
C. FY 1980 Final Cost Target (Comp. 43).....	(30)
(Comp. 44).....	(1,455)
Total	\$1,485

Component Specifics:

- The inventory decrease represents the remaining capability from your PAWP base that is needed for application Bureauwide.

- Your one-time inventory funding is for: (Acres in thousands)

Big Dry 661 ac. @ .227 = \$150
Headwater 304 ac. @ .28 = 85
\$235

- Your request for supervision and studies for AMP implementation cannot be accommodated at this time.

330 - RECREATION PROGRAMS/

Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$552
B. Add-on Adjustments:	
1. Cultural	
a. One-time increase for Henry Smith Buffalo Jump project	+15
2. Visual:	
a. One-time increase for inventory	+20
3. Recreation:	
a. Base increase for priority recreation work	+20
4. Wilderness:	
a. Base reduction because of Bureauwide ceiling problems	-79
C. FY 1980 Final Cost Target	\$528

Component Specifics:

A. 48 - Wilderness Management - Your cost target for wilderness, reduced by \$79,000, is a total of \$231,000.

1. Submit Centennial ISA report to HQ by February 29, 1980, without contiguous lands, due to lack of withdrawal review of Sheep Range.
2. Identify one or more candidates to work on HQ task forces for up to 1 work-month on the following topics: wilderness management policy, and Bureauwide wilderness training package.

ENCL. 1-217

3. G. Leppart or alternate should plan to participate on a work group on interagency wilderness review policy (1.0 WM) and standard reporting procedures (0.5 WM).

B. 49, 50, and 51 - Recreation Management:

1. Complete a composite plan for the Sleeping Giant area.
2. Provide "minimum management" for the 101,000 acres committed for ORV designation in FY 1979.

/4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$349
B. Add-on Adjustments:	
1. One-time increase for:	
a. support of soils inventories	+172
b. support of floodplain management, water quality and permitting (404) activities	+125
c. support of air management	+ 26
C. FY 1980 Final Cost Target	\$672

II. Component Specifics:

- A. Water rights and related activities will be funded from a supplemental water rights budget, if approved by Congress.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 130
B. Add-on Adjustments:	
1. Base increase for support of permanent personnel and Sikes Act HMP program maintenance.....	+ 70
2. One-time increase for planning/ES inventory.....	+ 200
3. One-time increase for T/E species inventory.....	+ 107
4. One-time increase for Sikes Act HMP program.....	+ 91
5. One-time increase for coal area inventories.....	+ 402
C. FY 1980 Final Cost Target	\$1,000

II. Component Specifics:

Maximize coal area inventories; one-time increase funds are to complete inventories for all component programs. Coal-area planning support is a priority accomplishment item in Montana.

5500 - Terrestrial Habitat:

- Initiate wildlife inventories in support of the Big Dry Headwaters and Billings Rangeland Management ES areas and continue inventories in the Prairie Pothole and Missouri Breaks EIS areas,

- Implement Prairie Pothole, Dovetail, and Prairie Dog Ecosystem HMPs; update Little Bear and Whitewater HMPs if manpower capability permits.
- Provide input to Missouri Breaks Rangeland Management EIS.
- 5600 - Aquatic Habitat:
 - Continue Missouri River instream flow study with Montana Department of Fish and Game.
 - Initiate headwater inventories in the "Overthrust Belt"
- 5700 - Wetland Management:
 - Complete the waterfowl habitat research project scheduled for April 30, 1980.
 - Continue statewide riparian habitat inventories.
- 5800 - Threatened and Endangered Species:
 - Continue American peregrine falcon, Northern Rocky Mountain wolf and bald eagle inventories to meet Critical Habitat deadlines. Consult the Colorado SO for bald eagle technical inventory procedures.
 - Continue contract studies on grizzly bear habitat and inventories for the black-footed ferret. Coordinate wolf inventories with the Wyoming SO.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$177
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$177

II. Component Specifics:

A. Plan to participate in the following:

1. NIFQS Redundance Study (1 WM); travel is to be charged to the Alaska SO.
2. Fire Management Job Definition Requirements Project (1 WM/)
3. Provide an instructor at the Advanced Fire Management School (1 WM), travel to be charged to BIFC, National Fire School account.

B. Implement the Approved Normal Fire Year Plan.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$568
B. Add-on Adjustments:	
1. One-time increase	+323
C. FY 1980 Final Cost Target	\$891

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS Section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 71
B. Add-on Adjustments:	
1. Base increase as follows	+19
a. Maintenance terminals	+2.1
b. Level 6 maintenance	+4.2
c. Telecommunications cost	+9.0
d. Supplies & miscellaneous	+3.7
C. FY 1980 Final Cost Target	\$ 90

II. Component Specifics:

- The maintenance increase covers costs previously funded by SC as follows:

GE Terminet \$52/mo. x 12 = \$ 624
Omrons \$30/mo. x 12 x 4 = \$1,440

- The level 6 maintenance costs are estimated at \$350/mo. after expiration of the warranty.
- Site preparation funding is not included in your cost target. Acquisition of equipment in FY 1980 is uncertain at this time.
- A Telecommunications Service Review will be conducted in Montana. Plan on having your Telecommunications Coordinator involved. Approximately 2 weeks of time will be required.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$483
B. Add-on Adjustments:	
1. Base increase for survey	+ 15
C. FY 1980 Final Cost Target	\$498

II. Component Specifics: NONE.

/4610 - STRENGTH OF FORCE/

I. Cost Target (\$000):

SOF	\$529
Working Capital Fund	+60
FY 1980 Cost Target	\$589

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 33
B. Add-on Adjustments:	
1. Base decrease in WM capability	-11
2. One-time increase for cooperative agreements	+ 8
C. FY 1980 Final Cost Target	\$ 30

II. Component Specifics:

- A. Allocate \$8,000 for cooperative agreements with local law enforcement agencies.
- B. Additional WM requirements (non-criminal) must be funded from benefiting subactivity.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$2,611
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$2,611

II. Component Specifics:

- A. Administrative Operations - Cartography (03):
 - 1. Program work-months and funds necessary to support land net verification and updating for 125 7-1/2' orthophoto quads. Areas should be identified and coordinated with D-410 where no 7-1/2' quads presently exist.

/8100 - RANGE IMPROVEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base (25% of total FY 1979 estimated receipts).....	\$339
B. Add-on Adjustments:	
1. One-time increase for AMP Implementation:	
a. Missouri Breaks EIS Area	+424
C. FY 1980 Final Cost Target	\$763

II. Component Specifics:

The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 13
B. Add-on Adjustments:	
1. One-time decrease based on estimated receipts	-11
C. FY 1980 Final Cost Target	\$ 2

II. Component Specifics: NONE.

/9400 - LAND AND WATER CONSERVATION FUND (LWCF)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base:	
1. Upper Missouri	\$562
2. Sleeping Giant	93
Total	<u>\$655</u>
B. Add-on Adjustments:	
1. One-time increase for Sleeping Giant	+70
C. FY 1980 Final Cost Target:	
1. Upper Missouri	562
2. Sleeping Giant	163
FY 1980 Final Cost Target	<u>\$725</u>

II. Specific Directives:

- A. Your cost target includes an additional \$70.0 for the Sleeping Giant area. These funds are a result of the approval of the reprogramming request for funds originally appropriated in FY 1979 for the Chama River in New Mexico.
- B. Additional funds for FY 1980 are dependent on Congressional approval of the requested change in the Heritage Conservation and Recreation Service budget to provide additional funding for Sleeping Giant.
- C. It may be necessary to submit a request for additional funds for the Sleeping Giant acquisition if there will be a \$194,000 shortfall as identified in your PAWP. If additional funds are necessary for this project, the request should be included in your FY 1982 Land and Water Conservation Fund package.

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 56
B. Add-on Adjustments:	
1. Base decrease	-16
C. FY 1980 Final Cost Target	\$ 40

I. Component Specifics:

- A. Your cost target of \$40,000 should be programmed in accordance with the priorities received from the Forest Service Regional Forester.

STATE OFFICE: MONTANA
DATE: July 10, 1979
TRAVEL CEILING: 748

	FY 1980 AWP	COST	TARGET	CONTROLS
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Subject

TRAVEL CEILING: 748

			4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST			2000		2250		1650	1700	1950	1850	2100	2000	2150	2100	1800	1900	2550	2250
1. PAMP COST TARGET			2147		300		1118	483	1718	552	349	130	177	568	71	483	33	2611
2. BASE ADJUSTMENT								-469	-59			+70			+19	+15	-11	
3. ONE-TIME ADJUSTMENT								+30	+236	+25	+323	+800		+323			+8	
4. CONGRESSIONAL ADJUST.																		
TOTAL			2147	-	300	-	1118	513	1485	528	672	1000	177	891	90	498	30	2611

4700 Funding is only for Component 04 Law Enforcement

IMY: 2220-77

FY 1980 AWP COST TARGET CONTROLS

Subject

	AVERAGE WORK MONTH COST		2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800		
	1. PAWP COST TARGET	-0-	-0-	-0-	174	109	135	205	339	13	655					56		
	2. BASE ADJUSTMENT	+8	+2	+52				-2	+424	-11	+70					-16		
	3. ONE-TIME ADJUSTMENT																	
	4. CONGRESSIONAL ADJUST.																	
TOTAL		8	2	52	174	109	135	203	763	2	725					40		

IMT: 0000-77

NEVADA - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 298. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O for FY 1980.
- Your EOY other than permanent full-time (OPFT) position ceiling is 258.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Tonopah	3.750	Complete ES (Grazing)			
Paradise-Denio	3.642	Complete URA/MFP	Complete ES (Grazing)		
Sonoma-Gerlack	4.563	Complete URA/MFP	Complete ES (Grazing)		
Schell	4.182	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	
Reno	0.682	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Las Vegas	3.314	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	
Wells	4.141	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)
Allen-Warner Energy System (UT lead)		Complete ES (5100)			
Intermountain Power Project (UT lead)		Complete ES and Process R/W (5100)			
Mtn. Meadows	0.0002	Complete ISA Report (Wilderness)			
Pigmy Sage	0.0022	Complete ISA Report (Wilderness)			
Swamp Cedar	0.0132	Complete ISA Report (Wilderness)			
Shoshone Ponds	0.0032	Complete ISA Report (Wilderness)			
Sunrise Mountain	0.0102	Complete ISA Report (Wilderness)			

B. "Other" IMS Issues:

1. Conduct endangered species inventories for the bald eagle, cutthroat trout, Devils Hole and Warm Springs pupfish, cui-cui, Pahrump kill fish, Virgin River chub and wound fin (\$50,000).
2. Implement the Mormon Mountain, Alkali Lake, and Ash Meadows HMPs (\$145,000).
3. Lease Term Adjustment - Proposed rule making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.

ENCL. 1-227

4. Cultural Resource Protection (see 4330 cost target adjustment):
 - a. Complete detailed recordation of the Upsal Pebble Site and the Mt. Irish Petroglyphs.
 - b. Complete fencing of the Frasier Creek archeological site (CRNV01-156).
 - c. Complete evaluative testing of the Bird Spring archeological site, Whitney Pockets archeological area, and the Rock Creek Stage Stations.
 - e. Complete signing of the Sand Mountain historical area.
5. Off-Road Vehicle Designations. Complete ORV designations for critical areas within your State and provide appropriate minimum management on areas designed.
6. Wilderness:
 - a. Complete ISA reports by February 29, 1980.
 - b. Complete intensive inventory by September 30, 1980 (December 31, 1979, for Overthrust Belt area).
7. Advisory Councils - refer to the Cooperative Relations section of the General Directives.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Elko DO Complex	A&E Design Review
2110	Elko DO Complex	Construction Review Inspection
2120	Red Rock Visitor Center	Construction Review Inspection
2130	Haystack Bridge	Design
2130	Devils Gate Bridge	Design
2130	Little Humbolt Bridge	Design

/DETAIL ASSIGNMENTS/

Jack Sorensen is to plan on participating in a three-day detail to HQ to assist in the development of Sign Inventory procedures. Travel and per diem will be paid by NSO.

/EVALUATION/

Plan to support the HQ-conducted General Management Evaluation scheduled for March 17-28, 1980. The team will visit the Winnemucca and Carson City District Offices.

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,135
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,135

II. Component Specifics:

Funding is available for only one site study. Please identify in your AWP narrative which site study will be planned.

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support	+ 2
2. One-time increase for survey and design	+ 3
3. One-time increase for contract administration	+ 87
C. FY 1980 Final Cost Target	\$ 92

II. Component Specifics:

80 - Construction Operations:

Survey and design funds are for the Red Rock Overlooks. Contract administration funds are for the Red Rocks Visitor Center.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support	+ 55
2. One-time increase for equipment	+ 8
3. One-time increase for contract administration	+ 12
C. FY 1980 Final Cost Target	\$ 75

II. Component Specifics:

01 - Support:

The one-time increase for program support includes funds for completing the bridge inventory.

80 - Construction Operations:

The one-time increase for contract administration is for use on the Red Rocks Visitor Center Complex.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 90
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 90

II. Component Specifics - NONE.

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$160
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$160

II. Component Specifics: NONE.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$233
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$233

II. Component Specifics: NONE

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$221
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$221

II. Component Specifics: NONE.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$435
----------------------------	-------

- B. Add-on Adjustments:
 - 1. One-time increase for Arch. contracts..... +70
 - 2. One-time increase for Photo contract..... +10
- C. FY 1980 Final Cost Target \$515

II. Component Specifics: NONE.

/4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$315
- B. Add-on Adjustments:
 - 1. Base increase for W/Ms +30
 - 2. Base increase for contract costs +15
 - 3. One-time increase for Egan MRI +45
- C. FY 1980 Final Cost Target \$405

II. Component Specifics:

- A. (21) Submit an age analysis and itemized unit costs for the patent application backlog work you expect to accomplish in FY 1980. \$45,000 has been provided specifically for the Egan Resource Area MRI. Please discuss your need for further funding in your AWP narrative. As funds become available your needs will be considered.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$1,000
- B. Add-on Adjustments NONE
- C. FY 1980 Final Cost Target \$1,000

II. Component Specifics:

31 - Non-Energy-Related Realty:

We recognize that your DLE and Carey Act filings are a unique situation but additional funds are not available to assist you. Please attempt to do whatever you can within your base funding.

36 - Mining Claim Recordation:

Equipment	\$ 5,300
Procurement	35,500

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$124

B. Add-on Adjustments:

- | | |
|---|-------|
| 1. One-time increase for inventory in support of
Grazing EIS | +45 |
| C. FY 1980 Final Cost Target | \$169 |

II. Component Specifics:

- A. Refer to General Directives (Forest Management) for program essentials. Continue to meet demand for minor forest products.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- | | | |
|----|---|----------|
| A. | FY 1980 PAWP Base (Comp. 43)..... | \$ (517) |
| | (Comp. 44)..... | (1,712) |
| | Total..... | \$2,229 |
| B. | Add-on Adjustments: | |
| | 1. One-time increase for WH&B | +60 |
| | 2. One-time increase for inventory | +1,663 |
| C. | FY 1980 Final Cost Target (Comp. 43)..... | (577) |
| | (Comp. 44)..... | (3,375) |
| | Total..... | \$3,952 |

II. Component Specifics:

- Additional funding is not available to accommodate your increase request for the Rangeland Management Program. However, priority actions must be funded from your base and allow for necessary program activities at levels that do not require exceeding your cost target. Your Wild Horse and Burro program must be carefully planned and managed within the cost target.

- Your one-time inventory funding is for: (Acres in thousands)

Wells	2,600	ac.	@	.23	=	\$	602
Egan	2,000	ac.	@	.23	=		460
Shoshone-Ereka	2,300	ac.	@	.23	=		529
Fallon	600	ac.	@	.12	=		72
							<u>\$1,663</u>

/4330 - RECREATION PROGRAM/

I. Cost Target Adjustments (\$000):

- | | | |
|----|--|---------|
| A. | FY 1980 PAWP Base | \$1,265 |
| B. | Add-on Adjustments: | |
| 1. | <u>Cultural:</u> | |
| a. | One-time increase for detailed recordation of Upsal
Pebble Site and Mt. Irish Petroglyphs | + 4 |
| b. | One-time increase for fencing of Frasier Creek
archeological site (CRNV01-156)..... | + 2 |

- c. One-time increase for evaluative testing of Bird Spring archeological site, Whitney Pockets archeological area, and the Rock Creek Stage Station..... + 18
- d. One-time increase for signing Sand Mountain historical area..... + 1
- e. One-time increase for completion of priority Class I overviews..... + 75
- 2. Visual:
 - a. One-time increase for priority inventory work..... + 32
- 3. Recreation:
 - a. Base increase for priority recreation work..... + 60
- 4. Wilderness:
 - a. Base decrease because of ceiling problem..... -211
- C. FY 1980 Final Cost Target\$1,246

II. Component Specifics:

- A. 48 - Wilderness Management - Your cost target for wilderness, reduced by \$211,000, is a total of \$569,000.
 - 1. Identify one or more candidates to work on HQ task force for up to 1 W/M on the following topics: Bureauwide wilderness training plan, computerized tracking system for WSA, and wilderness study procedures.
 - 2. D. Harmon or an alternate should plan to participate on a work group on wilderness management policy (1 W/M).
- B. 49, 50, 51 - Recreation Management:
 - 1. Complete a composite plan for the Indian Creek area.
 - 2. Complete 3.75 million acres of ORV designation in the Tonapah Resource Area
 - 3. Provide "minimum management" for the 3.3 million acres committed for ORV designation in FY 1979.
 - 4. Your cost target includes \$350,000 as identified in the PAWP for the "start-up and operations" of the Red Rocks Visitor Center.

/4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$690
- B. Add-on Adjustments:
 - 1. Base decrease (deletion of water rights) - 244
 - 2. One-time increase for:
 - a. support of Saval Hydrology Study + 148
 - b. Support of soil inventories to meet EIS schedules. +1,553
 - c. Support of water quality inventories..... + 50
 - d. Support of paleontological inventories + 25
 - e. Threatened or endangered plant inventories + 53
- C. FY 1980 Final Cost Target \$2,275

II. Component Specifics:

- A. The water rights portion of the PAWP base has been removed. It will be funded if approved by Congress, in a supplemental budget for water rights and related activities which includes the water resource program.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 95
B. Add-on Adjustments:	
1. Base increase for support of permanent personnel, management of the endangered species and bighorn sheep program, HMP maintenance, and Jim Yoakum's assistance to the HQ (\$30,000)	+ 295
2. One-time increase for planning/ES inventories	+ 615
3. One-time increase for T/E species inventory	+ 50
4. One-time increase for Sikes Act HMP program development	+ 145
C. FY 1980 Final Cost Target	\$1,200

II. Component Specifics:

5500 - Terrestrial Habitat:

- Implement the Mormon Mountain HMP for desert bighorn sheep (\$60,000).
- Maintain existing HMP project work (\$25,000).
- Complete wildlife IHICS-SVIM inventory efforts for the Wells, Egan and Shoshone-Eureka Rangeland Management EIS areas (\$615,000).
- Monitor the Virgin Mountain bighorn sheep reintroduction.

5600 - Aquatic Habitat:

- Implement the Alkali Lake HMP (\$50,000).

5800 - Threatened and Endangered Species:

- Implement the Ash Meadows HMP for the Warm Springs and Big Springs pupfish (\$35,000).

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$414
B. Add-on Adjustments:	
1. Base decrease because of Bureauwide ceiling problems	-63
C. FY 1980 Final Cost Target	\$351

II. Component Specifics:

- A. Plan to participate in the following:

1. NIFQS Redundancy Study (.5 W/M), travel to be charged to Alaska SO.
2. Fire Management Job Definition Requirements Project (1 W/M).
3. NWCG Fire Equipment Working Team (.5 W/M).
4. Bureau Fire Equipment Committee (.5 W/M).
5. Chair the NWCG Communications Working Team (.5 W/M).

- B. Plan one W/M for completing Fire Management Programmatic EIS.
- C. Implement the Approved Normal Fire Year Plan to the extent possible with the funds available.
- D. Plan a detail to HQ (740) to revise the Fire Management Manual (.5 W/M). Travel will be charged to HQ (740).

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$349
B. Add-on Adjustments:	
1. One-time increase.....	+351
C. FY 1980 Final Cost Target	\$700

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS Section. Funds for the Census contract were held in the Headquarters Office.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$110
B. Add-on Adjustments:	
1. Base increase as follows	+10
a. Maintenance of terminals.....	+1.4
b. Level 6 maintenance.....	+4.2
c. Supplies and miscellaneous....	+4.4
C. FY 1980 Final Cost Target	\$120

II. Component Specifics:

- The maintenance increase covers costs previously funded by SC as follows:

GE Terminet	\$52/mo. x 12	=	\$624
Omrons	\$30/mo. x 12 x 2	=	\$720

- The Level 6 maintenance costs are estimated at \$350/mo. after expiration of the warranty.

- Site preparation funding is not included in your cost target. Acquisition of equipment in FY 1980 is uncertain at this time.
- A Telecommunications Service Review will be conducted in Nevada. Plan on having your Telecommunications Coordinator involved. Approximately 2 weeks of time will be required.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$371
B. Add-on Adjustments:	
1. Base increase for survey	+ 14
C. FY 1980 Final Cost Target	\$385

II. Component Specifics: NONE.

/4610 - STRENGTH OF FORCE/

I. Cost Target (\$000):

SOF	\$1,000
Working Capital Fund	+19
FY 1980 Cost Target	\$1,200

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 58
B. Add-on Adjustments:	
1. Base decrease in W/M capability	-34
2. One-time increase for cooperative agreements	+37
C. FY 1980 Final Cost Target	\$ 61

II. Component Specifics:

- A. Allocate \$37,000 for cooperative agreements with local law enforcement agencies (\$30,000 - Red Rocks Recreation area).
- B. Additional W/M requirements (non-criminal) must be funded from benefiting subactivity.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$2,105
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$2,105

II. Component Specifics:

A. Administrative Operations - Cartography (03)

1. Program work-months and funds to support land net verification and updating for 225 7-1/2' orthophoto quads. Areas should be identified and coordinated with D-410 where no 7-1/2' quads presently exist.

/5100 - RIGHT-OF-WAY PROCESSING/

I. Cost Target Adjustments (\$000) - N/A - Cost Recoverable Funding Only.

II. Component Specifics:

Support Utah for the follow items:

A. Allen-Warner Energy Systems - Complete ES.

B. Intermountain Power Project - Complete ES and Process R/W.

These are both Issue Management System Items and Utah has the lead on these commitments.

/8100 - RANGE IMPROVEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base (25% of total FY 1979 estimated receipts	\$628
B. Add-on Adjustments:	
1. One-time add-on for AMP Implementation	
a. Caliente EIS Area	+250
C. FY 1980 Estimated Cost Target	\$878

II. Component Specifics:

The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 28
B. Add-on Adjustments:	
1. One-time decrease based on estimated receipts	-4
C. FY 1980 Estimated Cost Target	\$ 24

II. Component Specifics: NONE.

/9400 - LAND AND WATER CONSERVATION FUND (LWCF)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base:	
1. Indian Creek	\$102
B. Add-on Adjustment	None
C. FY 1980 Final Cost Target	\$102

II. Specific Directives:

The FY 1980 budget request for the Land and Water Conservation Fund contains funds for the Vernita Smith property in the Indian Creek project. Since current estimates indicate that project costs will exceed the amount available, you should plan to request additional funds for the Indian Creek acquisition in your FY 1982 Land and Water Conservation Fund package request or initiate a reprogramming request if funds are needed in a shorter time frame. The reprogramming request should be in the form of a memorandum to the Director (640) and set forth the additional amount required, possible source (i.e., other LWCF projects) and a succinct justification statement.

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 20
B. Add-on Adjustment:	
1. Base increase for surveys	+10
C. FY 1980 Final Cost Target	\$ 30

II. Specific Directives:

- A. Your cost target of \$30,000 should be programmed in accordance with the priorities received from the Forest Service Regional Forester.

NEW MEXICO - SPECIFIC DIRECTIVES

TABLE OF ORGANIZATION

Your FTP T/O for FY 1980 is 330. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O for FY 1980.

Your EOY other than permanent full-time (OPFT) position ceiling is 179.

See General Directives for instruction concerning organization and manpower.

ISSUES MANAGEMENT SYSTEM

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
San Juan	0.973	Complete ES (Grazing)			
McGregor Range	0.515	Complete ES (Grazing)			
South Rio Grande	2.156	Complete URA/MFP	Complete ES (Grazing)		
West Socorro	0.929	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	
Sacramento	1.414	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)

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<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Chaco-San Juan		Complete URA	Complete MFP (Coal)		
S.E. Oklahoma		Initiate ES	Complete ES (Coal)		
Shell CO 2 Pipeline		Complete ES (5100)			
Mathers	0.0199	Complete ISA Report (Wilderness)			
El Malpais	0.155	Initiate ISA Report and ES	Complete ISA Report and ES (Wilderness)		

B. "Other" IMS Issues:

1. Conduct endangered species inventories for the bald eagle and black-footed ferret (\$14,000).
2. Implement the Pump, Desert Bighorn Sheep, and Florida Mtn. HMPs (\$95,000).
3. Complete wildlife inventories in the Chaco Coal Planning area (\$65,000).
4. Lease Term Adjustments - Proposed rule-making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
5. Cultural Resource Protection - (see 4330 cost target adjustment).
 - a. Completion of detailed recordation project on the Butterfield Stage Stations (Cornudas de Los Alamos and Mimbres River).
 - b. Completion of detailed recordation project on the Arroyo del Tojo Pictographs.
6. Off-Road Vehicle Designations - Complete ORV designation for critical areas within your State and provide appropriate management on areas designated.
7. Wilderness
 - a. Complete ISA's by February 29, 1980.
 - b. Complete intensive inventory by September 30, 1980.
8. Advisory Councils - refer to Cooperative Relations section of the General Directives.

/EVALUATION/

Plan to support the HQ-conducted Technical Services Evaluation scheduled for November 5-16, 1979. The team will visit the Roswell and Socorro District Offices.

Plan to have the Associate State Director serve as a team member on the California General Management Evaluation scheduled for October 15-26, 1979.

Plan on some contact by Bureau personnel on the Cultural Resource Management Evaluation scheduled for March-May 30, 1980.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE SC (D-420)/

During FY 1980 the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	To be Determined	Site Study
2120	Aguirre Springs Campground	Design Review
2230	New Mexico Bridges	Condition Surveys - Two bridges

/DETAIL ASSIGNMENTS/

- Harold Payne is to plan on participating in a one-week detail to HQ to assist in the updating of BLM Manual Sections 9100 - ENGINEERING, 9101 - FACILITY PLANNING, 9102 - FACILITY DESIGN, 9103 - FACILITY CONSTRUCTION, 9104 - FACILITY MAINTENANCE. Travel and per diem will be paid by HQ (730)
- Harold Payne is to plan on participating in a one-week detail to HQ to assist in the preparation of BLM Manual Section 9177 - MAINTENANCE AND SAFETY OF DAMS. Travel and per diem will be paid by HQ (730).

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support.....	+ 6
2. One-time increase for survey and design.....	+ 2
C. FY 1980 Final Cost Target	\$ 8

II. Component Specifics:

80 - Construction Operations:

The survey and design funds are for the Aguirre Springs Campground.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
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B. Add-on Adjustments:

1. One-time increase for program support.....	+49
2. One-time increase for equipment	+ 2
3. One-time increase for survey and design.....	+18
4. One-time increase for orthophotoquads	+35

C. FY 1980 Final Cost Target \$104

II. Component Specifics:

01 - Support:

The one-time increase for support includes funds for the completion of the bridge inventory. One-time increase for orthophotoquads in support of the road inventory program.

80 - Construction:

The one-time increase for survey and design is for: Organ Mountain Road (Seal Coat), Piedra Lumbre Road (easement), and Anapra ORV (easement).

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 85
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 85

II. Component Specifics - NONE.

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 21
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 21

II. Component Specifics: NONE.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$188
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$188

II. Component Specifics: NONE.

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$128
B. Add-on Adjustments:	
1. One-time decrease	- 3
C. FY 1980 Final Cost Target	\$125

II. Component Specifics:

Decrease is required Bureauwide to bring the transportation maintenance program back in line with the funds appropriated for this program.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustment (\$000):

A. FY 1980 PAWP Base	\$1,890
B. Add-on Adjustment:	
1. Base increase for equipment	+ 46
2. One-time increase for EISs (coal)	+505
C. FY 1980 Final Cost Target	\$2,441

II. Component Specifics:

A. Coal (11):

1. Continue preparation of EIS for Camp Swift application in order to hold a lease sale by December 1980.
2. Begin preparation of coal Activity Plan for Western Interior Coal Region in July 1980.
3. Continue processing Western Coal Company NM 28093 emergency lease application for lease sale in December 1979.
4. Apply surface owner consultation to the SE Oklahoma LUA by January 1980.
5. Process two additional Oklahoma emergency lease applications for lease sale in 1980.
6. Initiate processing of 4 Preference Right Lease Applications SO as to complete them by December 1984. Four of these applications are in Oklahoma and are included in the list of 20 under NRDC. The Oklahoma PRLA's are to be processed for inclusion in the Regional EIS for Oklahoma.
7. Process exploration license applications as received.
8. Readjust any remaining leases overdue for readjustment and the following five coal leases:

SF - 075321	Florentino Padilla	N. Rio Puerco PU
NM - 050405 (OK.)	Lone Star Steel Co.	SE Oklahoma PU
NM - 050406 (OK.)	Lone Star Steel Co.	SE Oklahoma PU
NM - 059996 (OK.)	Lone Star Sett'l Co.	SE Oklahoma PU
SE. - 071448	Western Coal Co.	San Juan PU

9. Review mining and reclamation plans as received (3 estimated)
10. Prepare and issue the following six contracts:

Air Quality Study for Oklahoma - \$80,000*
Hydrologic Study for Oklahoma coal leases - \$35,000*
Air Quality Study for Chaco - San Juan River Regional Coal EIS
\$40,000
Socio-Economic Study, San Juan Regional Coal EIS - \$100,000
Socio-Economic Study, Mid-Continent Regional Coal EIS -
\$100,000
Camp Swift Texas EIS - \$212,000

* Indicates priority item as identified by New Mexico

- a. Plan to use the \$551,000 increase for the above items, except for Camp Swift (included in base), the unfunded positions for Camp Swift, Western Interior Coal Region, and the San Jaun River Coal Region. Provide a detailed statement concerning application of the \$551,000 in your AWP.

/4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$428
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$428

II. Component Specifics: NONE

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,242
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,242

II. Component Specifics:

36 - Mining Claim Recordation:

Equipment	\$20,800
Procurement	36,700

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 56
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 56

II. Component Specifics:

- A. Refer to General Directives (Forest Management) for program essentials. Continue to meet demand for minor forest products.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A.	FY 1980 PAWP Base (Comp. 43).....	\$ (25)
	(Comp. 44).....	(1,504)
	Total	\$1,529
B.	Add-on Adjustments:	
1.	One-time increase for Dist. Center costs (43).....	+ 20
2.	One-time increase for inventory.....	+346
3.	One-time increase for Rio Puerco Study.....	+100
C.	FY 1980 Final Cost Target (Comp. 43).....	(45)
	(Comp. 44).....	(1,950)
	Total.....	\$1,995

II. Component Specifics:

- Your one-time inventory funding is for: (Acres in thousands)

West Socorro	485 ac. @ .28	=	\$136
Sacramento	585 ac. @ .12	=	70
1,168 ac. of typing @ .12		=	140
			<u>\$346</u>

- Additional funding is not available to accommodate your PAWP requests.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A.	FY 1980 PAWP Base.....	\$573
B.	Add-on Adjustments:	
	1. Recreation	
	a. Base increase for priority recreation work	+30
	2. Cultural	
	a. One-time increase for the Butterfield Stage Stations and Arroyo del Tajo Pictographs projects.....	+ 25
	b. One-time increase for assisting HQ in preparing Physical Protection Manual (8142), Project Plan Manual 8132), and technical guidance on recorda- tion procedures.....	+ 15
	3. Visual:	
	a. One-time increase for priority inventory.....	+ 12
	4. Wilderness:	
	a. Base decrease because of Bureauwide ceiling problems.....	- 92
C.	FY 1980 Final Cost Target	\$563

II. Component Specifics:

- A. 48 - Wilderness Management - Your cost target for wilderness, reduced by \$92,000, is a total of \$268,000.
 - 1. Identify one or more candidates to work on HQ task forces for up to 1 W/M on the following topics: computerized tracking system and national study and reporting procedures.
 - 2. D. Wood or alternate should plan to participate on a work group on wilderness management policy (1 W/M).
- B. 49, 50, 51 - Recreation Management:
 - 1. Continue the permitting program for the Rio Grande Wild and Scenic River.
 - 2. Provide "minimum management" for the 1.6 million acres committed for ORV designation in FY 1979.

/4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$736
B. Add-on Adjustments:	
1. Base Increase for:	
a. support of the water quality program as follows:	
1) Rio Puerco Watershed Plan	+40
2) Helicopter rental (WM cost)	+20
3) Structure maintenance	+10
4) Ground Water Quality	+10
5) Toxicity studies - Red River	+15
2. One-time increase for:	
a. support of water quality program as follows:	
1) Socorro Spillway maintenance	+62
2) Emergency maintenance	+10
3) Water quality equipment	+10
b. support of paleontology efforts as follows:	
1) Rio Grande Paleontology inventory	+30
2) Las Cruces Paleontology inventory	+10
3) Slide Microscope	+ 5
4) Heavy Equipment rental	+10
5) Site specific inventories for ACEC decisions.	+13
c. support of air management program	+ 9
d. support of threatened and endangered plant inventories	+ 8
C. FY 1980 Final Cost Target	\$998

II. Component Specifics:

Water Rights and related activities will be funded from a supplemental budget request if approved by Congress.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 80
B. Add-on Adjustments:	
1. Base increase for support of permanent personnel, nongame and T/E programs	+296
2. One-time increase for planning/ES inventories	+160
3. One-time increase for T/E inventories	+ 14
4. One-time increase for Sikes Act HMP program	+ 95
5. One-time increase for coal area inventories	+ 65
C. FY 1980 Final Cost Target	\$ 710

II. Component Specifics:

5500 - Terrestrial Habitat:

- Complete IHICS inventories, Las Cruces-Lordsburg, Socorro and Sacramento planning/EIS areas and Chaco Coal area.
- Implement Pump, Desert Bighorn Sheep and Florida Mtn. HMPs
- Continue Roswell District antelope habitat requirement study.

5600 - Aquatic Habitat:

- Complete aquatic study, Las Cruces-Lordsburg RPM EIS area.

5700 - Wetland Management:

- Complete riparian habitat inventory, Las Cruces-Lordsburg RMP.

5800 - Threatened and Endangered Species:

- Continue section 7 consultation program.
- Continue bald eagle and black-footed ferret inventories plus inventories on 35 other species as funds permit.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$107
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$107

II. Component Specifics:

A. Plan to participate in the following:

1. NIFQS Redundancy Study (.5 W.M), travel to be charged to the Alaska SO
2. Fire Management Job Definition Requirements Project (1 W/M)
3. Bureau Fire Equipment Committee (.5 W/M)

B. Plan a detail to HQ (740) to revise Fire Management Manual (.5W/M), travel will be charged to HQ (740).

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C. Implement the Approved Normal Fire Year Plan.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$476
B. Add-on Adjustments:	
1. One-time increase	+424
C. FY 1980 Final Cost Target	\$900

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS Section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$152
B. Add-on Adjustments:	
1. Base increase as follows.....	+123
a. Additional W/M costs	+73.0
b. Maintenance of terminals	+ 1.7
c. Level 6 maintenance	+ 8.3
d. Supplies and material	+10.0
e. Misc. equipment	+ 2.0
f. Lease & maint. existing equip.	+25.0
g. Maintenance-Data General	+ 3.0
C. FY 1980 Final Cost Target	\$275

II. Component Specifics:

- The additional funding for W/M cost covers the increase in average W/M cost. Funding for the data entry positions identified with #210 and 4320 is not included since data entry will be charged directly to benefiting subactivities in FY 1980. All other W/M's identified in your PAWP have been funded with the exception of the operations supervisor. Existing personnel will have to fill that role for this FY.

- The maintenance increase covers costs previously funded by SC as follows:

GE Terminet \$52/mo. x 12 = \$ 624
Omrons \$30/mo. x 12 x 3 = \$1,080

- The Level 6 maintenance costs are estimated at \$700/mo. after expiration of the warranty.

- Supplies and material, miscellaneous equipment leasing and maintenance of existing equipment is funded as identified in your PAWP.
- Acquisition of additional equipment in FY 1980 is uncertain at this time. However, your existing configuration should allow you to utilize your personnel resources to good advantage in FY 1980.
- A Telecommunications Service Review will be conducted in New Mexico. Plan on having your Telecommunications Coordinator involved. Approximately 2 weeks of time will be required.
- The maintenance costs for the Data General are computed at \$1,360/mo. after expiration of a one-year warranty.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$324
B. Add-on Adjustments:	
1. Base increase for surveys	+ 21
C. FY 1980 Final Cost Target	\$345

II. Component Specifics: NONE.

/4610 - STRENGTH OF FORCE/

I. Cost Target (\$000)

SOF	\$103
Working Capital Fund	+33
FY 1980 Cost Target	\$143

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP	\$ 24
B. Add-on Adjustments:	
1. Base decrease in W/M capability	- 2
2. One-time increase for cooperative agreements	+ 3
C. FY 1980 Final Cost Target	\$ 25

II. Specific Directives:

- A. Allocate \$3,000 for cooperative agreements with local law enforcement agencies.
- B. Additional W/M requirements (non-criminal) must be funded from the benefiting subactivity.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Adjustments (\$000)	\$1,966
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,966

II. Specific Directives: NONE.

/8100 - RANGE IMPROVEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP (25% of total FY 1979 estimated receipts).	\$ 551
B. Add-on Adjustments:	
1. One-time increase for AMP Implementation:	
a. Rio Puerco EIS Area	+ 187
b. East Socorro EIS Area	+ 433
C. FY 1980 Final Cost Target	\$1,171

II. Specific Directives:

The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP	\$ 1
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 1

II. Specific Directives: NONE.

/9400 - LAND AND WATER CONSERVATION FUND (LWCF)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP:	
1. Aguirre Springs	\$ 93
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 93

II. Specific Directives:

The reprogramming request involving the Chama River has been approved. As a result, your FY 1979 carryover funds will be reduced by \$70.0 to reflect the reprogramming of these funds. The carryover amount will be calculated shortly after the end of FY 1979.

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP..... \$ 10
- B. Add-on Adjustments NONE
- C. FY 1980 Final Cost Target \$ 10

II. Specific Directives:

- A. Your cost target of \$10,000 should be programmed in accordance with the priorities received from the Forest Service Regional Forester.

FY 1980 AWP COST TARGET CONTROLS

Subject

[illegible]

REF ID: A2220-77

OREGON - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 1,055. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O for FY 1980.
- Your EOY other than permanent full-time (OPFT) position ceiling is 533.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Ironsides	1.002	Complete ES			
Lakeview	3.336	Complete URA/MFP	Complete ES (Grazing)		
Columbia/Alsea- Rickreall	0.247	Complete URA/MFP	Complete ES (Timber)		
Clackamas- Molalla/Santiam	0.160	Complete URA/MFP	Complete ES (Timber)		
Harney	2.668	Complete Inventories	Complete ES URA/MFP	Complete ES (Grazing)	
Brothers	1.014	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Super Williamette	0.156	Complete Inventories	Complete URA/MFP	Complete ES (Timber)	
Buslaw	0.160	Complete Inventories	Complete URA/MFP	Complete ES (Timber)	
Douglas/South Tipqua	0.811	Complete Inventories	Complete URA/MFP	Complete ES (Timber)	
Dos Bay	0.350	Complete ES (Timber)			
Bedford	0.592	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)
Wyhee	2.822	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)
Douglas Fir	0.0006	Complete ISA Report (Wilderness)			
Frederick Spruce	0.0017	Complete ISA Report (Wilderness)			
Little Sink	0.00008	Complete ISA Report (Wilderness)			

"Other" IMS Items:

1. Conduct endangered species inventories for the bald eagle, peregrine falcon, northern spotted owl, and Oregon white-tailed deer (\$90,000).
2. Implement four new HMPs and six existing HMPs (\$100,000).
3. Lease Term Adjustments - Proposed rule-making on minimum royalty payments for sodium, phosphate and sulfur is still in progress. Continue to process lease adjustments to the point of issuance until the regulations are completed.
4. Off-Road Vehicle Designations - Complete ORV designations for critical areas within your State and provide appropriate minimum management for areas designated.
5. Wilderness:
 - a. Complete ISA's by February 29, 1980.
 - b. Complete intensive inventory by September 30, 1980.

ENCL. 1-257

6. Advisory Councils - refer to Cooperative Relations section of the General Directives.

/EVALUATION/

Plan to support the HQ-conducted Management Services Evaluation scheduled for February 18-29, 1980. The team will visit the Roseburg and Medford District Offices.

Plan to support the Evaluation Techniques Training Course scheduled for Oregon October 29 and 30, 1980.

Plan on some contact by Bureau personnel on the Environmental Statement Program Effectiveness Evaluation scheduled for late Spring of FY 1980.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULED SC, (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Lakeview DO Complex	Shop-Warranty Inspection
2110	Burns Junction, Phase II	Design
2110	Burns Junction, Phase II	Construction Review Inspection
2120	Chukar Park	Design Water System
6110	Salem DO Complex	A&E Design Review
6110	Salem DO Complex	Construction Review Inspection
6110	Eugene DO Complex	A&E Design Review
6110	Horning Seed Orchard	Warranty Inspection
6110	Medford DO Complex	Warranty Inspection
6110	Sawyer Maintenance Station	Construction Review Inspection
6110	Molalla Maintenance Station	Design Review
6210	Western Oregon Buildings	Condition Surveys
6120	Loon Lake	Construction Review Inspection
6120	Rand Recreation Site	Design Visitor/Information Building, Water and Sewage Systems
6120	Shotgun Recreation Site	Design Corrective Measures for Shelter

/DETAIL ASSIGNMENTS/

- Bill Bieg is to plan on participating in a two-week detail to HQ to assist in the development of BLM Manual Section 9151 - BUILDINGS. Travel and per diem will be paid by HQ (730).

- Dale Rector is to plan on participating in a one-week detail to HQ to assist in the updating of BLM Manual Section 9112 - BRIDGES AND MAJOR CULVERTS. Travel and per diem will be paid by HQ (730).
- Pat Whitehead is to plan on participating in a three-day detail to HQ to assist in the development of Sign Inventory procedures. Travel and per diem will be paid by OSO.

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for survey and design	+12
2. One-time increase for construction administration..	+ 5
C. FY 1980 Final Cost Target	\$ 17

II. Component Specifics:

80 - Construction Operations:

Funds are for the survey and design of Burns Junction Fire Center, Phase II and contract administration for the Lakeview DO shop building.

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support.....	+ 2
2. One-time increase for survey and design	+ 9
3. One-time increase for construction	+30
C. FY 1980 Final Cost Target	\$ 41

II. Component Specifics:

80 - Construction Operations:

Survey and design funds are for the Deschutes River Information Stations and Chukar Park Recreation Site. The construction funds are for the completion of the Owyhee River Information Station.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support.....	+ 21
2. One-time increase for bridge inventories.....	+ 56

3. One-time increase for equipment.....	+ 6
4. One-time increase for survey and design	+116
5. One-time increase for contract administration.....	+ 36
C. FY 1980 Final Cost Target	\$ 235

II. Component Specifics:

80 - Construction Operations:

The one-time increase for survey and design is for: South Fork John Day road, Sections A and D (Reconstruct, 15 miles); South Fork John Day Road, Section C (reconstruct, three miles); Grande Rhonde Road (easement T.S. five miles); French Gulch Road (easements, T.S. four miles). The one-time increase for contract administration is for: South Fork John Day Road (segment B, seven miles); Squaw Creek Bridge; Miller Creek Crossing.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$130
B. Add-on Adjustments:	
1. One-time increase for the purchase of the easements needed to legalize existing Bureau facilities on private land	+10
C. FY 1980 Final Cost Target	\$140

II. Component Specifics - NONE.

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$232
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$232

II. Component Specifics: NONE.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$218
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$218

II. Component Specifics: NONE.

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$271
B. Add-on Adjustments:	
1. One-time decrease	- 9
C. FY 1980 Final Cost Target	\$262

II. Component Specifics:

Decrease is required Bureauwide to bring the transportation maintenance program back in line with the funds appropriated for this program.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$319
B. Add-on Adjustments:	
1. Base increase for O&G.....	+70
C. FY 1980 Final Cost Target	\$389

II. Component Specifics: NONE.

/4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$235
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$235

II. Component Specifics: NONE.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,099
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,099

II. Component Specifics:

36 - Mining Claim Recordation

Equipment	\$1,500
Procurement	6,500

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A.	FY 1980 PAWP Base	\$625
B.	Add-on Adjustments:	
	1. One-time decrease in forest development (Thinning TSI) due to higher Bureau priorities	-50
C.	FY 1980 Final Cost Target	\$575

II. Component Specifics:

- A. Continue meeting Timber ES preparation schedule under NRDC agreement (Refer to IMS Section). , Refer to General Directives (Forest Management) for program essentials.
- B. Plan one staff trip (2 weeks) for Ron Sadler to assist HQ (230) in preparation of BLM Manual Section 5100 - FOREST MANAGEMENT PLANNING. Coordinate with 230 for exact details.
- C. Plan one staff trip (2 weeks) for Gary Ryan and Jim Batdorph to assist HQ (230) in preparation of BLM Manual Section 5700 - FOREST DEVELOPMENT. Coordinate with 230 for exact details.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A.	FY 1980 PAWP Base (Comp. 43).....	\$(398)
	(Comp. 44).....	(1,893)
	Total.....	\$2,291
B.	Add-on Adjustments:	
	1. Base decrease of inventory funds.....	-135
	2. Base decrease from WH&B (43).....	- 50
	3. One-time increase for inventory.....	+244
C.	FY 1980 Final Cost Target (Comp. 43).....	(348)
	(Comp. 44).....	(2,002)
	Total.....	\$2,350

II. Component Specifics:

- The inventory decrease represents the remaining capability from your PAWP base that is needed for application Bureauwide.
- The component 43 decrease is to provide needed funds for other priority work.
- Within your base you must continue to maintain the distribution centers at Eugene and Spanaway. Plan your program level for component 43 within your existing capability. Execution of the program must not exceed the available cost target.

- Your one-time inventory funding is for: (Acres in thousands)

a. Brothers	1,200 ac.	\$ 87.0
b. Owyhee	2,000 ac.	100.0
c. Harney	1,400 ac. Compile @ .04/ac.	57.0
		<u>\$244.0</u>

- Additional funding is not available to accommodate the remainder of your PAWP requests. Helicopter time should be included in WM costs.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$510
B. Add-on Adjustments:	
1. Cultural:	
a. One-time increase for patrol/surveillance of critical cultural resource areas.....	+25
2. Visual:	
a. One-time increase for priority inventory work....	+20
3. Recreation:	
a. Base increase for priority recreation work.....	+15
4. Wilderness:	
a. Base decrease because of Bureauwide ceiling problems.....	-105
C. FY 1980 Final Cost Target	\$465

II. Component Specifics:

- A. 48 - Wilderness Management - Your cost target for wilderness, reduced by \$105,000, is a total of \$280,000.
1. Identify one or more candidates to work on HQ task force for up to 1 WM on the following topic: Wilderness Management Policy.

/4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$619
B. Add-on Adjustments:	
1. Base increase for:	
a. Water Quality monitoring.....	+32
2. One-time increase for:	
a. Support of SVIM efforts.....	+22
C. FY 1980 Final Cost Target	\$673

II. Component Specifics:

- A. Water rights and related activities will be funded from a supplemental water rights budget request if approved by Congress.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$217
B. Add-on Adjustments:	
1. Base increase for support of the non-game program and aquatic-riparian inventories/management	+113
2. One-time increase for planning/ES inventories	+ 80
3. One-time increase for T/E species inventory	+ 90
4. One-time increase for Sikes Act HMP program implementation	+100
C. FY 1980 Final Cost Target	\$600

II. Component Specifics:

5500 - Terrestrial Habitat:

- Complete inventories for the Owyhee, Two Rivers, and John Day planning/EIS area.
- Continue implementation and maintenance for 10 HMPs.

5600 - Aquatic Habitat:

- Continue emphasis on riparian habitat-fisheries management.
- Complete aquatic inventories in three planning/EIS areas (see 5500).

5800 - Threatened and Endangered Species:

- Continue support of general non-game program.
- Complete peregrine falcon and bald eagle inventories to meet Critical Habitat deadlines.
- Continue inventories and management for the northern spotted owl and Oregon white-tailed deer.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$495
B. Add-on Adjustments:	
1. Base decrease because of Bureauwide ceiling problems	- 9
C. FY 1980 Final Cost Target	\$486

II. Component Specifics:

- A. Plan to participate in the following:

1. Fire Prevention Manual Update Task Force (.5 WM).
2. TI-59 Training (.5 WM).
3. NWCG Prescribed Fire Working Team (1 WM).
4. Provide instructor at Advanced Fire Management School (1 W/M), travel to be charged to BIFC, National Fire School account.

B. Implement the Approved Normal Fire Year Plan to the extent possible with the funds available.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$338
B. Add-on Adjustments:	
1. One-time increase	+212
C. FY 1980 Final Cost Target	\$550

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS Section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$332
B. Add-on Adjustments:	
1. Base decrease due to other Bureau priority requirements.....	-12
C. FY 1980 Final Cost Target	\$320

II. Component Specifics:

- In addition to the requirements identified in your PAWP feedback, you will be responsible for terminal maintenance previously funded by SC as follows:

GS Terminet Printers \$52/mo. x 12 x 3 = \$1,872
Omrons \$30/mo. x 12 x 5 = \$1,800

- Plan one SO W/M and one DO W/M for assistance to a SC WAR to develop and test an Electronic Mail capability. Field input is desired in the planning and testing phases to assure that information can be properly handled, controlled, and distributed.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$696
B. Add-on Adjustments:	
1. Base increase for survey	+ 29
C. FY 1980 Final Cost Target	\$725

II. Component Specifics:

- A. Give high priority to remonumentation of identified original corners in Eastern Oregon Districts in support of the timber program.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000)

SOF	\$1,265
Working Capital Fund	+114
FY 1980 Cost Target	\$1,379

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 83
B. Add-on Adjustments:	
1. Base decrease in W/M capability	- 40
2. One-time increase for cooperative agreements	+ 42
C. FY 1980 Final Cost Target	\$ 85

II. Component Specifics:

- A. Allocate \$42,000 for cooperative agreements with local law enforcement agencies.
- B. Additional W/M requirements (non-criminal) must be funded from benefiting subactivity.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$2,614
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$2,614

II. Component Specifics:

A. Administrative Operatives - Cartography (03):

1. Program collection of data necessary for completion of compilation of the new 1:500,000-scale Oregon State map. Status colors will be the same as on the 1:100,000-scale map series. Program \$15,000 for printing.
2. Schedule one attendee to the Coastal Zone Mapping, Surveying, and Management Symposium to be held tentatively on the Pacific Coast or Alaska during the spring or summer 1980. Program necessary travel cost.

/OREGON AND CALIFORNIA GRANT LANDS (O&C)/

I. General:

- A. The adjustments proposed to your PAWP are approved except where specifically discussed in the individual subactivity directives. After analyzing the PAWP adjustments that were submitted, your total O&C program is \$74,000 over your current O&C availability. Your AWP should be reduced by this amount to bring your total O&C cost target back in line with the total Oregon availability of \$37,531,000. Indicate in your subactivity narratives where you have made these adjustments and the dollar amounts involved.
- B. Funds identified for transfer to FHWA in your PAWP submission will be held in reserve by the Director (640) and transferred to FHWA upon request by the Oregon State Director.

/6110 - BUILDING CONSTRUCTION (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program development.....	+ 12
2. One-time increase for survey and design.....	+ 22
3. One-time increase for construction.....	+238
C. FY 1980 Final Cost Target	\$272

II. Component Specifics:

80 - Construction Operations:

The survey and design funds are for the Molalla Maintenance Station and Roseburg DO Complex - Warehouse Expansion. Construction funds are for the Salem DO Complex (Construction Supervision) and Sawyer Maintenance Station.

/6120 - RECREATION CONSTRUCTION (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program development.....	+122
2. One-time increase for survey and design.....	+185
3. One-time increase for construction.....	+605
C. FY 1980 Final Cost Target	\$912

II. Component Specifics:

80 - Construction Operations:

The survey and design funds are for out-year work, Rand Recreation Site, and Fisherman's Bend Recreation Site. The construction funds are for Wildwood Recreation Site Footbridge, Shotgun Recreation Site, Loon Lake Recreation Site, Topsey Recreation site, Rogue River Recreation Sites (four), Rand Well, and Fisherman's Bend Recreation Site.

/6130 - TRANSPORTATION CONSTRUCTION (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program development.....	+174
C. FY 1980 Final Cost Target	\$174

II. Component Specifics:

80 - Construction Operations:

The FY 1980 Budget Justification commitments are to be met. You may adjust to amount planned for transfer to FHWA by \$250,000 as indicated in your PAWP. However, you are not to divert \$350,000 from the drainage structure item to the Shale City-Soda Mountain Surfacing project. You are to reduce the Shale City road surfacing cost target to the funded level of \$160,000.

/6140 - LAND AND EASEMENT ACQUISITION (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$502
B. Add-on Adjustments:	
1. One-time increase for Molalla Maintenance Site.....	+ 30
2. One-time increase for T&L Road System.....	+250
C. FY 1980 Final Cost Target	\$782

II. Component Specifics: NONE.

6210 - BUILDING MAINTENANCE (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$237
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$237

II. Component Specifics: NONE.

6220 - RECREATION MAINTENANCE (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$987
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$987

II. Component Specifics: NONE.

6230 - TRANSPORTATION MAINTENANCE (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$3,809
B. Add-on Adjustments:	
1. One-time decrease	-130
C. FY 1980 Final Cost Target	\$3,679

II. Component Specifics:

The adjustment proposed (-\$130,000) in your PAWP is approved.
However you are expected to meet your annual maintenance commitments
in support of the allowable cut program.

6310 - FOREST MANAGEMENT (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$23,240
B. Add-on Adjustments:	
1. HQ and OSO one-time adjustments for space, leave, research, SC, and Cadastral	-659
2. One-time increase for Public Domain portion of O&C Forest Management Program	+918
3. One-time increase for reduction of FHWA transfer ..	+100
C. FY 1980 Final Cost Target	\$23,599

II. Component Specifics:

A. The adjustments noted above in item B.1. reflect those changes
resulting from refining the preliminary estimates for space,
leave surcharge, research and development, SC funding requirements,
and the Oregon adjustment for cadastral survey (6520).

- B. The PAWP cost target provided by HQ did not include the public domain forest management portion of the O&C program. The increased amount is to be built into your 6310 program.
- C. Item B.3. reflects the OSO proposed adjustment in the planned amount identified for transfer to FHWA.
- D. In light of your identified lack of capability to meet the units of accomplishments identified in the FY 1980 Budget Justifications you should reevaluate your program priorities and funding shifts proposed in your PAWP. Meeting these commitments should be given highest priority.

/6320 - RANGE MANAGEMENT (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 76
B. Add-on Adjustments:	
1. One-time increase proposed in PAWP	+72
C. FY 1980 Final Cost Target	\$148

II. Component Specifics:

A. Reevaluate the magnitude of this proposed one-time increase in light of meeting your 6310 commitments and reducing your overall O&C program cost target by \$74,000.

/6330 - RECREATION MAINTENANCE /

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$592
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$592

II. Component Specifics: NONE

/6340 - SOIL, WATER, AND AIR MANAGMEENT (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$339
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$339

II. Component Specifics: NONE.

/6350 - WILDLIFE MANAGEMENT (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$543
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$543

II. Component Specifics: NONE.

/6360 - FIRE PROTECTION/MANAGEMENT (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$2,139
B. Add-on Adjustments:	
1. One-time increase proposed in PAWP submission	+120
C. FY 1980 Final Cost Target	\$2,259

II. Component Specifics:

- A. Reevaluate this proposed shift into 6360 in light of your identified lack of capability to meet FY 1980 commitments in 6310 and also the need to reduce your overall O&C obligation program by \$74,000.

/6410 - MULTIPLE USE PLANNING (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$666
B. Add-on Adjustments:	
1. One-time increase proposed in PAWP submission	+54
C. FY 1980 Final Cost Target	\$720

II. Component Specifics:

- Reevaluate your total planning needs in light of your identified lack of capability in subactivity 6310.

/6420 - DATA MANAGEMENT (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$180
B. Add-on Adjustments:	
1. One-time increase proposed in PAWP submission	+77
C. FY 1980 Final Cost Target	\$257

II. Component Specifics:

- A. Work with SC to identify and plan for appropriate software for programs currently on BPA computer.

/6520 - CADASTRAL SURVEY (O&C/

I. Cost Target Adjustments (\$000):

- | | |
|--|-------|
| A. FY 1980 PAWP Base | NONE |
| B. Add-on Adjustments: | |
| 1. One-time increase proposed in PAWP submission | +305 |
| C. FY 1980 Final Cost Target | \$305 |

II. Component Specifics: NONE.

/6800 - PROGRAM SERVICES (O&C/

I. Cost Target Adjustments (\$000):

- | | |
|------------------------------------|---------|
| A. FY 1980 PAWP Base | \$1,800 |
| B. Add-on Adjustments | NONE |
| C. FY 1980 Final Cost Target | \$1,800 |

II. Component Specifics: NONE.

/8100 - RANGE IMPROVEMENTS/

I. Cost Target Adjustments (\$000):

- | | |
|---|---------|
| A. FY 1980 PAWP Base (25% of total FY 1979 estimated receipts | \$ 310 |
| B. Add-on Adjustments: | |
| 1. One-time increase for AMP Implementation: | |
| a. Drewsey EIS area | +753 |
| C. FY 1980 Final Cost Target | \$1,063 |

II. Component Specifics:

- A. The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.
- B. Your additional OPFT position list must be accommodated so as not to exceed your existing OPFT end-of-year ceiling.

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

- | | |
|----------------------------|------|
| A. FY 1980 PAWP Base | \$ 5 |
|----------------------------|------|

B. Add-on Adjustments:

- 1. One-time decrease based on estimated receipts -1
- C. FY 1980 Final Cost Target \$ 4

II. Component Specifics: NONE

/9400 - LAND AND WATER CONSERVATION FUND (LWCF)/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base
 - 1. Rogue River \$1,582
- B. Add-on Adjustment NONE
- C. FY 1980 Final Cost Target \$1,582

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$ 24
- B. Add-on Adjustments:
 - 1. Base increase for surveys +16
- C. FY 1980 Final Cost Target \$ 40

II. Component Specifics:

- A. Your cost target of \$40,000 should be programmed in accordance with the priorities received from the Forest Service Regional Forester.

STATE OFFICE: OREGON
DATE: JULY 10, 1979

Subject FY 1980 AWP COST TARGET CONTROLS

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800		
AVERAGE WORK MONTH COST																
1. PAWP COST TARGET																
2. BASE ADJUSTMENT	-0-	-0-	-0-	130	232	218	271	310		5	1582			24		
3. ONE-TIME ADJUSTMENT	+17	+41	+235	+10			-9	753		-1				+16		
4. CONGRESSIONAL ADJUST.																
TOTAL	17	41	235	140	232	218	262	1063		4	1582			40		
AVERAGE WORK MONTH COST																
1. PAWP COST TARGET																
2. BASE ADJUSTMENT	-0-	-0-	-0-	502	237	987	3809	23246	76	592	939	543	2139	666	180	-0-1800
3. ONE-TIME ADJUSTMENT	272	912	174	280			-130	2359	72				+120	+54	+77	305
4. CONGRESSIONAL ADJUST.																
TOTAL	272	912	174	782	237	987	3679	23599	148	592	339	543	2259	720	257	305 1800

HW 1 0000-77

UTAH - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 410. This excludes YACC positions. Upon final determination of the YACC program you will be advised of your YACC T/O for FY 1980.
- Your EOY other than permanent full-time (OPFT) position ceiling is 193.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Kanab-Escalante	2.498	Complete ES (Grazing)			
Mtn. Valley	0.480	Complete ES (Grazing)			
Ashley Creek	0.542	Complete URA/MFP	Complete ES (Grazing)		
Price River	1.115	Complete URA/MFP	Complete ES (Grazing)		
Pinyon	1.222	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Henry Mtn.	1.397	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)	
Tooele	1.710	Initiate Inventory	Complete Inventory	Complete URA/MFP	Complete ES (Grazing)
Grande	1.826	Initiate Inventory	Complete Inventory	Complete URA/MFP	Complete ES (Grazing)
Allen Warner Energy Systems (lead)		Complete ES Process R/W (5100)			
Intermountain Power Project (lead)		Complete ES Process R/W (5100)			
Dark Canyon	0.162	Initiate ISA Report and ES	Complete ISA Report and ES (Wilderness)		
Grande Gulch	0.189	Initiate ISA Report and ES	Complete ISA Report and ES (Wilderness)		
Devil's Garden	0.0006	Complete ISA Report (Wilderness)			
Escalante Canyon	0.0129	Initiate ISA Report and ES	Complete ISA Report and ES (Wilderness)		
North Escalante	0.100	Initiate ISA Report and ES	Complete ISA Report and ES (Wilderness)		
The Gulch	0.0674	Initiate ISA Report and ES	Complete ISA Report and ES (Wilderness)		
Phipps-Death Hollow	0.0511	Initiate ISA Report and ES	Complete ISA Report and ES (Wilderness)		

ENCL. 1-277

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Book Cliffs	0.0004	Complete ISA Report (Wilderness)			
Link Flats	0.0008	Complete ISA Report (Wilderness)			
Joshua Tree	0.0010	Complete ISA Report (Wilderness)			
San Rafael MFP		Initiate ES (Coal)			
Wattis MFP		Initiate ES (Coal)			
Zion MFP		Initiate ES (Coal)			
Escalante MFP		Initiate ES (Coal)			
Paria MFP		Initiate ES (Coal)			

B. "Other" IMS Issues:

1. Conduct endangered species inventories for the Utah prairie dog, bald eagle, peregrine falcon, wound fin, humpback chub, Lahanton cutthroat, and Colorado squawfish (\$135,000)
2. Implement the Myton, Puddle Valley, Marysvale, Pilot Mtn., Cisco, Garden Creek, Trout Creek, Rock Creek, and Otter Creek HMPs (225,000).
3. Conduct wildlife inventories in the Wasatch Plateau, Henry Mountains, Bookcliffs, and Thompson Coal Field areas (\$140,000)
4. Lease Term Adjustments - Proposed rule-making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
5. Cultural Resource Protection - (see 4330 cost target adjustments).
 - a. Continuation of on-site cultural protection work in Grand Gulch.
 - b. Initiation of on-site cultural protection work at Jarvie Historic Site.

6. Off-Road Vehicle Designations - Complete ORV designations for critical areas within your State and provide appropriate minimum management for areas designated.
7. Complete Kaiparowits Transportation Study (4210).
8. Complete Utah P&L Exchange environmental analysis (4110).
9. Wilderness:
 - a. Complete ISA reports by February 29, 1980.
 - b. Complete intensive inventory by September 30, 1980 (December 31, 1979, for Overthrust Belt area).
10. Advisory Councils - refer to Cooperative Relations section of the General Directives.

EVALUATION/

Plan to support the HQ-conducted Resources Functional Evaluation scheduled for August 18-29, 1980. The team will visit the Moah and Cedar City District Offices.

Plan to have the Associate State Director serve as a team member on the Nevada General Management Evaluation scheduled for March 17-28, 1980.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980, the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Escalante RAH	Design
2110	Hanksville Housing	Construction Review Inspection
2110	Henry Mountain RAH	Construction Review Inspection
2210	Little Sahara Admin. Site	Develop Maintenance Plan
2210	Henry Mountain RAH	Develop Maintenance Plan
2210	Hanksville Housing	Develop Maintenance Plan
2120	Little Sahara	Construction Review Inspection - Admin. Site
2120	Little Sahara/White Sands	Review Design
2230	Utah Bridges	Inspect and Load Rate Two Bridges
4340	Denmark Wash Detention Structure	Review, Design, and Operation of Planned Maintenance Work

/DETAIL ASSIGNMENTS/

Tom Adams is to plan on participating in a three-day detail to HQ to assist in the development of Sign Inventory procedures. Travel and per diem will be paid by USO.

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments	
1. One-time increase for contract administration	+20
C. FY 1980 Final Cost Target	\$ 20

II. Component Specifics:

80 - Construction Operations:

Funds are for contract administration at the Henry Mountain RAH and Hanksville Housing.

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$706
B. Add-on Adjustments:	
1. One-time increase for program support	+ 8
2. One-time increase for survey and design	+ 8
3. One-time increase for contract administration	+ 5
C. FY 1980 Final Cost Target	\$727

II. Component Specifics:

The base funds (\$706,000) are to be used to construct the White Sands Sahara Complex (access road, water supply system, 80 family units, comfort stations). The survey, design, and contract administration funds are all for the White Sands Little Sahara Complex.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for program support	+50
2. One-time increase for equipment	+12
C. FY 1980 Final Cost Target	\$ 62

1. Component Specifics:

01 - Support:

This includes funding to complete the bridge inventory in Utah.

140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$110
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$110

I. Component Specifics:

Substitute the following range improvement easements for the Leland Road easements:

- A. Elephant Cove Road
- B. Kelton Fence
- C. Sage Junction Pipeline
- D. Pole Canyon Pipeline
- E. Sage Junction Fence

210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$216
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$216

I. Component Specifics: NONE.

220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$343
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$343

I. Component Specifics: NONE.

2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$230
B. Add-on Adjustments:	
1. One-time decrease	- 1
C. FY 1980 Final Cost Target	\$229

II. Component Specifics:

Decrease is required Bureauwide to bring the transportation maintenance program back in line with the funds appropriated for this program.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$2,038
B. Add-on Adjustments:	
1. One-time increase for studies	+334
C. FY 1980 Final Cost Target	\$2,372

II. Component Specifics:

A. Coal (11):

1. Begin preparation of Coal Activity Planning for Uinta-Southwestern Utah Coal Region in order to hold competitive lease sales by July 1981.
2. Incorporate the environmental analysis of the Utah Power and Light Company exchange proposal into the Uinta-Southwestern Utah Regional Coal EIS.
3. Begin coal occurrence inventory for Book Cliffs Resource Area RMP.
4. Process the following three emergency coal lease applications for competitive lease sale in FY 1980.
 - a. U-37045 Plateau Mining Co. Within USFS
 - b. U-35470 Southern Utah Fuel Within USFS
 - c. U-35144 Wes - Pac Energy Book Mountain PU
5. Initiate processing and include in cumulative fashion those Preference Right Lease Applications lying within the Uinta-Southwest Utah Coal Region. Give priority to the two PRLA's in the list of 20 (NRDC) published in the Federal Register. Process a total of 4 PRLA's.
6. Process exploration license applications as received (2 estimated).
7. Readjust any remaining leases overdue for readjustment and the following three coal leases:
 - a. U-024319 Peabody Coal Co. Within USFS
 - b. U-039706 Kaiser Steel Co. Range Creek PU
 - c. U-044025 Coop Security Corp. Within USFS
8. Review mining and reclamation plans received (2 estimated).
9. Process the following coal lease modifications:
 - a. SL-051297 California Portland Cement Price River PU
 - b. U-044076 Armenda McKinnon Within USFS
10. Complete the Coal Transportation Feasibility Study for Kaiparowits coal by August 1980.

11. Include the following items in your AWP; to be funded with the one-time add-on:
 - a. Wasatch Plateau Hydro Study \$107,000
 - b. Watershed Modeling Emery ARO 70,000
 - c. Hydrologic Study Dirty Devil River Basin 107,000
 - d. H₂O Quality Monitoring Henry Mtns. 50,000
12. The "Hydrologic Study Escalante WRD" proposal was programmed by the SC under the EMRIA program.
13. EMRIA - Include the following items in your AWP at the indicated planning levels:
 - a. Tract Evaluation and Unsuitability Study - 2 tracts \$110,000
 - b. Revegetation Study - Emery/Alton (USGS) 50,000
 - c. Revegetation Studies - Henry Mtn. Area (USFS) 15,000

These one-time increases have been tentatively approved pending submission of specific support and priority evaluation needs based on the coal program. This submission should be in response to the Service Center memorandum of June 22, 1979.

4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$421
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$421

I. Component Specifics:

- A. Details and Assignments - Charles Horsburgh has been selected to participate in a HQ WAR to develop a Manual Section on the 43 CFR 3809 regulations. This will involve a one-or two-week effort. Travel and per diem will be paid by HQ-520 (Division of Mineral Resources).

4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,449
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,449

II. Component Specifics:

36 - Mining Claim Recordation:

Equipment	\$51,000
Procurement	70,000

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 87
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 87

II. Component Specifics:

- A. Continue to meet demand for minor forest products. Refer to General Directives (Forest Management) for other program essentials.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A.	FY 1980 PAWP Base (Comp. 43).....	\$ (116)
	(Comp. 44).....	(2,158)
	Total.....	\$2,274
B.	Add-on Adjustments:	
	1. Base decrease of inventory funds.....	- 554
	2. One-time increase for WH&B compliance (43).....	+ 9
	3. One-time increase for inventory.....	+1,548
C.	FY 1980 Final Cost Target (Comp. 43).....	\$ (125)
	(Comp. 44).....	(3,152)
	Total.....	\$3,277

II. Component Specifics:

- A. The inventory decrease represents the remaining capability from your PAWP base that is needed for application Bureauwide.

- B. Your one-time inventory funding is for: (Acres in thousands)

a. Price River (compile)		=	\$ 18.0
b. Pinyon	500 ac. @ .18	=	90.0
c. Henry Mtn.	1,410 ac. @ .20	=	287.0
d. Tooele	766 ac. @ .28	=	214.0
e. Grand	1,826 ac. @ .28	=	511.0
f. Bookcliff	1,085 ac. @ .20	=	222.0
g. Cedar	1,076 ac. @ .192	=	206.0
			<u>\$1,548.0</u>

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,213
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- B. Add-on Adjustments:
1. Cultural:
 - a. One-time increase for continuation of the cultural protection work in Grand Gulch..... + 65
 - b. One-time increase for on-site cultural protection work at the Jarvie Historic Site..... + 15
 2. Visual:
 - a. One-time increase for priority inventory..... + 15
 3. Recreation:
 - a. Base increase for priority recreation work..... + 20
 4. Wilderness:
 - a. Base decrease because of Bureau ceiling problems.. -225
- C. FY 1980 Final Cost Target \$1,103

Component Specifics:

- A. 48 - Wilderness Management - Your cost target for wilderness, reduced by \$225,000, is a total of \$645,000.
1. Identify one or more candidates to work on HQ task forces for up to one WM on the following topic: Wilderness Management Policy. K. Biddulph or alternate should plan to participate on work groups on Interagency Wilderness Review Coordination (1.0 WM) and Standardized Reporting Procedures (0.5 WM). J. Loomis or alternate should plan to participate on a work group on Economic Impact Statement Procedures (1.0 WM)
- B. 49, 50, and 51 - Recreation Management:
1. Complete a composite plan for Little Sahara area.
 2. Provide "minimum management" for the 4.3 million acres committed for ORV designation in FY 1979.

340 - SOIL, WATER, AND AIR MANAGEMENT/

. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$1,192
- B. Add-on Adjustments:
1. Base increase for:
 - a. support of ground water and surface inventories, water monitoring, and work-month increases + 63
 2. One-time increase for:
 - a. support of EPA/EMSL cooperative efforts in air... + 65
 - b. support of SVIM efforts in soils..... +168
 - c. water and air monitoring equipment..... + 53
- C. FY 1980 Final Cost Target \$1,541

I. Component Specifics:

- A. Water rights needs and related activities will be funded by supplemental budget request if approved by Congress.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 211
B. Add-on Adjustments:	
1. Base increase for support of permanent personnel, nongame/endangered species work and the aquatic program	+189
2. One-time increase for planning/EIS inventory.....	+200
3. One-time increase for T/E species inventory	+135
4. One-time increase for Sikes Act HMP program	+225
5. One-time increase for coal area inventory	+140
C. FY 1980 Final Cost Target	\$1,100

II. Component Specifics:

5500 - Terrestrial Habitat:

- Complete inventories associated with coal and rangeland management EIS's.
- Complete planning/ES inventories in the Tooele, Cedar, House Range, Grand, and Bookcliffs areas.
- Maintain existing interagency agreement contract work for EIS and HMP projects.
- Continue HMP implementation and maintenance in 10 Sikes Act HMP areas.
- Provide input to wilderness study areas.

5600 - Aquatic Habitat:

- Continue work on the Deep Creek emergency withdrawal and HMP update.
- Acquire fisheries/biological water quality equipment for DO-AO use, obtaining only essential items to gather baseline data.
- Provide leadership and program development for the Bureau's wildlife-aquatic workshop (Don Duff).

5800 - Threatened and Endangered Species:

- Complete inventories on four species to meet Critical Habitat deadlines.
- Initiate inventories for five other species. Check with Colorado SO for bald eagle technical inventory procedures.
- Continue cooperation with the Colorado SO and FWS on the Big River Fisheries Recovery Team.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$148
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- B. Add-on Adjustments
 - 1. One-time increase for Base Radio + 1
- C. FY 1980 Final Cost Target \$149

II. Component Specifics:

- A. Plan to participate in the following:
 - 1. NIFQS Redundancy Study (.5 W/M), travel to be charged to Alaska SO.
 - 2. Fire Management Job Definition Requests Project (1 W/M).
 - 3. Bureau Fire Equipment Committee (.5W/M)
 - 4. TI-59 Training
- B. Plan for detail of one person to HQ (740) for revision of Aviation Management Manual (.5 W/M). Travel will be charged to HQ (740).
- C. Implement the Approved Normal Fire Year Plan

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$565
- B. Add-on Adjustments:
 - 1. One-time increase +179
- C. FY 1980 Final Cost Target \$744

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS Section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$148
- B. Add-on Adjustments:
 - 1. Base increase as follows +12
 - a. maintenance of terminals +2.4
 - b. additional equipment +9.2
- C. FY 1980 Final Cost Target \$160

II. Component Specifics:

- A. The maintenance increase covers costs previously funded by SC as follows:
 - 1. GS Terminet \$52/mo. x 12 = \$ 624
 - 2. Omrons \$30/mo. x 12 x 5 = \$1,800
- B. Site preparation funding is not included in your cost target. Acquisition of equipment in FY 1980 is uncertain at this time.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$407
B. Add-on Adjustments:	
1. Base increase for surveys	+13
C. FY 1980 Final Cost Target	\$420

II. Component Specifics: NONE.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000):

SOF	\$565
Working Capital Fund	+75
FY 1980 Cost Target	\$640

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 49
B. Add-on Adjustments:	
1. Base decrease in W/M capability	-24
2. One-time increase for cooperative agreements	+17
C. FY 1980 Final Cost Target	\$ 42

II. Component Specifics:

- A. Allocate \$17,000 for cooperative agreements with local law enforcement agencies.
- B. Additional W/M requirements (non-criminal) must be funded from benefiting subactivities.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$2,124
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$2,124

II. Component Specifics:

- A. Administrative Operations - Cartography (03):
 - 1. Program work-months and funds necessary to support land net verification and updating for 165 7-1/2' orthophoto quads. Areas should be identified and coordinated with D-410 where no 7-1/2' quads presently exist.

/8100 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base (25% of total FY 1979 estimated receipts)	\$253
B. Add-on Adjustments:	
1. One-time add-on for AMP Implementation:	
a. Hot Desert EIS Area	+339
b. Randolph EIS Area	+100
c. Three Corners EIS Area	+125
d. Parker Mtn. EIS Area	+ 75
C. FY 1980 Estimated Cost Target	\$892

II. Component Specifics:

- A. The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.
- B. Submit justification for the equipment items identified in your PAWP submission.

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 10
B. Add-on Adjustments:	
1. One-time increase based on estimated receipts.....	+ 5
C. FY 1980 Final Cost Target	\$ 15

II. Component Specifics: NONE.

/9400 - LAND AND WATER CONSERVATION FUND (LWCF)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base:	
1. Campbell	\$ 94
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 94

II. Component Specifics: NONE.

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$206
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$206

II. Component Specifics:

- A. Your cost target of \$206,000 includes \$180,000 for the Wasatch Front Range. The other \$26,000 should be programmed in accordance with the priorities received from the Forest Service Regional Forester.

Subject

730

INT: 0000-77

*4700 Funding is only for component 04 Law Enforcement

WYOMING - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 382.
- Your EOY other than permanent full-time (OPFT) position ceiling is 193.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Green Mtn.	1.338	Complete ES (Grazing)			
Grass Creek	1.004	Complete URA/MFP	Complete ES (Grazing)		
Salt Wells-Pilot	1.645	Complete URA/MFP	Complete ES (Grazing)		
Overland	2.101	Initiate Inventories	Complete Inventories	Complete URA/MFP	Complete ES (Grazing)
ETSI Project		Initiate ES (5100)	Complete ES (5100)		

ENCL. 1-293

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Scab Creek	0.0094	Complete ISA Report (Wilderness)			
Eastern Powder River		Complete Planning Amendments (Coal)			
Western Powder River		Complete Planning Amendments (Coal)			
Overland Divide		Initiate ES	Complete ES (Coal)		
Hanna MFP		Initiate ES	Complete ES (Coal)		

B. "Other" IMS Issues:

1. Conduct endangered species inventories for the bald eagle, peregrine falcon, and Rocky Mountain wolf (\$100,000).
2. Implement the Bighorn River, East Front Aquatic, Cherry Creek, Whiskey Mountain, and Eagles Nest HMPs (\$100,000).
3. Complete wildlife inventories in the South Central and Southwest Coal Planning Areas (\$417,000).
4. Lease Term Adjustments - Proposed rule-making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
5. Cultural Resource Protection - Complete salvage and stabilization of the Worland Rockshelters (see 4330 cost target adjustment).
6. Off-road Vehicle Designations - Complete ORV designations for critical areas within your State and provide appropriate minimum management for areas designated.
7. Wilderness
 - a. Complete ISA's by February 29, 1980.
 - b. Complete intensive inventory by September 30, 1980 (December 31, 1980, for Overthrust Belt area).
8. Advisory Council - refer to Cooperative Relations section of the General Directives.

/EVALUATION/

Plan to support the HQ-conducted Management Services Evaluation scheduled for May 12-23, 1980. The team will visit the Rock Springs and Casper District Offices.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980 the Service Center (D-420) is planning to assist you with the projects listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2110	Rawlins DO Complex	Construction Review Inspection - Warehouse Phase I
2110	Rawlins DO Complex	Design Warehouse, Phase II
2210	Wyoming Buildings	Condition Survey
2230	Wyoming Bridges	Inspect and Load Rate Five Bridges
2130	LaBarge Creek Bridge	Design

/DETAIL ASSIGNMENTS/

Jerry Jessen is to plan on participating in a one-week detail to HQ to assist in the updating of BLM Manual Section 9112 - BRIDGES AND MAJOR CULVERTS. Travel and per diem will be paid by HQ (730).

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for survey and design	+ 4
C. FY 1980 Final Cost Target	\$ 4

II. Component Specifics:

80 - Construction Operations:

Funds are for the survey and design of the Rawlins DO Warehouse, Phase II.

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NO
B. Add-on Adjustments:	
1. One-time increase for program support	+
2. One-time increase for survey and design	+
C. FY 1980 Final Cost Target	\$

II. Component Specifics:

80 - Construction:

The survey and design funds for the Lake Hattie and Wheatland's Reservoirs Visitor Facilities.

/2130 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NON
B. Add-on Adjustments:	
1. One-time increase for program support	+ 3
2. One-time increase for bridge inventories	+ 2
3. One-time increase for equipment	+
4. One-time increase for survey and design	+ 3
5. One-time increase for Rawlins Sign Shop	+ 8
5. One-time increase for contract administration	+ 1
C. FY 1980 Final Cost Target	\$19

II. Component Specifics:

80 - Construction Operations:

The one-time increase for survey and design is for: Alkalai Road, Segment B (grading, five miles); Nowatin Road, Segment A (reconstruct 13 miles); Whistle Creek Bridge, Stinking Creek Bridge; Sublette Bridge. The one-time increase for contract administration is for the Blue Bar Project and 15-mile flood damage project.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$13
B. Add-on Adjustments:	
1. One-time increase for contract appraisal work	+1
C. FY 1980 Final Cost Target	\$14

II. Component Specifics - NONE.

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$115
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$115

II. Component Specifics: NGNE.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$176
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$176

II. Component Specifics: NONE.

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$220
B. Add-on Adjustments:	
1. One-time decrease	-1
C. FY 1980 Final Cost Target	\$219

II. Component Specifics:

Decrease is required Bureauwide to bring the transportation maintenance program back in line with the funds appropriated for this program.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$3,621
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$3,621

II. Component Specifics:

A. Coal (11):

1. Participation as necessary in completion of all coal Activity Planning for the Green River - Hams Fork Coal Region in order to hold competitive lease sales by January 1981.

ENCL. 1-297

2. Conduct necessary inventories for Eastern Powder River MFP amendment and issue contracts as necessary for socio-economic and air quality studies in Eastern Powder River.
3. Process emergency coal lease applications for competitive lease sale in 1980 (2 estimated)
4. Process exploration license applications as received (4 estimated).
5. Readjust any remaining leases overdue for readjustment and the following coal leases:

a. W-030052	Texaco, Inc.	Johnson PU
b. W-023373	Conotton Coal Co.	Star Valley PU
6. EMRIA - Include for the following items in your AWP at the indicated planning levels:

a. Water Resources Data Bank (WRII)	\$ 30,000
b. Alluvial Valley Floor ID, Casper District	70,000
c. Ground Water Monitoring Literature Search	130,000

These one-time increases have been tentatively approved pending submission of specific support and priority evaluation needs based on the coal program. This submission should be response to the Service Center memorandum of June 26, 1979.

/4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- | | |
|--|-------|
| A. FY 1980 PAWP Base | \$424 |
| B. Add-on Adjustments: | |
| 1. One-time increase for patent application processing . | +80 |
| C. FY 1980 Final Cost Target | \$504 |

II. Component Specifics:

- A. (21) - A one-time increase for patent application processing has been provided. You are to submit an age-analysis of your backlog and an itemized list of estimated costs related to each application you will work on in FY 1980.
- B. Continue funding of the bentonite reclamation study presently under contract. Funding will be shared by Montana and should not exceed \$50,000, per State.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,487
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,487

II. Component Specifics:

35 - Withdrawal Review:

Evaluate the feasibility and necessity for reviewing (in FY 1980) that portion of Oil Shale Withdrawal lying in the Washakie Basin. Further clarifying instructions will be issued later.

36 - Mining Claim Recordation:

Equipment	\$35,000
Procurement	68,500

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$389
B. Add-on Adjustments:	
1. One-time increase to support inventory and forest development projects	+35
C. FY 1980 Final Cost Target	\$424

II. Component Specifics:

- A. Refer to General Directives (Forest Management) for program essentials.
- B. Plan one staff trip (2 weeks) for Bob Berg to assist HQ (230) in preparation of BLM Manual Section 5100 - FOREST MANAGEMENT PLANNING. Coordinate with (230) for exact details.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base (Comp. 43).....	\$ (302)
(Comp. 44).....	(1,826)
Total.....	\$2,128

B. Add-on Adjustments:	
1. Base decrease of inventory funds	-531
2. One-time increase for WH&B	+ 53
3. One-time increase for inventory	+920
C. FY 1980 Final Cost Target (Comp. 43).....	(355)
(Comp. 44).....	(2,215)
Total.....	\$2,570

II. Component Specifics:

- A. The inventory decrease represents the remaining capability from your PAWP base that is needed for Bureauwide applications.
- B. Your one-time inventory funding is for: (Acres in thousands)
- | | | |
|--------------------------|------------------|--------------|
| 1. Salt Wells | 600 ac. @ .28 | = \$168 |
| 2. Overland | 1,900 ac. @ .254 | = 484 |
| 3. Platte River 1/2 Area | 959 ac. @ .28 | = 268 |
| | | <u>\$920</u> |
- C. Sufficient funding is not available to contract the entire Platte River inventory as you proposed. Identify in your AWP submission your cost estimate for the contract and alternatives.
- D. Additional funding is not available to accommodate the remainder of your increase requests. Priority items must come from within your base.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$475
B. Add-on Adjustments:	
1. Cultural:	
a. One-time increase for salvage and stabilization of Worland Rockshelters	+15
b. One-time increase for completion of priority Class I overviews	+15
2. Visual:	
a. One-time increase for priority inventory.....	+ 8
3. Recreation:	
a. Base increase for priority recreation work	+33
4. Wilderness:	
a. Base reduction because of ceiling problems	-53
C. FY 1980 Final Cost Target	\$493

II. Component Specifics:

- A. 48 - Wilderness Management - Your cost target for wilderness, reduced by \$53,000, is a total of \$147,000.
1. Identify one or more candidates to work on HQ task force for up to 1 W/M on wilderness management policy.

B. 49, 50, and 51 - Recreation Management

1. Complete 2.4 million acres of ORV designations.

/4340 - SOIL, WATER AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000)

A. FY 1980 PAWP Base	\$ 635
B. Add-on Adjustments:	
1. One-time increase for:	
a. support for soils data development	+260
b. support of water programs	+250
c. support for air management	+ 11
C. FY 1980 Final Cost Target	\$1,156

II. Component Specifics:

- A. Water rights and related activities will be funded by a supplemental budget request if approved by Congress.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000)

A. FY 1980 PAWP Base	\$ 193
B. Add-on Adjustments:	
1. Base increase for support of permanent personnel, riparian habitat, and T/E species programs	+ 70
2. One-time increase for planning/ES inventories	+150
3. One-time increase for T/E species inventories	+100
4. One-time increase for Sikes Act HMP program development	+100
5. One-time increase for coal area inventories	+417
C. FY 1980 Final Cost Target	\$1,030

II. Component Specifics:

Maximize coal area inventory, one-time increase funds to complete inventories for all component programs. Coal area planning support is a priority accomplishment item in Wyoming

5500 - Terrestrial Habitat

- Continue implementation of four HMPs
- Develop Table Mountain-Jackson Canyon and Middle Fork HMPs if funding and manpower capabilities permit
- Continue wildlife inventories in the Overland and Salt Wells-Pilot Butte and Platte planning/EIS areas

5600 - Aquatic Habitat

- Continue implementation of the East Front Aquatic HMP; develop the Thomas Fork Aquatic HMP if funds and manpower capability permit
- Continue aquatic inventories in coal planning and rangeland management EIS areas. Integrate fisheries inventories with riparian/wetland inventories

ENCL. 1-301

- 5700 - Wetland Management:
 - Continue riparian habitat/wetland inventories within coal planning and rangeland management EIS areas.
- 5800 - Threatened and Endangered Species:
 - Complete bald eagle and peregrine falcon inventories with FWS to meet critical habitat deadlines. Check with Colorado SO for help eagle technical inventory procedures.
 - Continue formal consultation work with FWS.
 - Initiate Rocky Mountain wolf inventory; coordinated with the Montna SO.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$150
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$150

II. Component Specifics:

- A. Plan on participating in the following:
 - 1. NIFQS Redundancy Study (.5 W/M); travel is to be charged to Alaska SO
 - 2. Fire Management Job Definition Requirements Project (1 W/M)
- B. Plan for detail of one person to HQ (740) for revision of Fire Management Manual (.5 W/M).
- C. Implement the Approved Normal Fire Year Plan.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000)

A. FY 1980 PAWP Base	\$416
B. Add-on Adjustments:	
1. One-time increase	+234
C. FY 1980 Final Cost Target	\$650

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS Section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$108
----------------------------	-------

- B. Add-on Adjustments:
- | | | |
|------------------------------------|--------|-------|
| 1. Base increase as follows: | | +101 |
| a. Maintenance of terminals | \$ 2.4 | |
| b. Level 6 maintenance | 8.6 | |
| c. Data General Maintenance | 3.0 | |
| d. Additional W/M cost | 87.0 | |
| C. FY 1980 Final Cost Target | | \$209 |

II. Component Specifics:

- A. The terminal maintenance increase covers costs previously funded by SC as follows:

GE Terminet	\$52/mo. x 12	=	\$ 624
Omrons	\$30/mo. x 12 x 5	=	\$1,800

- B. Level 6 maintenance estimated at \$700/mo. after expiration of the 90-day warranty.
- C. Data General Maintenance is estimated at \$1,360/mo. after expiration of the one-year warranty.
- D. Additional W/M costs are provided (30 @ \$2,900) to cover costs of key entry and digitizing supervisory personnel. Data entry will be charged directly to the benefiting subactivity. Accordingly, cost target is not provided in 4420.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

- | | |
|------------------------------------|-------|
| A. FY 1980 PAWP Base | \$373 |
| B. Add-on Adjustments: | |
| 1. Base increase for surveys | + 12 |
| C. FY 1980 Final Cost Target | \$385 |

II. Component Specifics: NONE.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000):

- | | |
|----------------------------|-------|
| SOF | \$265 |
| Working Capital Fund | +52 |
| FY 1980 Cost Target | \$317 |

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

- | | |
|----------------------------|-------|
| A. FY 1980 PAWP Base | \$ 20 |
|----------------------------|-------|

- B. Add-on Adjustments:
 - 1. Base increase in W/M capability + 3
 - 2. One-time increase for cooperative agreements + 3
- C. FY 1980 Final Cost Target \$ 26

II. Component Specifics:

- A. Allocate \$3,000 for cooperative agreements with local law enforcement agencies.
- B. Additional W/M requirements (non-criminal) must be funded from benefiting subactivities.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$2,673
- B. Add-on Adjustments NONE
- C. FY 1980 Final Cost Target \$2,673

II. Component Specifics:

- A. Administrative Operations - Cartography (03):
 - 1. Program work-months and funds necessary to support land net verification and updating for 170 7-1/2' orthophoto quads. Areas should be identified and coordinated with D-410 where no 7-1/2' quads presently exist.

/8100 - RANGE IMPROVEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base (25% of total FY 1979 estimated receipts) \$560
- B. Add-on Adjustments:
 - 1. One-time increase for AMP Implementation:
 - a. Sandy EIS Area Fence and Water Development +225
 - b. Seven Lakes Water Development +180
- C. FY 1980 Final Cost Target \$965

II. Component Specifics:

- A. The cost targets will be adjusted once the actual receipts for FY 1979 are known and the FY 1979 carryover has been calculated.

/9200 - RECREATION DEVELOPMENT AND OPERATIONS/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$ 4

- B. Add-on Adjustments:
 - 1. One-time decrease based on estimated receipts - 3
- C. FY 1980 Final Cost Target \$ 1

II. Component Specifics: NONE.

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$ 20
- B. Add-on Adjustments NONE
- C. FY 1980 Final Cost Target \$ 20

II. Component Specifics:

- A. Your cost target of \$20,000 should be programmed in accordance with the priorities received from the Forest Service Regional Forester.

Subject: FY 1980 AWP COST TARGET CONTROLS

DATE: July 10, 1979

Subject
FF 1980 AWP CUS! TARGET! CONTROLS

IMV: 0220-77

[illegible]

STATE OFFICE: WYOMING
DATE: JULY 13, 1979

Subject

	2110	2120	2130	2140	2210	2220	2230	8100	8200	9200	9400	9600	9700	9800
AVERAGE WORK MONTH COST														
1. PAMP COST TARGET	-0-	-0-	-0-	137	115	176	220	560		4				20
2. BASE ADJUSTMENT														
3. ONE-TIME ADJUSTMENT	+4	+12	+193	+10			-1	+405		-3				
4. CONGRESSIONAL ADJUST.														
TOTAL	4	12	193	147	115	176	219	965		1				20

INT: 0000-77

EASTERN STATES OFFICE - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 91.
- Your EOY other than permanent full-time (OPFT) position ceiling is 82.
- See General Directives for instruction concerning organization and manpower.

/ISSUES MANAGEMENT SYSTEM/

In FY 1980 the former Operational Planning System (OPS) has been renamed and will now be referred to as the Issues Management System (IMS). This change is necessary to conform to reporting required by the Secretary's Critical Issues Management Systems (CIMS).

A Bureauwide listing of issue categories and directions for reporting accomplishment are included in the IMS General Section of the directives. Specific issues for your State/Office are contained in the following Inventory/Planning/Environmental Schedule, as well as the "Other" IMS issues listed below the schedule.

Since your IMS issues are not repeated again within the specific component directive for each appropriate subactivity, you are advised to provide a copy of this section and the general IMS section to each individual who is involved in your AWP development.

A. Inventory/Planning/Environmental Schedule:

<u>Geographic Name Area</u>	<u>Acres (million)</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>	<u>FY 1983</u>
Minnesota		Complete Land use Plan (Multiple Use)			
Wisconsin		Start URA (Multiple Use)			
N. Central Alabama		Initiate ES	Complete ES (Coal)		

B. "Other" IMS Issues

1. Conduct endangered species inventory for the bald eagle and Red-cockaded woodpecker (\$8,000).
2. Implement the Wisconsin River Eagle and Woods County HMPs (\$4,000).

3. Complete wildlife inventories in the Alabama Coal Planning area (\$37,000).
4. Lease Term Adjustments - Proposed rule-making on minimum royalty payments for sodium, phosphate, and sulfur is still in progress. Continue to process pending lease adjustments to the point of issuance until the regulations are completed.
5. Advisory Councils - refer to Cooperative Relations in the General Directives.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,076
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,076

II. Component Specifics:

A. Coal (11):

1. Prepare coal Activity Plan for Southern Appalachian Coal Region in order to hold competitive lease sales, by July 1981.
2. Continue Resolution work on cases of verified coal trespass.
3. Complete initial coal trespass identification in all Eastern Coal States by matching aerial photography and other data sources to maps depicting Federal Coal ownership to identify mining activity.
4. Consumate MOU's with Eastern States governments to obtain coordination and assistance in mineral trespass identification and abatement.
5. Process Carbon Fuels emergency lease application ES 20498 for competitive sale in 1980.
6. Continue to coordinate with USGS to expedite completion of KRCRA in Alabama.
7. Process exploration license applications and mining reclamation plans as received (2 mining plans expected).
8. Assign new special agents to coal trespass investigation and code their time and related costs to coal.
9. Conduct coal inventories in Alabama as necessary.

10. EMRIA - Include the following items in your AWP at the indicated planning levels:

- | | |
|---|----------|
| a. Soil Characterization of Potential Lease Tracts (ALA). | \$ 8,000 |
| b. Baseline Hydrologic Data Collection. | 9,000 |
| c. Overburden Characterization (ALA). | 200,000 |

/4130 - NON-ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- | | |
|--|-------|
| A. FY 1980 PAWP Base | \$ 23 |
| B. Add-on Adjustments: | |
| 1. One-time increase for Osceola National Forest hydrological study, maps, and hardrock lease applications | +25 |
| C. FY 1980 Final Cost Target | \$ 48 |

II. Component Specifics: NONE.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

- | | |
|------------------------------------|-------|
| A. FY 1980 PAWP Base | \$765 |
| B. Add-on Adjustments | NONE |
| C. FY 1980 Final Cost Target | \$765 |

II. Component Specifics: NONE.

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

- | | |
|------------------------------------|-------|
| A. FY 1980 PAWP Base | \$ 19 |
| B. Add-on Adjustments | NONE |
| C. FY 1980 Final Cost Target | \$ 19 |

II. Component Specifics:

- A. Refer to General Directives (Forest Management) for program essentials.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

- | | |
|---|-------|
| A. FY 1980 PAWP Base | \$ 28 |
| B. Add-on Adjustments: | |
| 1. Base increase for holding facility and compliance .. | +47 |
| C. FY 1980 Final Cost Target | \$ 75 |

II. Component Specifics: NONE.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$123
B. Add-on Adjustments:	
1. Cultural:	
a. One-time increase for completion of priority Class I Overviews	+25
2. Wilderness:	
a. Base decrease because of ceiling problem	-26
C. FY 1980 Final Cost Target	\$122

II. Component Specifics:

- A. 48 - Wilderness Management - Your cost target for wilderness, reduced by \$26,000, is a total of \$64,000.
1. Identify one or more candidates to work on a HQ task force for up to 1 work-month on National Study and Reporting Procedures. P. Petty, S. Bower, or alternate should plan to participate on a work group on wilderness management policy (1 work-month).

/4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 11
B. Add-on Adjustments:	
1. One-time increase for:	
a. support of paleontological inventories	+ 6
b. support of threatened and endangered inventories	+ 5
C. FY 1980 Final Cost Target	\$ 22

II. Component Specifics:

- A. Water rights and related activities will be funded from a supplemental budget request, if approved by Congress.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 25
B. Add-on Adjustments:	
1. Base increase for support of ongoing endangered species program	+1
2. One-time increase for coal area inventories	+37
C. FY 1980 Final Cost Target	\$ 63

ENCL. 1-311

II. Component Specifics:

5500/

5700 - Terrestrial Habitat/Wetland Habitat:

- Initiate the Woods County HMP.
- Complete coal area wildlife inventories.

5800 - Threatened and Endangered Species:

- Initiate the Wisconsin River HMP for bald eagles.
- Expand the "Eastern States Endangered Wildlife" booklet, coordinated with HQ.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 4
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 4

II. Component Specifics: NONE.

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$150
B. Add-on Adjustments:	
1. One-time increase	+50
C. FY 1980 Final Cost Target	\$200

II. Component Specifics:

One-time increase has been allocated in accordance with the Inventory/Planning/Environmental Schedule included in the IMS Section.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 40
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 40

II. Component Specifics:

- A. Program the levels of support specified in the PAWP directives.
- B. Program sufficient travel so the incumbent of your data processing skill position can participate in the activities specified in the general directives plus a one-week orientation in SC.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$210
B. Add-on Adjustments:	
1. Base increase for surveys	+ 4
C. FY 1980 Final Cost Target	\$214

II. Component Specifics:

- A. Concentrate on timely response to applications for surveys of omitted lands submitted by private individuals and State and local jurisdictions.
- B. See General Directives paragraph (b) regarding funding for 4530 activity.

/4700 - ADMINISTRATION AND LAW ENFORCEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 25
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 25

II. Component Specifics:

- A. W/Ms to cover new positions must be funded from your coal program (4110).

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$309
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$309

II. Component Specifics: NONE

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$198
B. Add-on Adjustments:	
1. Base increase for surveys	+32
C. FY 1980 Final Cost Target	\$230

II. Component Specifics:

- A. Your cost target of \$230,000 includes \$100,000 for survey in Group 15, Missouri; \$50,000 for surveys in Ocala, Florida; and \$50,000 for surveys in Arkansas. The other \$30,000 should be programmed in accordance with the priorities from the Region 8 Forest Service Regional Forester.

Subject	FY 1980 AWP	COST	TARGET	CONTROLS
1. General Administration	100	100	100	100
2. Personnel Administration	100	100	100	100
3. Financial Administration	100	100	100	100
4. Information Systems	100	100	100	100
5. Facilities Management	100	100	100	100
6. Legal Services	100	100	100	100
7. Public Relations	100	100	100	100
8. Training and Development	100	100	100	100
9. Research and Development	100	100	100	100
10. Quality Assurance	100	100	100	100
11. Safety and Security	100	100	100	100
12. Environmental Protection	100	100	100	100
13. Health and Safety	100	100	100	100
14. Transportation	100	100	100	100
15. Telecommunications	100	100	100	100
16. Energy	100	100	100	100
17. Materials	100	100	100	100
18. Construction	100	100	100	100
19. Maintenance	100	100	100	100
20. Operations	100	100	100	100
21. Production	100	100	100	100
22. Distribution	100	100	100	100
23. Sales and Marketing	100	100	100	100
24. Customer Service	100	100	100	100
25. Compliance	100	100	100	100
26. Regulatory Affairs	100	100	100	100
27. Environmental Health and Safety	100	100	100	100
28. Occupational Safety and Health	100	100	100	100
29. Hazardous Waste Management	100	100	100	100
30. Air Quality	100	100	100	100
31. Water Quality	100	100	100	100
32. Noise and Vibration	100	100	100	100
33. Radiation Protection	100	100	100	100
34. Environmental Monitoring	100	100	100	100
35. Environmental Assessment	100	100	100	100
36. Environmental Impact Statement	100	100	100	100
37. Environmental Policy	100	100	100	100
38. Environmental Management	100	100	100	100
39. Environmental Planning	100	100	100	100
40. Environmental Control	100	100	100	100
41. Environmental Protection	100	100	100	100
42. Environmental Health and Safety	100	100	100	100
43. Occupational Safety and Health	100	100	100	100
44. Hazardous Waste Management	100	100	100	100
45. Air Quality	100	100	100	100
46. Water Quality	100	100	100	100
47. Noise and Vibration	100	100	100	100
48. Radiation Protection	100	100	100	100
49. Environmental Monitoring	100	100	100	100
50. Environmental Assessment	100	100	100	100
51. Environmental Impact Statement	100	100	100	100
52. Environmental Policy	100	100	100	100
53. Environmental Management	100	100	100	100
54. Environmental Planning	100	100	100	100
55. Environmental Control	100	100	100	100
56. Environmental Protection	100	100	100	100
57. Environmental Health and Safety	100	100	100	100
58. Occupational Safety and Health	100	100	100	100
59. Hazardous Waste Management	100	100	100	100
60. Air Quality	100	100	100	100
61. Water Quality	100	100	100	100
62. Noise and Vibration	100	100	100	100
63. Radiation Protection	100	100	100	100
64. Environmental Monitoring	100	100	100	100
65. Environmental Assessment	100	100	100	100
66. Environmental Impact Statement	100	100	100	100
67. Environmental Policy	100	100	100	100
68. Environmental Management	100	100	100	100
69. Environmental Planning	100	100	100	100
70. Environmental Control	100	100	100	100
71. Environmental Protection	100	100	100	100
72. Environmental Health and Safety	100	100	100	100
73. Occupational Safety and Health	100	100	100	100
74. Hazardous Waste Management	100	100	100	100
75. Air Quality				

Subject

	FY 1980 AWP	COST	TARGET	CONTROLS
1. General Administration	100	100	100	100
2. Personnel Administration	100	100	100	100
3. Financial Administration	100	100	100	100
4. Information Systems	100	100	100	100
5. Legal Services	100	100	100	100
6. Public Affairs	100	100	100	100
7. Research and Development	100	100	100	100
8. Training and Education	100	100	100	100
9. Other Activities	100	100	100	100
Total	1000	1000	1000	1000

4A20	4500	4700	4800
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	4110	4120	4130	4140	4210	4310	4320	4330	4340	4350	4360	4410	4420	4500	4700	4800
AVERAGE WORK MONTH COST	1700		2400		1500	1850	2650	2050	2850	3000	3000	1800	2000	1650	2900	3300
1. PAMP COST TARGET	1076		23		765	19	28	123	11	25	4	150	40	210	25	309
2. BASE ADJUSTMENT							+49	-26		+1				+4		
3. ONE-TIME ADJUSTMENT			+25					+25	+11	+37		+50				
4. CONGRESSIONAL ADJUST.																
TOTAL	1076	-	48	-	765	19	75	122	22	63	4	200	40	214	25	309

*4700 Funding is only for Component 04 Law Enforcement

INVT: 0230-77

STATE OFFICE: EASTERN STATES OFF.
DATE: JULY 13, 1979

DATE: JULY 13, 1979

FY 1980 AWP COST TARGET CONTROLS

Subject

[illegible]

14-00000

SERVICE CENTER - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 469.
- Your EOY other than permanent full-time (OPFT) position ceiling is 220.
- See General Directives for instruction concerning organization and manpower.

/PROCUREMENT AND PROPERTY MANAGEMENT/

Office D-550, shall provide resources as required to support the following activities:

- A. Procurement Management Reviews of two State Offices. Involves two weeks' travel and some agenda preparation time.
- B. Monitor one session of BLM Training Course 1500-3 and 4.
- C. Plan a one-week detail to HQ in connection with WAR, #32 to revise BLM Manual 1510.
- D. Lead the development and presentation of property management training requested by Alaska. Plan to travel to Alaska to present the training.
- E. Plan not less than two one-week trips to HQ to coordinate property management program and work on manual development projects.
- F. Plan to assist and participate in State Transportation Management plan study teams. This will require travel to several States.
- G. Plan travel as necessary to develop property Manual on fire stores procedures.

/EVALUATION/

Plan to have some contact with the HQ Special Evaluation on Work Assignment Records (WAR) System. The evaluation is scheduled from November 1979 through January 1980.

/WORK ASSIGNMENT RECORDS (WAR) SHEETS AND TECHNICAL ASSISTANCE/

- Summaries of approved WAR's and Technical Assistance are provided at the end of the Directives.
- Your Specific Directives provided a summary of approved WAR's and their priority office. WAR priorities are relative and do not establish the specific order in which projects will be undertaken. Availability of appropriate staff and external deadlines must be considered in addition

to the priority ranking when scheduling work. The priorities do mean that given the staff capability to undertake one or another project with no fixed external deadlines, the higher priority project must be undertaken first.

- The assigned WAR's are considered to be within your manpower capability. The technical assistance has not been completely reviewed and is subject to change; however, your assistance should be planned with the work-months remaining after WAR assignments.
- The additional cost referred to in the summary has been included in your cost targets unless specifically noted in the Directives for the lead staff. All additional costs are one-time unless otherwise noted.
- WAR's and Technical Assistance are considered to be equal priority unless otherwise noted within Division and Staff Directives. The Service Center Director must assign WAR/technical assistance priorities based on knowledge of the relative importance and essential timing of technical assistance work related to the priorities of WAR's. Conflicts and uncertainties over priorities arising during the year are to be referred to the Associate Director for resolution.
- End-of-year evaluation of the Service Center performance will be based heavily on accomplishment of WAR's as planned, and on completing technical assistance workloads specified in these Directives. As new situations arise during the year which will impact these accomplishments, AWP revisions must be processed and changes in priorities documented. Specifically, the Service Center will not undertake any new projects meeting the BLM Manual Section 1681 definition of development work until a WAR assignment approved by the Associate Director is received. Similarly, technical assistance workloads arising during the year but not specified in these Directives, which will reduce planned WAR or listed technical assistance accomplishments will not be undertaken until an AWP revision is documented and approved by the Associate Director. Involved Headquarters Office staffs have been reminded of the WAR revision procedures outlined in BLM Manual Section 1681.
- Approved WAR's will not be cancelled except with the approval of the Associate Director.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE DIRECTIVES/

Follow these general priorities in scheduling the FY 1980 workload:

- Review of State Office design and work associated with ongoing construction projects.
- Design of projects in the FY 1980 construction program.
- Completion of WAR's. (See General Directives on WAR sheets and Technical Assistance - Priorities and Review Procedures.)

Site studies, technical assistance, and condition surveys.

Design of projects in the FY 1980 construction program.

The projects identified below are not listed in priority order within each work category and there are no priorities between work categories. Priorities will be determined by the availability of skills and required design data for the projects. Design work will not begin until all of the required design data has been received in the Service Center.

The general guides must be tempered with seasonal demands, field conditions, and critical time elements often associated with some projects.

Further guidance is contained in the General Directives and the State Specific Directives for preparation of your AWP for the work identified below.

Building Work Category

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AK	2110	Fairbanks DO Complex	Multifacilities Building A&E Design Review
AK	2110	Fire Station	Design Review
AZ	2110	Communications Site Bldg.	Design (three)
AZ	2110	Black Rock Mtn. Lookout	Construction Review Inspection
AZ	2210	Arizona Buildings	Building Condition Surveys
CA	2110	Susanville DO Complex	Construction
CA	2110	Surprise RAH, Phase I	Construction Review Inspection
CA	2110	Surprise RAH, Phase II	Design Warehouse
CO	2110	Western Slope Fire Operations Center Phase II	Construction Review Inspection
CO	2110	Craig DO Complex	Design Warehouse
CO	2110	Craig DO Complex	Construction Review Inspection

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
CO	2210	Colorado Buildings	Building Condition Surveys
ID	2110	Shoshone DO Complex Phase II	Construction Inspection Review - Warehouse & Shop
ID	2110	Shoshone DO Complex Phase III	Construction Inspection Review - Office Addition
ID	2110	Shoshone DO Complex Phase IV	Design Oil and Gas Building, Parking, Site Grading, and Landscaping
ID	2110	Squaw Butte Lookout	Construction Review Inspection
ID	2110	Boise DO Complex Phase I	Construction Review Inspection
MT	2110	Lewistown DO Complex	Construction Review Inspection
MT	2110	Antone Butte Radio Complex	Design
MT	2110	Miles City DO Complex	Design Office Addition
MT	2210	Zortman Guard Station	Inspect Water and Waste Disposal Systems
MT	2210	Phillips RAH	Inspect Mechanical System
NV	2110	Elko DO Complex	A&E Design Review
NV	2110	Elko DO Complex	Construction Review Inspection
NM	2110	To be Determined	Site Study
OR	2110	Lakeview DO Complex	Shop Warranty Inspection
OR	2110	Burns Junction, Phase II	Design
OR	2110	Burns Junction, Phase II	Construction Review
OR	6110	Salem DO Complex	A&E Design Review

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
OR	6110	Salem DO Complex	Construction Review Inspection
OR	6110	Eugene DO Complex	A&E Design Review
OR	6110	Horning Seed Orchard	Warranty Inspection
OR	6110	Medford DO Complex	Warranty Inspection
OR	6110	Sawyer Maintenance Station	Construction Review Inspection
OR	6110	Molalla Maintenance Station	Design Review
OR	6210	Western Oregon Buildings	Condition Surveys
UT	2110	Escalante RAH	Design
UT	2210	Little Sahara Admin. Site	Develop Maintenance Plan
UT	2210	Henry Mountain RAH	Develop Maintenance Plan
UT	2110	Henry Mountain RAH	Construction Review Inspection
UT	2110	Hanksville Housing	Construction Review Inspection
UT	2210	Hanksville Housing	Develop Maintenance Plan
WY	2110	Rawlins DO Complex	Construction Review Inspection Warehouse - Phase I
WY	2110	Rawlins DO Complex	Design Warehouse, Phase II
WY	2210	Wyoming Buildings	Condition Surveys
BIFC	2210	Base Maintenance	Electrical Load Analysis

Recreation Work Category

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AK	2120	Paxson Lake, Phase II	Review Water and Sanitary Systems Design
AK	2120	Delta River Canoe Takeout	Review Vault Toilet Design

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AZ	2120	Senator Wash Recreation Complex	Electrical and Sewage System Design
CA	2120	Yuha Way Station, Phase I	Construction Review Inspection
CA	2120	Yuha way Station, Phase II	Design Solar Retrofitting
CO	2220	Colorado Recreation Facilities	Recreation Facility Condition Surveys
ID	2120	Hammer Creek, Phase I	Construction Review Inspection
ID	2120	Hammer Creek, Phase II	Design Boat Launch, Contact Station, and 18-Unit Campground with Support Facilities
NV	2120	Red Rock Visitor Center	Construction Review Inspection
NM	2120	Aquirre Springs Campground	Design Review
OR	6120	Loon Lake	Construction Review Inspection
OR	6120	Rand Recreation Site	Design Visitor/Information Building, Water and Sewage Systems
OR	6120	Shotgun Recreation Site	Design Construction Measures for Shelter
OR	2120	Chukar Park	Design Water System
UT	2120	Little Sahara	Construction Review Inspection - Administration Site
UT	2120	Little Sahara/White Sands	Review Design

Transportation Work Category

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
AZ	2130	Quail Hill Crossing Structure	Design

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
CO	2230	Colorado Transportation Facilities	Condition Surveys
ID	2130	Darling Creek Bridge	Design
ID	2130	Lost River Bridge	Design
ID	2130	W. Fk. Pine Creek Bridge	Design
NV	2130	Haystack Bridge	Design
NV	2130	Devils Gate Bridge	Design
NV	2130	Little Humbolt Bridge	Design
NM	2230	New Mexico Bridges	Condition Surveys on Two Bridges
UT	2230	Utah Bridges	Inspect and Load Rate - Two Bridges
WY	2230	Wyoming Bridges	Inspect and Load Rate - Five Bridges
WY	2130	LaBarge Creek Bridge	Design

Miscellaneous Work Category

<u>State</u>	<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
ALL	2110	YACC	Develop Standard Prefab Camp Buildings
CO	4340	Colorado Surface Resource Facilities	Surface Resource Facilities Condition Surveys
ID	2110	Fire Guard Station	Design Pre-Engineered Building
ID	2110	YACC Facilities	Design Pre-Engineered Building
UT	4340	Denmark Wash Detention Structure	Review, Design, and Operation of Planned Maintenance Work

/SERVICE CENTER "WAR" ENGINEERING WORK CATEGORY/

<u>Name</u>	<u>WAR No.</u>
Case and Utilization Management DRD	D-2
Review of Contract Administration	D-37
Master Construction Administration	D-38
Standard Drawing Update	D-59
Space/Housing Review/Analyses-Budgeting System	HQ-98
Dam Safety - Manual	HQ-95
Bridge Manual	HQ-94
Engineering Manual Section Update	HQ-92
Building Manual	HQ-93

/DETAIL ASSIGNMENTS/

- Wayne Malcom is to plan on participating in a two-week detail to HQ to assist in the development of BLM Manual Section 9151 - BUILDINGS. Travel and per diem will be paid by the SC (D-420).
- Keith Christiansen is to plan on participating in a one-week detail to HQ to assist in the updating of BLM Manual Section 9112 - BRIDGES AND MAJOR CULVERTS. Travel and per diem will be paid by SC (D-420).
- Richard Enger is to plan on participating in a one-week detail to HQ to assist in the updating of BLM Manual Sections 9100 - ENGINEERING, 9101 - FACILITY PLANNING, 9102 - FACILITY DESIGN, 9103 - FACILITY CONSTRUCTION, 9104 - FACILITY MAINTENANCE. Travel and per diem will be paid by SC (D-420).
- Bob Boyce is to plan on participating in a one-week detail to HQ to assist in the preparation of BLM Manual Section 9177 - MAINTENANCE AND SAFETY OF DAMS. Travel and per diem will be paid by SC (D-420).
- Glen Coffman is to plan on participating in a two-week detail to HQ to assist in the updtng of BLM Manual Section 9107 - ENGINEERING COMPUTER APPLICATIONS. Travel and per diem will be paid by SC (D-420).
- Dale Long is to plan on participating in a one-week detail to HQ to assist in the analysis of construction decision unit packages. Travel and per diem will be paid by SC (D-420).

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- Richard Enger, Wayne Malcom, Dale Long are to plan on participating in a one-week detail to HQ to assist in the preparation of the SC (D-420 Workload Analysis.

/2110 - BUILDING CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for survey, design and construction review inspections	\$+219
C. FY 1980 Final Cost Target	\$ 219

II. Component Specifics:

See Service Center Construction and Maintenance Assistance Directives.

/2120 - RECREATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for survey, design and construction review inspections	\$+15
C. FY 1980 Final Cost Target	\$ 15

II. Component Specifics:

See Service Center Construction and Maintenance Assistance Directives.

/2130 - TRANSPORTATION CONSTRUCTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for survey, design, and construction review inspections	\$+138
C. FY 1980 Final Cost Target	\$ 138

II. Component Specifics:

See Service Center Construction and Maintenance Assistance Directives.

/2140 - LAND AND EASEMENT ACQUISITION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 70
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- B. Add-on Adjustments:
 - 1. One-time increase for additional work months (staffing) + 6
- C. FY 1980 Final Cost Target \$ 76

II. Component Specifics:

Plan to send one person to the Annual American Right-of-Way Association meeting in Seattle, Washington.

/2220 - RECREATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$ 6
- B. Add-on Adjustments: NONE
- C. FY 1980 Final Cost Target \$ 6

II. Component Specifics: NONE.

/2230 - TRANSPORTATION MAINTENANCE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base NONE
- B. Add-on Adjustments:
 - 1. One-time increase for survey, design, and construction review inspections \$ +9
- C. FY 1980 Final Cost Target \$ 9

II. Component Specifics:

See Service Center Construction and Maintenance Assistance Directives.

/4110 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base NONE
- B. Add-on Adjustments:
 - 1. One-time increase for EMRIA W/Ms (74) + 193
 - 2. One-time increase for EMRIA contracts +4,800
 - 3. One-time for WAR, "Alternative Energy Systems" + 33
- C. FY 1980 Final Cost Target \$5,026

II. Component Specifics:

A. Automated Coal Data System:

- 1. Maintain the data files and implement the semi-annual updates.

2. Respond to requests for data and disseminate data in a timely manner.
3. Train USGS area office staff on how to update using direct on-line access, if the USGS equipment is available.

B. EMRIA - The one-time increase of \$4.8 million is for the specific projects identified for SC in the memorandum dated June 29, 1979, from D-450 to HQ-350. These one-time increases have been tentatively approved pending submission of specific support and priority evaluation needs based on the coal program. This submission should be in response to the Service Center memorandum of June 28, 1979.

/4130 - NON-ENERGY ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for Cartography	+300
2. One-time increase for WAR	+120
C. FY 1980 Final Cost Target	\$420

II. Component Specifics:

A. Refer to list of approved WARs (D-440) in SC specific directives.

/4210 - LANDS AND REALTY OPERATIONS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ -0-
B. Add-on Adjustments:	
1. Base increase reorganization.....	+902
C. FY 1980 Final Cost Target	\$ 902

II. Component Specifics:

Shift your proposed base of \$39.4 in Special Studies (D-450) to the ATROW (D-402) staff. The individual States and offices should do the field verification and validation of the National Pipeline Inventory contract.

36 - Mining Claim Recordation:

Equipment	\$ 2,600
Procurement	23,400

/4310 - FOREST MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. Base establishment	+75
C. FY 1980 Final Cost Target	\$ 75

II. Component Specifics:

- A. Refer to General Directives (Forest Management for program essentials.

/4320 - RANGE MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for water facilities design review (D-420)	+ 5
2. One-time increase for SVIM monitoring and quality control (WAR D-10)	+ 70
C. FY 1980 Final Cost Target	\$ 75

II. Component Specifics:

- A. A total of \$393,000 for Bureauwide research contracts has been held in the HQ.

/4330 - RECREATION PROGRAMS/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for wilderness computerized tracking system	+ 6
2. One-time increase for resource inventory coordination..	+ 5
C. FY 1980 Final Cost Target	\$ 11

II. Component Specifics:

- A. 48 - Wilderness Management - Identify one or more candidates to work on HQ task force to develop computerized system of tracking status of wilderness studies (3.0 work-months).

/4340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base NONE
- B. Add-on Adjustments:
1. Base increases are provided for the following:
- a. D-450 +\$619
- 1) Increase is to support:
- (a) Rainfall Simulation project
- (b) Well site Investigations
- (c) Colorado Salinity study
- (d) development of the following training courses (\$27,000)
- Course 7000/1 - Water Quality Data Acquisition
- Course 7000/2 - Advanced Water Quality Interpretation and Analysis
- b. D-420 + 5
- 1) Design assistance on water structures
2. One-time increases for:
- a. D-440 + 29
- 1) Increase to support
- (a) air quality measures.
- (b) radiometrics instrument for visibility measures
- (c) acquisition of Landstat Products
- b. D-460 + 42
- 1) Increase to support SVIM efforts
- C. FY 1980 Final Cost Target \$695

II. Component Specifics:

- A. D-440, WAR No. D-63 is approved and the necessary support is provided in subactivity 6340.
- B. Limited funding capability precludes support for the Radar Geologic Sounding System in Alaska.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base NONE
- B. Add-on Adjustments:
1. Base increase for administration of wildlife research contracts and SVIM-IHICS technical field assistance ... +\$ 30
- C. FY 1980 Final Cost Target \$ 30

II. Component Specifics:

A. Plan for assistance of the following wildlife research projects:

1. Chamberlain Creek Elk logging	\$ 42,000
2. Trickle Mountain Bighorn Sheep	4,000
3. Waterfowl Production in Relation to Age of Stockponds	3,000
4. Value of Stockpond Reservoirs to Waterfowl Production	2,000
5. Snake River Birds of Prey	90,000
Total - (4350 funding being held in the HQ)	\$141,000

B. Complete analysis and provide field assistance for SVIM-IHICS inventories.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$195
B. Add-on Adjustments:	NONE
C. FY 1980 Final Cost Target	\$195

II. Component Specifics:

A. Base program covers costs associated with the following WARs:

<u>WAR Number</u>	<u>Amount (\$000)</u>
D-61	\$95
D-73	90
D-74	10

/4410 - PLANNING FOR MULTIPLE USE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 96
B. Add-on Adjustments:	
1. Base decrease	-24
C. FY 1980 Final Cost Target	\$ 72

II. Component Specifics: NONE

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$7,301
B. Add-on Adjustments:	
1. Base increase as listed in II below	+549
2. One-time increase as listed in II below	+464
C. FY 1980 Final Cost Target	\$8,314

II. Component Specifics:

- A. Your cost target includes funding for at least the following priority items:

Base Level

1560 W/M @ 1,950	\$3,042.0
Honeywell lease with expansion	2,125.0
Bureau telecom set	612.0
RDS Support D-400	62.0
Pay-pers. Equipment (WAR # 1)	35.0
WAR 16 - R.S. Oper. Contract	215.0
State-level equipment	425.0

One-Time Increases

Telecom. Equipment Purchase	200.0
WAR 16 - Equipment Budget	71.0
WAR 16 - P.P. Items	157.0
WAR 18 - P.P. Items	36.0

- B. Approved WAR's are your highest priority items for development work. The W/M total above includes all Service Center organizational units.
- C. Funding has been provided for most of your requested increase items. The specific items listed should be considered priority items for your procurement plan and equipment budget.
- D. Additional guidance will be furnished concerning the acquisition of State-level equipment. The States have been informed that specific decisions concerning the amount and configuration of equipment have not been made.
- E. You are relieved of responsibility for providing a line item for maintenance of terminals except for those within the Service Center and the HQ Office. State cost targets have been adjusted to allow for terminal maintenance costs previously funded by SC.
- F. Your cost target includes, as a priority item, continued funding of the Bureau dedicated telecommunication line net. It also provides funds for purchase of some telecommunication equipment. Before purchasing the multiplexors in the State Offices, analyze the potential for utilizing the Level 6's as communication concentrators and develop a cost comparison between that option and the CODEX purchases.
- G. Include in your AWP work-months, as appropriate, for development of a method for collecting accurate traffic use data, utilizing the Honeywell front-end and the CODEX multiplexors or Level 6's.

- H. Plan on continuing to maintain the Interagency Data Element Dictionary, as it develops under the 5-Way Agreement during the fiscal year.

/4500 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base \$1,003

(D-401	0)	(D-413	114)
(D-410	0)	(D-414	0)
(D-411	188)	(D-440	43)
(D-412	383)	(D-555	275)

B. Add-on Adjustments:

1. D-401

a. Base increase \$ +228
b. One-time increase + 16

2. D-410

a. Base Increase + 4

3. 411

a. Base decrease - 30
b. One-time increase +179

4. D-412

a. Base increase + 13
b. One-time increase + 80

5. D-413

a. Base decrease - 9
b. One-time increase + 20

6. D-414

a. One-time increase + 9

7. D-440

a. Base decrease - 42
b. One-time increase +168

8. D-555

a. Base increase + 75

C. FY 1980 Final Cost Target \$1,714

II. Component Specifics:

A. D-401:

1. Your total cost target is \$244,000.

B. D-410:

1. Your total cost target is \$4,000.

C. D-411:

1. Your total cost target is \$337,000.
2. Refer to list of SC WARs for specific information on WARs which require your input.
3. Reprint the Pamphlet "Restoration of Lost or Obliterated Corners." Order 10,000 copies for BLM. Coordinate with the Superintendent of Documents as to how many copies they want to add to our purchase order, for public sale.

D. D-412:

1. Your total cost target is \$476,000.

E. D-413:

1. Your total cost target is \$125,000.

F. D-414:

1. Your total cost target is \$9,000.

G. D-440:

1. Your cost target is \$169,000.
2. Refer to list of SC WARs for specific information on WARs which require your input.

H. D-555:

1. Your base cost target is \$350,000 for management and routine cadastral survey equipment system acquisition. The equipment to be acquired must be approved by the Cadastral Equipment Committee, Chief, of Property Management (D-555) and by the Director (720).
2. Complete monitoring system as outlined in Instruction Memorandum No. 78-256.
3. Continue Seter writing policy and distribution of results.
4. Participate and Chair Cadastral Equipment Committee. Schedule Fall 1979 meeting at Denver and Spring 1980 meeting to be held concurrently with annual ACSM-ASP meeting in St. Louis.
5. Complete an acquisition schedule for FY 1980 identified equipment systems with D-551.
6. Cooperate with D-411 in holding the Landspan Seminar.

7. Work and cooperate with D-440 and D-551 in acquiring the inertial survey system. Despite Equipment Committee recommendations the inertial survey acquisition is an obligation to Congress and for which the increased funds were appropriated.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000):

SOF \$10

II. Component Specifics:

- A. Cost target provides funding for temporary fire report control clerk in ADP during FY 1979 fire season.

/4700 - GENERAL ADMINISTRATION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$4,705
B. Add-on Adjustments:	
1. Base increase for MYR FY 1979 adjustment (SLUC).....	+ 35
2. Base increase	+ 33
3. One-time increase	+155
C. FY 1980 Final Cost Target	\$4,928

II. Component Specifics:

A. D-500 - Office of Administrative Operations:

1. No increases are authorized, adjust within your base

B. D-550 - Division of Administrative Services:

1. No W/M increases are authorized.
2. The following increases items are funded:

- a. Printing cost increase (16)
b. Moving costs (30) (one-time)
c. Repair and service increases (12)

C. D-510 - Division of Financial Operations:

1. Cyber to costs for Pay Personnel's System (125) (one-time)
2. ADP equipment leases (5)

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$2,498
B. Add-on Adjustments:	
1. Base increase for MYR FY 1979 adjustment (SLUC).....	+359
2. Base decrease resulting from reorganization	-300
C. FY 1980 Final Cost Target	\$2,557

II. Component Specifics:

A. D-410 - Division of Surveying and Mapping:

1. Plan 110, 1:100,000-scale mapping quads and 170 work-months to accomplish this requirement.
2. Plan contract preparation and review for Oregon, Montana, and Idaho, 1:500,000-scale State land status maps. Also, Montana 1:750,000-scale map. Plan 15 work-months to accomplish these requirements. Also, include \$55,000 in your procurement plan to cover contract costs.
3. Provide technical assistance to State Offices for photographic, photogrammetric, geodetic, and other special mapping requirements to include up to the following work-months. Identify the presently projected work by State and project.

a. SSD Support	3 W/M
b. Photo Lab Support	25 W/M
c. Photogrammetric Support	45 W/M
4. Provide for the printing and folding of 110, 1:100,000-scale maps under the BLM-USGS Memorandum of Understanding. Include \$220,000 for printing by contract or through USGS in your procurement plan.
5. Include 30 work-months for cadastral survey net data acquisition and compilation into a cartographic format for the phase "1-b", 1:100,000-scale maps under the Cooperative Agreement between the USGS and BLM on intermediate-scale mapping (Departmental Manual 757, Chapter 2). Plan this work in Subactivity 4520.
6. Plan 18 work-months in support of the NCIC, USGS, and related BLM aerial photographic services and information recordation.
7. Plan 5 work-months to provide necessary field assistance in photo interpretation and training as requested by State Offices and conduct and participate in BLM/ASP Photographic Interpretation Workshop.

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8. Plan travel for two persons for the USGS-BLM coordination meeting on mapping and photography at a State Office to be selected at a later date. Selection will be in conterminous U.S.
9. Schedule one work-month for preparation of training materials and instruction at the Phoenix L&M Course. Plan for two personnel for two weeks in Phoenix -- travel costs to be paid by L&M school. Plan this work in Subactivity 4210.
10. Plan 5 work-months for contractual assistance and photo inspection on aerial projects.
11. Plan for and include in your procurement plan \$100,000 for supplies in support of D-414 and D-415 programs.
 - a. Plan \$90,000 for film inspection table, digitizer and photo lab.
12. Plan 75 work-months to complete, in coordination with State Offices, 685 landline plats for 7-1/2' orthophoto quads in support of State Offices and to USGS Standards and specifications. Areas selected will be those without present existing quads. Plan for 170 in Wyoming, 165 in Utah, 225 in Nevada, and 125 in Montana. Should requirements be increased, reallocate manpower as available from "Priority 5" 1:100,000-scale mapping program, with approval by Director (720).
13. Plan for one work-month for continual membership and attendance at "High Altitude Photography" Steering Committee meetings. Director (720) has programmed \$300,000 for acquisition. D-410 will develop rotation acquisition plan and specifications.
14. Plan 4 work-months cadastral field support by D-412, from photogrammetric operations. Plan this work in Subactivity 4520.

/6110 - BUILDING CONSTRUCTION (O&C)/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	NONE
B. Add-on Adjustments:	
1. One-time increase for survey, design, and construction review inspections	+\$20
C. FY 1980 Final Cost Target	\$ 20

II. Component Specifics:

- A. See Service Center Construction and Maintenance Assistance Directives.

/6120 - RECREATION CONSTRUCTION (O&C)/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base NONE
- B. Add-on Adjustments:
 - 1. One-time increase for survey, design, and construction review inspections +\$18
- C. FY 1980 Final Cost Target \$ 18

II. Component Specifics:

- A. See Service Center Construction and Maintenance Assistance Directives.

/6140 - LAND AND EASEMENT ACQUISITION (O&C)/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base NONE
- B. Add-on Adjustments:
 - 1. One-time increase for + 3
- C. FY 1980 Final Cost Target \$ 3

II. Component Specifics: NONE.

/6310 - FOREST MANAGEMENT (O&C)/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base \$ 21
- B. Add-on Adjustments:
 - 1. One-time increase for survey, design, and construction review inspections and operation of the RDS program +41
- C. FY 1980 Final Cost Target \$ 62

II. Component Specific:

- A. See Service Center Construction and Maintenance Assistance Directives.

/6340 - SOIL, WATER, AND AIR MANAGEMENT/

I. Cost Target Adjustments (\$000):

- A. FY 1980 PAWP Base NONE
- B. Add-on Adjustments:
 - 1. One-time increase +\$26
- C. FY 1980 Final Cost Target \$ 26

II. Component Specific: NONE.

/9800 - CADASTRAL SURVEY/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 74
B. Add-on Adjustments:	
1. Base decrease	- 4
C. FY 1980 Final Cost Target	\$ 70

II. Component Specific:

- A. D-411 - Program your specific cost target of \$25,000 in support of on-going cadastral training with emphasis on the P-3 Seminar.
- B. D-412 - Program your specific cost target of \$35,000 for continued support of backlog projects for the Forest Service. See Cadastral Survey General Directives paragraph (B) for possible additional funding for work on backlog Forest Service Surveys.
- C. D-413 - Program your specific cost target of \$10,000 for the completion of the office preparation of field notes and plats for surveys which are field completed. See Cadastral Survey General Directives paragraph (B) for possible additional funding for work on backlog Forest Service Surveys.

APPROVED SERVICE CENTER WAR'S FY 1980

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
<u>D-100 (Service Center Director)</u>						
1	1	Pay/Personnel Implementation	6	D-100	4420	\$ 35,000 (CYBER 70 125,0 (4700)
2	2	Case Management, Utilization Mgmt., DRD	1	D-212	4700 4800	125,000 (Eq. 35,0 (4420) 43,000 (Misc. 43,0 (4800)
10	3	SVIM Operation, Maintenance, Graphics and Quality Control Standards	1	D-212		
46	4	Civil Service Reform Implementation	4	D-100	4800	\$7,000 (Travel - 5.0; Misc. 2.0)
<u>D-201 (Management Support Staff)</u>						
3	A	Training Plan for Technical & User Personnel	10	D-201	4420	\$9,000 (Travel)
8	A	Review and Update of Strategic Plan	2	D-212		
<u>D-210 (Division of Data Base Management)</u>						
5	B	Land Survey Records	1	D-212	4420	

APPROVED SERVICE CENTER WAR'S FY 1980

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
<u>D-211 (Branch of Data Base Design)</u>						
2	A	Case Management Utilization Management-DRD	6	D-212		
9	A	Trial Project: Integrated Land Status and Survey Records, an Interagency Project	20	D-212		
10	A	SVIM Operation, Maintenance, Graphics and Quality Control Standards	3	D-212		
5	B	Land Survey Records	3	D-212		
111	A	Development & Maintenance, an Interagency Inventory-DRD	.05	D-211		
<u>D-212 (Branch of User Design)</u>						
2	A	Case Management Utilization Management-DRD	28	D-212	4420	\$24,000 (Travel)
6	A	Forest Intensive Inventory System	8	D-212	4130	\$4,000 (Contracts)
9	A	Trial Project: Integrated Land Status and Survey Records, and Interagency Project	22	D-212	4420	\$17,170 (Travel)
10	A	SVIM Operation, Maintenance, Graphics and Quality Control Standards	17	D-212		
21	A	Resource Inventory System Coordination Framework	0.5	D-460		
29	A	Sustained Yield Unit Analysis	4	D-212	4420	\$1,650 (Equipment)

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<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-212 (Branch of User Design) Continued</u>				
8	A	Review and Update of Strategic Plan	2	D-212	4420	\$47,200 (Travel-8,2; Contract-35,0; Publication-4.0)
5	B	Land Survey Records	3	D-212	4420	\$10,000 (Contract)
11	A	An Automated Simultaneous Oil & Gas Entry Card Processing & Drawing System	2	D-240		
20	A	Forestry Data Processing	1	D-450		
22	A	PD Extensive Forest Inventory	5	D-460		
23	A	Program Development Inventory System	1	D-460		
19	B	Groundwater Site Inventory ADP System	2	D-450		
93	B	Revisions of Purchasing Transaction	1	W0 Lead		
		<u>D-220 (Division of Data Systems Development)</u>				
1	A	Pay/Personnel Implementation	10	D-100		
12	A	Public Land Statistics - Data Base	3	D-240		
28	A	Development of SIBAC BILLING/PAYMENT/COST	2	D-513		
26	B	Travel Advance Credits	2	D-510		
27	B	Motor Vehicle Systems Study	1	D-555		

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
30	B	Edit of Project Numbers (FM)	3	D-510		
31	B	BLM-WCF - Implement Rate System for Aircraft Operations	1	D-510		
47	B	FLPMA - Withdrawal Review	2	D-220		
48	B	REX Improvements	8	D-220		
96	B	Computerized Coordination Aids	1	BIFC		
		<u>D-221 (Branch of Application Projects)</u>				
2	A	Case Management Utilization Man- agement-DRD	15	D-212		
6	A	Forest Intensive Inventory	6	D-212		
9	A	Trial Project: Integrated Land Status and Survey Records, an Interagency Project	35	D-212		
10	A	SVIM Operation, Maintenance, Graphics, and Quality Control Standards	23	D-212		
4	B	Development and Implementation of Electronic Mail Systems	6	D-230		
		<u>D-222 (Branch of Technical Development)</u>				
9	A	Trial Project: Integrated Land Status and Survey Records, an Interagency Project	44	D-212		

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-222 (Branch of Technical Development) Cont.</u>				
10	A	SVIM Operation, Maintenance, Graphics and Quality Control Standards	6	D-212		
		<u>D-230 (Division of Data Processing Operations)</u>				
8	A	Review and Update of Strategic Plan	5	D-212		
		<u>D-231 (Branch of Operations Control)</u>				
10	A	SVIM Operation, Maintenance, Graphics and Quality Control Standards	2	D-212		
		<u>D-232 (Data Control Section)</u>				
2	A	Case Management, Utilization Management-DRD	8	D-212		
10	A	SVIM Operation, Maintenance, Graphics and Quality Control Standards	25	D-212		
		<u>D-233 (Operations Section)</u>				
29	A	Sustained Yield Unit Analysis	4	D-212		
		<u>D-234 (Branch of Remote Sensing)</u>				
7	A	Aquatic Classification Group	2	D-234		

APPROVED SERVICE CENTER WAR'S FY 1980

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-234 (Branch of Remote Sensing) Cont.</u>				
16	A	Wildland Vegetation Resource Inventory (ASVT)	45	D-440		
18	A	Investigation of Improved Landsat Classification - Soils, RBV-MSS Data	2	D-440		
21	A	Resource Inventory System Coordination Framework	0.5	D-460		
23	A	Program Development Inventory System	1.0	D-460		
		<u>D-235 (Branch of Micrographics)</u>				
13	B	Automated Microfilm-Retrieval	1	D-240		
		<u>D-236 (Branch of Technical Support and User Service)</u>				
4	B	Development and Implementation of Electronic Mail Systems	6	WO-855	4420	\$2,000 (Travel)
		<u>D-240 (Division of Records Systems)</u>				
2	1	Case Management, Utilization Management-DRD	3	D-212		
8	2	Review and Update of Strategic Plan	2	D-212		
9	3	Trial Project: Integrated Land and Survey Records, and Interagency Project	12	D-212		

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-240 (Division of Records Systems) Cont.</u>				
11	4	An Automated Simultaneous Oil and Gas Entry Card Processing and Drawing System	6	D-240	4420	\$29,000 (Contract - 26,0; Travel - 3,0)
12	5	Public Land Statistics - Data Base	3	D-240		
5	6	Land Survey Records	1	D-212		
13	7	Automated Microfilm-Retrieval	1	D-240		
49	8	Public Land Statistics - Format and Content Study	4	D-240		
41	9	Standardize and Manualize Mapping and Records Symbols Not Yet Pro- vided For	4	D-240		
		<u>D-241 (Records Improvement Project)</u>				
2	1	Case Management, Utilization Management-DRD	4	D-212		
9	2	Trial Project: Integrated Land Status and Survey Records, an Interagency Project	50	D-212		
5	3	Land Survey Records	40	D-212		
41	4	Standardize and Manualize Mapping Records Symbols Not Yet Provided For	2	D-240		

APPROVED SERVICE CENTER WAR'S FY 1980

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-401 (Cadastral Survey Exam. & Approval Staff)</u>				
2	1	Case Management, Utilization Management-DRD	2	D-212		
		<u>D-402 (ATROW Staff)</u>				
2	1	Case Management, Utilization Management-DRD	2	D-212		
50	2	Development of FLPMA Procedures	6	D-402		
		<u>D-410 (Division of Survey & Mapping)</u>				
2	1	Case Management, Utilization Management-DRD	1	D-212		
		<u>D-411 (Cadastral & Mapping Training Staff)</u>				
51	1	Audio/Visual Presentation: An Introduction to Water Boundary Surveys	1	D-411	4520/9800	\$2,800 (4520 - \$2,2 - 9800-\$600.)
34	2	P-3 Seminar	3	D-411	4520/9800	\$31,000 (Contracts-11,09800 - Eq. 20,00)
33	3	Cooperative Survey Education Program	5	D-411		
57	4	Recruitment Brochure	1	D-411	4520	\$2,000 (Contract)
56	5	Cadastral Survey Recruitment Package	2	D-411	4520	\$10,000 (Contract)
58	6	Audio/Visual Presentation: Cadastral Survey Safety Training	2	D-411		\$16,000 (Procurement Cost)

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-411 (Cadastral & Mapping Training Staff) Cont.</u>				
109	7	Audio/Visual Presentation: Applica- tion of Coordinate Systems	3	D-411	4520	\$30,000 (Contract)
52	8	Audio/Visual Presentation: Overlaps, Hiatuses, and Junior/Senior Corners	2	D-411	4520	\$15,000 (Contracts - 15,0)
53	9	Audio/Visual Presentation: Avulsion, Accretion, and Reliction Surveys	3	D-411	4520	\$15,000 (Contracts - 15,0)
54	10	Audio/Visual Presentation: Survey Records Investigation	2	D-411	4520	\$15,000 (Contracts - 15,0)
107	11	Audio/Visual Presentation: Omitted and Swamp Lands and Islands	3	D-411	4520	\$23,000 (Contract)
108	12	Audio/Visual Presentation: Geodesy for Large Scale Cadastral Surveys	2	D-411	4520	\$35,000 (Contract)
55	13	Non-Cadastral New-Hire Training	2	D-411		
		<u>D-412 (Branch of Cadastral Survey)</u>				
34	1	P-3 Seminar	1	D-411	4520/9800	See D-411
		<u>D-413 (Branch of Cadastral Survey - WFO)</u>				
34	1	P-3 Seminar	2	D-411	4520/9800	See D-411

APPROVED SERVICE CENTER WAR'S FY 1980

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-415 (Branch of Cartography)</u>				
41	1	Standardize and Manualize Mapping and Records Symbols Not Yet Pro- vided For	1	D-240		
		<u>D-420 (Division of Engineering)</u>				
2	1	Case Management, Utilization Management-DRD	1	D-212		
38	2	Master Construction Specifications	4	D-420		
37	3	Review of Construction Contract Administration	2	D-420		
59	4	Standard Drawings Update	2	D-420		
		<u>D-430 (Division of Appraisals)</u>				
2	1	Case Management, Utilization Management-DRD	1	D-212		
15	2	Evaluation Computer Applications to BLM's Appraisal workload	4	D-430		
60	3	West Coast Timberland Appraisal Study	2	D-430		
112	4	Develop Manual Section 9312	3	D-430		
113	5	Appraisals Training	3	D-430		

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<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-440 (Division of Scientific Systems Development)</u>				
16	1	Wildland Vegetation Resource Inventory (ASVT)	34	D-440	4420	\$473,200 (Contracts - 402K - Eq. 71,2)
18	2	Investigation of Improved Landsat Classification Soils, RBV-MSS Data	4	D-440	4420	\$36,000 (Contracts)
21	3	Resource Inventory System Coordination Framework	0.5	D-460	4410	
23	5	Program Development Inventory System	1	D-460	4410	
61	6	Lightning Detection Networks (Western U.S., Alaska)	6	D-440	4360	\$95K (Contracts 2,5 - Eq. 32.5K)
62	7	Auto Surveyor Support - Water Boundary Surveys	3	D-440	4520	\$55,000 (Contract - 25,0 - Eq. - 30,0)
63	8	Radar Geological Sounding System Development - Oregon	2	D-440	6340	\$20,000 (Contracts)
84	9	Fire-Related Technology (Fuel Moisture Sensors)	1	D-440	4360	

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-440 (Division of Scientific Systems Development) Cont.</u>				
80	10	Remote Sensing for Definition of Water Boundaries	2	D-440	4520	\$10,000 (Contracts)
79	11	Microcomputer Survey	1	D-440	4520	\$ 1,000 (Contracts)
78	12	Multiple Objective Linear Program- ming for Multiple-Use Land Planning	4	D-440	4420	
76	13	Permanent Monumentation Study - Cadastral Survey	2	D-440	4520	
74	14	Automatic Flight Following (AFF)	4	D-440	4360	\$10,000 (Contracts)
73	4	RAWS Direct Read-Out Earth Station	2	D-440	4360	\$90,000 (Equipment)
72	15	Satellite Doppler Geodesy	5	D-440	4520	\$30,000 (Equipment)
70	17	Temporary Monument Driver - Cadastral Survey	1	D-440	4520	\$5,000 (Equipment)
69	18	Investigation of Alternative Energy Systems	3	D-440	4110	\$14,000 (Contracts - 8,0 - Equipment - 6,0)
67	19	Mapping Mineralized Areas by Using Fraunhofer Lines	4	D-440	4130	\$56,000 (Contracts)
82	20	Inertial Survey System	2	D-440	4520	\$20,000 (Contract)

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-440 (Division of Scientific Systems Development) Cont.</u>				
66	21	Landsat Air Quality Measurement	2	D-440	4340	\$6,000 (Equipment)
35	22	Linear Programming Models for Vegetation Allocation Using SVIM Data	5	D-440	4420	
99	23	Fire Management Telecommunication	3	BIFC	4630	

D-450 (Division of Special Studies)

7	1	Aquatic Classification Group	2	D-234		
20	2	Forestry Data Processing Imple- mentation	1	D-450		
22	3	PD Extensive Forest Inventory	1	D-460		
29	4	Sustained Yield Unit Analysis	2	D-212		
19	5	Groundwater Site Inventory ADP System	6	D-450		
86	6	Water Supply Exploration on Public Land, 1968-1979	3	D-450		
111	7	Development & Maintenance, an Inter- agency Inventory DRD	1.5	D-211		

ENCL. 1-351

APPROVED SERVICE CENTER WAR'S FY 1980

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-460 (Division of Resource Inventory Systems)</u>				
16	1	Wildland Vegetation Resource Inventory (ASVT)	2	D-440		
6	2	Forest Intensive Inventory System	1	D-212		
10	3	SVIM Operation, Maintenance, Graphics and Quality Control Standards	7	D-212		
2	4	Case Management, Utilization Management-DRD	4	D-212		
18	5	Investigation of Improved Landsat Classification - Soils, RBV-MSS Data	1	D-440		
21	6	Resource Inventory System Coordi- nation Framework	2	D-460		
23	7	Program Development Inventory System	3	D-460		
89	8	Continued Development and Refine- ment of SVIM	5	D-460		

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-460 (Division of Resource Inventory Systems) Cont.</u>				
90	10	Assessment of BLM Resource Inventory Methods	5	D-460		
40	11	USLE Interagency Workshop	2	D-460		
91	12	Development of Methodology for Quantifying Soil Loss and/or Sediment Yield	1.5	D-460		
35	13	Linear Programming Models for Vegetation	1	D-440		
		<u>D-510 (Division of Financial Operations)</u>				
i	1	Pay/Personnel Implementation	26	D-100		
11	2	An Automated Simultaneous Oil and Gas Entry Card Processing and Drawing System	1	D-240		
28	3	Development of SIBAC Billing/Payment/Cost Subsystem	10	D-510	4420	\$40,000 (Contract)
26	4	Travel Advance Credits	2	D-510		
27	5	Motor Vehicle Systems Study	1	D-555		
30	6	Edit of Project Numbers (FM)	3	D-510		
31	7	BLM WCF - Implement Rate System for Aircraft Operations	2	D-510		

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-510 (Division of Financial Operations) Cont.</u>				
43	8	BLM WCF - Study of Misc. Bureau-Owned Vehicles	2	D-510		
44	9	BLM WCF - Study of Communications Equipment	1	D-510		
45	10	BLM WCF - Study of Stores Activities	1.5	D-510		
93	11	Revision of Purchasing Transaction Report	.05	W0 855		
		<u>D-530 (Division of Personnel Services)</u>				
1	1	Pay/Personnel Implementation	23	D-100		
		<u>D-532A (Branch of Staffing)</u>				
3	1	Cooperative Survey Education Program	2	D-411		
110	2	Use of OPM Register Turnover Rate				
		<u>D-534 (Branch of Employee Development)</u>				
3	1	Training Plan for Technical and User Personnel	2	D-201		

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-551 (Branch of Procurement)</u>				
28	1	Development of SIBAC Billing/ Payment/Cost Subsystem	2	D-510		
93	2	Revision of Purchasing Trans- action Report	.5	D-551		
92	3	Program for Effective Contract Administration	5	D-551		
32	4	Reorganize, Update, Revise, and Reissue BLM Manual Section 1510	1	D-554		
37	5	Review of Construction Contract Administration	2	D-420		
38	6	Master Construction Specifications	4	D-420		
		<u>D-555 (Branch of Property Management)</u>				
28	1	Development of SIBAC Billing/Pay- ment/Cost Subsystem	1	D-510		
27	2	Motor Vehicle Systems Study	2	D-555		
31	3	BLM WCF - Implement Rate System for Aircraft Operations	.5	D-510		
93	4	Revision of Purchasing Transaction Report	.5	W0 886		

APPROVED SERVICE CENTER WAR'S FY 1980

<u>Number</u>	<u>Priority</u>	<u>Project Title</u>	<u>Work Months</u>	<u>Lead Office</u>	<u>Activity</u>	<u>Costs</u>
		<u>D-555 (Branch of Property Management) Cont.</u>				
94	5	Property Management Manuals Update	3	D-555		
43	6	BLM WCF - Study of Misc. Bureau Owned Vehicles	1	D-510		
44	7	BLM WCF - Study of Communications Equipment	1	D-510		
45	8	BLM WCF - Study of Stores Activities	1	D-510		

Division/Staff	Project Title	Expected WM Committed	Narrative
<u>Headquarters</u>			
Photogrammetry	Riparian Projects	5 (D-414)	Water boundary description by photogram- metric methods.
<u>Alaska</u>			
Photogrammetry	Data Reduction (AK) (D-414)	3	To provide the manpower necessary to reduce all the Doppler data to provide geographic position at the present time, SC has the only computer capable of reducing the data.
Photogrammetry	Analytical Aerotriangu- lation (AK) (D-414)	5.5	Support of Alaska's program to obtain recti- fied photography for cadastral surveys.
Property Mgmt.	Property Mgmt. Training	1	D-555 assistance to Alaska State Office in conducting State property management training.
SSD	Loran C for Cadastral Survey Related Applica- tions in Alaska	2	Approximate positioning capabilities are needed by cadastral survey crews in Alaska who are concerned with (a) control surveys using satellite positioning systems and (b) rectang- ular surveys using the Auto Surveyor and ABC systems.
			Approximate ground positions (within 100 meters) are needed for satellite positioning computations. Corrections to the approximate positions are computed using signals broad- cast by Navy Navigation Satellites. Unless an approximate position of acceptable accuracy can be provided the satellite data will be rejected, and no position will be computed. Large-scale maps are not always sufficiently accurate for this purpose.

APPROVED SERVICE CENTER
TECHNICAL ASSISTANCE
FY 1980

Division/Staff	Project Title	Expected WM Committed	Narrative
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Alaska (Cont.)

Temporary corner markers are dropped by Auto Surveyor and ABC crews which must be relocated at a later date by corner setting crews. Frequently markers cannot be found without a prolonged search by helicopter at considerable cost in time and money.

Arizona

Photogrammetry	Quail Hill (carryover from FY 79) AZ Strip District	2	Digital cross sectioning of road design profiles.
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Photogrammetry	Black Meadow Landing Road Yuma District	3.5	Topographic mapping for road design.
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Photogrammetry	Recreation Sites (D-414)	1	Topographic mapping for recreation site design.
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California

Planning	Desert Planning Staff	7	The Desert Plan staff in California State Office is preparing a multiple-use plan for the CDCA. Technical assistance is needed in analyzing and synthesizing the geology-energy-minerals (G-E-M) resources data base, preparing recommendations and in conjunction with the whole DPS assist in preparation of the multiple-use plan for completion by 1980.
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APPROVED SERVICE CENTER
TECHNICAL ASSISTANCE
FY 1980

Division/Staff	Project Title	Expected WM Committed	Narrative
<u>Montana</u>			
Planning	Powderville Spur Road (carryover from FY 79) Miles City District	2	Digital cross section for road design.
Planning	Little Basin Creek Road Butte District	2	Road easement description.
Planning	Pearson Creek & Warm Spring Road Butte Dist.	2	Road easement description.
Cartography	Cadastral Grid 1:24,000	43	400 grids are required for compositioning with orthophoto quads where standard 7 1/2' topographic maps are not available. Materials generated will be utilized for resource inventories such as SVIM. 200 grids will require full WM's production, (No 1:62,500 scale-maps are available. An additional 200 will require digitization, plot and renewable techniques only.
<u>Nevada</u>			
Application Projects/User Designs	Forest Intensive Inventory System (FIIS)	2	The Service Center is currently developing an ADP processing system for intensive forest inventory data. Technical assistance will be needed by the Nevada State Office, Branch of Application Projects and Branch of User Designs to bring this project to completion. Cooperation is also required with USFS inventory, and in learning to operate the FINSYS Program which is used in processing of inventory support. Since Thomas R. Costella has provided the initial support for this system, his expertise is required to complete this project.

APPROVED SERVICE CENTER
 TECHNICAL ASSISTANCE
 FY 1980

Division/Staff	Project Title	Expected WM Committed	Narrative
<u>Nevada (Cont.)</u>			
Cartography	Cadastral Grid 1:24,000	76	700 grids are required to composite with Orthophoto quads, where standard 7 1/2 topographic maps are not available. Will be utilized for resource inventories such as SVIM.
SSD	Biomass Contract Monitor	1	The Nevada State Office has been working on a contract with the remote sensing group at the University of Pennsylvania. The thrust of that work has been to test the use of Landsat data for determination of biomass over the same sparse area as that for which the cover maps on the SSD program, Lineament/Vegetation Analysis WAR D-15, were generated. If that work is continued by the Nevada State Office, part of this technical assistance would be to help with work statement and help monitor that work and utilize the results as they are applicable to ground cover mapping. The results of the biomass contract work, thus far, appear to be very encouraging on sparse vegetation areas.
<u>New Mexico</u>			
<u>Socorro District</u>			
Photogrammetry	Piro Pueblo Ruins	.25	Topographic mapping.
Photogrammetry	Short Cut Road Quebradus Road and Conant Rd.		Topographic mapping road design.

APPROVED SERVICE CENTER
TECHNICAL ASSISTANCE
FY 1980

Division/Staff	Project Title	Expected WM Committed	Narrative
<u>New Mexico (Cont.)</u>			
	<u>Socorro District</u>		
Photogrammetry	River Bottom	16	Topographic mapping.
Photogrammetry	Albuquerque District	4	Topographic mapping.
Remote Sensing	Expert Witness Red River Court Case	1	New Mexico State Office is involved in a water adjudication case on the Wild and Scenic Red River; State Engineer and BLM vs. MolyCorp. NMSO has no fisheries biologist and therefore requires assistance from SC. Required is assistance in field assessment of instream flow multiple transect methods and computer analysis.
Cadastral Survey	Recreation Site Survey	2	The Branch of Cadastral Survey (D-412) has been requested by the Branch of Photogrammetry (D-414) for assistance for field survey support during FY 1980. Two WM's for Simon Canyon, Bisti Badlands, Negro Canyon, and Angel Peak are photogrammetric projects for the BLM Albuquerque District Office, New Mexico. The remaining two WM's are for projects that are unidentifiable at this time.
	<u>Albuquerque District</u>		
Photogrammetry	Rio Puerco	5	Road easement description.

ENCL. 1-361

APPROVED SERVICE CENTER
TECHNICAL ASSISTANCE
FY 1980

Division/Staff	Project Title	Expected WM Committed	Narrative
<u>New Mexico (Cont.)</u>			
	<u>Albuquerque District</u>		
Photogrammetry	Simon Canyon - Bisti	5	Road easement description.
Photogrammetry	Badlands - Negro Canyon etc.	6	Topographic mapping for recreation site study and design.
Photogrammetry	Gaudalupe Ruin - Twin	11	Topographic mapping for recreation site study and design.
<u>Utah</u>			
Photogrammetry	Richfield District New Klondike Patent Lady Laird Patent	1	Topographic mapping.
Photogrammetry	Vernal District Jasive Place	1	Topographic mapping for recreation site design.
Photogrammetry	Moab District San Rafael Spotted Wolf-Black Dragon etc.	4	Topographic mapping for recreation site design.
Photogrammetry	Cedar District Ponderosa Grove, Sand Spring Trail, etc.	4	Topographic mapping for recreation site design.
Cartography	Cadastral Grid 1:24,000	52	475 grids are required to composite with ortho- photo quads where standard 7 1/2 topographic maps are not available. Will be utilized for resource inventories, such as SVIM.

APPROVED SERVICE CENTER
TECHNICAL ASSISTANCE
FY 1980

Division/Staff	Project Title	Expected WM Committed	Narrative
<u>Wyoming</u>			
Cartography	Cadastral Grid 1:24,000	25	224 grids are required to composite with ortho-photo quads where standard 7 1/2' topographic maps are not available. Will be utilized for resource inventories such as SVIM.
Photogrammetry	Recreation Sites	1	Topographic mapping for recreation design.
<u>BIFC</u>			
Property Mgmt.	ADP for Fire Stores	2	Programmers time to make changes, review, and make corrections to the Fire Stores Account.
		.50	Property Management (D-555) time to insure procedures are compatible with existing property inventory and accountability requirements.
		.50	Finance (D-510) time to insure procedures are compatible with existing financial management reporting and accountability requirements.

STATE OFFICE: DSC-GAE
DATE: 7-15-79

Subject: FY 1980 AWP COST TARGET CONTROLS

[illegible]

IMV: 0330-97

STATE OFFICE: SERVICE CENTER

7/15/79

FY 1980 AWP COST TARGET CONTROLS

Subject

TRAVEL CEILING:

[illegible]

IMY: 2220-77

BOISE INTERAGENCY FIRE CENTER - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 32.
- Your EOY other than permanent full-time (OPFT) position ceiling is 199.
- See General Directives for instruction concerning organization and manpower.

/WORK ASSIGNMENT RECORDS (WARS)/

- Your specific directives provides a summary of approved WARs and their priority. WAR priorities are relative and do not establish the specific order in which projects will be undertaken. Availability of appropriate staff and external deadlines must be considered in addition to the priority ranking when scheduling work. The priorities do mean that given the staff capability to undertake one or another project with no fixed external deadlines, the higher priority project must be undertaken first.
- The assigned WAR's are considered to be within your manpower capability. The additional cost referred to in the summary has been included in your cost targets unless specifically noted in the directives. All additional costs are one-time unless otherwise noted.
- End of year evaluation of the Fire Center's performance will be based heavily on accomplishments of WAR's as planned. As new situations arise during the year which will impact these accomplishments, AWP revisions must be processed and change in priorities documented. Specifically, the BIFC will not undertake any new projects meeting the BLM Manual Section 1681 definition of development work until a WAR assignment approved by the Associate Director is received. Service Center and Headquarters staff have been reminded of the WAR revision procedures outlined in BLM Manual Section 1681.
- Approved WARs will not be cancelled except with the approval of the Associate Director.

/CONSTRUCTION AND MAINTENANCE ASSISTANCE SCHEDULE, SC (D-420)/

During FY 1980 the Service Center (D-420) is planning to assist you with the project listed below and shown in the Service Center's specific directives. They will contact you on project scheduling and information to be submitted for providing this assistance.

<u>Activity</u>	<u>Project Name</u>	<u>Remarks</u>
2210	Base Maintenance	Electrical Load Analysis

ENCL. 1-369

/2210 - BUILDING MAINTENANCE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$191
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$191

II. Component Specifics: NONE.

/4360 - FIRE PROTECTION/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$774
B. Add-on Adjustments:	
1. One-time increases for the following items:	
a. Support for NARTC Operations	+12
b. National Fire School Travel Support	+30
c. ALDS Field Maintenance Support	+ 8
d. Slip-on Pumper Water Expansion System-WAR #100 ..	+ 5
e. Centrifical Pump Option for BLM Standard Slip- on Pumper - WAR #103	+ 4
C. FY 1980 Final Cost Target	\$833

II. Component Specifics:

- A. Your PAWP Base includes \$33 for NARTC support.
- B. Plan on participating in the following:
 - 1. NIFQS Redundancy Study (3 W/M), travel should be charged to the Alaska SO.
 - 2. Bureau Fire Equipment Committee (1 W/M)
 - 3. NWCG Fire Qualifications Working Team (.5 W/M)
 - 4. NWCG Fire Systems Working Team (.5 W/M)
 - 5. NWCG Training Working Travel Team (.5 W/M)
 - 6. NWCG Fire Equipment Working Team (.5 W/M)
 - 7. Provide technical assistance for Aviation Management plans (3 W/Ms)
- C. Plan for detail to HQ (740) for one person to revise Aviation Management Manual (.5 W/M)
- D. Plan for detail to HQ (740) to revise Fire Management Manual (2 W/M).
- E. Provide field assistance and maintenance for ALDS and RAWS.
- F. Implement the Approved Band I level of the Normal Fire Year Plan.

- G. Complete the WARs as identified on the tables at the end of the BIFC Specific Directives.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 35
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 35

II. Component Specifics:

- A. Program the support in the PAWP directives.

/4610 - STRENGTH-OF-FORCE/

I. Cost Target (\$000):

SOF	\$1,700
Working Capital Fund	+13
FY 1980 Cost Target	\$1,713

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$348
B. Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$348

II. Component Specifics: NONE.

BIFC APPROVED WARS FOR FY 1980

<u>NUMBER</u>	<u>PRIORITY</u>	<u>PROJECT TITLE</u>	<u>WORK 1/ MONTHS</u>	<u>LEAD OFFICE</u>	<u>ACTIVITY</u>	<u>COSTS</u>
		<u>BIFC (Carryover WARS)</u>				
95	1	NIFQS Performance Standards Training Evaluation System	3.0	Alaska	4360	
96	5	Computerized Coordination Aids- Logistic Support	3.4	BIFC	4360	
97	2	UNIMOG Fire Apparatus Package	5.0	BIFC	4360	\$21,500
98	3	Interagency Fire Training Course Development	17.0	BIFC	4360	
99	4	Fire Management Telecommunication Services	6.0	BIFC	4360	
100	7	Slip on Pumper Water Expansion System	11.0	BIFC	4360	\$ 5,000
101	8	UNIMOG Pressurized Water Expansion System	10.25	BIFC	4360	
102	9	Roll Bar Structure Evaluation	2.0	BIFC	4360	

<u>NUMBER</u>	<u>PRIORITY</u>	<u>PROJECT TITLE</u>	<u>WORK 1/ MONTHS</u>	<u>LEAD OFFICE</u>	<u>ACTIVITY</u>	<u>COSTS</u>
103	10	Centrifugal Pump Option for BLM Standard Slip-On Pumper	12.25	BIFC	4360	\$ 4,000
104	11	Slip on Pumper Modification Instructions	10.75	BIFC	4360	
105	6	Fire Management Job Definition Requirements	12.0	BIFC	4360	
106	12	BLM Aviation Management Per- formance Analysis & Training	8.0	BIFC	4360	

1/ Work-Months for BLM only.

DATE: July 10, 1979

Subject

FY 1980 AWP COST TARGET CONTROLS

TRAVEL CEILING: 248

[illegible]

JUN 1 1983-77

FY 1980 AWP COST TARGET CONTROLS

Subject

[illegible]

IMP. 0010-77

ALASKA - OCS OFFICE - SPECIFIC DIRECTIVES

/TABLE OF ORGANIZATION/

- Your FTP T/O for FY 1980 is 39.
- Your EOY other than permanent full-time (OPFT) position ceiling is 12.
- See General Directives for instruction concerning organization and manpower.

/4120 - ENERGY, OFFSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,304
B. FY 1980 Add-on Adjustments:	
1. Base increase for W/Ms	+127
C. FY 1980 Final Cost Target	\$1,431

II. Component Specifics:

- A. Plan for your participation (W/Ms) in the OCS programmatic EIS and hearings.
- B. Plan to implement IPP in accordance with the revised 5-year Leasing Schedule.
- C. Headquarters (543) will notify you of the due date for Regional Study plans in late July.
- D. Provide for participation of named individuals on the following development work groups (AL OCS to pay travel/per diem).
 - 1. W. Hastings - Cultural/O&G Programmatic MOU with Advisory Council on Historic Preservation, Washington, 1 week.
 - 2. W. Hastings - Marine Cultural Inventory Manual, New Orleans, 2 weeks.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 20
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 20

II. Component Specifics: NONE.

/4410 - PLANNING/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 25
B. FY 1980 Add-on Adjustments:	
1. Base decrease	- 5
C. FY 1980 Final Cost Target	\$ 20

II. Component Specifics: NONE.

/4420 - DATA MANAGEMENT/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 18
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 18

II. Component Specifics:

- A. Program support as specified in the PAWP directives.

/4800 - PROGRAM SERVICES/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$308
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$308

II. Component Specifics:

- A. Administrative Operations - Cartography (03):

1. Schedule attendance to the Coastal Zone Mapping, Surveying, and Management Symposium to be held tentatively on the Pacific Coast or Alaska during the spring or summer 1980. Program necessary travel costs.

NEW YORK - OCS OFFICE - SPECIFIC DIRECTIVES

Table of Organization,

- Your FTP T/O for FY 1980 is 30.
- Your EOY other than permanent full-time (OPFT) position ceiling is 6.
- See General Directives for instruction concerning organization and manpower.

/4120 - ENERGY, ONSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$918
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$918

II. Component Specifics:

- A. Plan sufficient W/Ms for participation in the OCS programmatic FES and hearings.
- B. Plan to implement IPP according to the accelerated 5-year Leasing Schedule.
- C. Prepare and submit Regional Study Plans in accordance with the due date to be set by HQ (543).
- D. Provide for participation of named individuals on the following development work groups (NY OCS to pay travel/per diem):
 - 1. Neil Cran - Cultural/O&C Programmatic MOU with Advisory Council on Historic Preservation, Washington, 1 week.
 - 2. Neil Cran - Marine Cultural Inventory Manual, New Orleans, 2 weeks.

/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 20
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 20

II. Component Specifics: NONE.

/4410 - PLANNING/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 20
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 20

II. Component Specifics: NONE.

/4420 - DATA MANAGEMENT/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 10
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 10

II. Component Specifics:

A. Program support as specified in PAWP directives.

/4800 - PROGRAM SERVICES/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$137
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$137

II. Component Specifics:

A. Administrative Operations - Cartography (03):

1. Schedule attendance to the Coastal Zone Mapping, Surveying, and Management Symposium to be held tentatively on the Pacific Coast or Alaska during the spring or summer 1980. Program necessary travel costs.

NEW ORLEANS - OCS OFFICE - SPECIFIC DIRECTIVES

Table of Organization

- Your FTP T/O for FY 1980 is 44.
- Your EOY other than permanent full-time (OPFT) position ceiling is 12.
- See General Directives for instruction concerning organization and manpower.

/4120 - ENERGY, OFFSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$1,396
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$1,396

II. Component Specifics:

- A. Plan W/Ms for your participation in preparing the programmatic EIS.
- B. Plan to implement IPP in accordance with the new 5-year Leasing Schedule.
- C. HQ 543 will establish a due date for Regional Study Plans in late July.
- D. Provide for participation of named individuals on the following development work groups (New Orleans OCS to pay travel/per diem):
 - 1. M. Stright - Cultural O&G Programmatic MOU with Advisory Council on Historic Preservations, Washington, 1 week.
 - 2. M. Stright - Marine Cultural Inventory Manual, New Orleans, 2 weeks.

/4140 - ENERGY OFFSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 74
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 74

II. Component Specifics: NONE.

/4350 - WILDLIFE HABITAT MANAGMENT/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 20
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 20

II. Component Specifics: NONE.

/4410 - PLANNING/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 20
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 20

II. Component Specifics: NONE.

/4420 - DATA MANAGEMENT/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 10
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 10

II. Component Specifics:

A. Program support as specified in the PAWP directives.

/4800 - PROGRAM SERVICES/

1. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$122
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$122

II. Component Specifics:

A. Administrative Operations - Cartography (03).

1. Schedule attendance to the Coastal Zone Mapping, Surveying, and Management Symposium to be held tentatively on the Pacific Coast or Alaska during the spring or summer 1980. Program necessary travel costs.

PACIFIC - OCS OFFICE - SPECIFIC DIRECTIVES

Table of Organization

- Your FTP T/O for FY 1980 is 33.
- Your EOY other-than permanent full-time (OPFT) position ceiling is 7.
- See General Directives for instruction concerning organization and manpower.

/4120 - ENERGY, OFFSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$855
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$855

II. Component Specifics:

- A. Plan sufficient W/Ms to accommodate your participation in the programmatic EIS and hearings.
- B. Prepare FY 1980 Studies Plans as directed by HQ 543.
- C. IPP - Plan to implement IPP phases in accordance with the new 5-year Leasing schedule.
- D. Provide for participation of named individuals on the following work groups (P-OCS) to pay travel and per diem)
 - 1. T. Roy - Cultural O&G Programmatic MOU with Advisory Council on Historic Preservation, Washington, 1 week.
 - 2. T. Roy - Leader of work group to develop Marine Cultural Inventory Manual, Los Angeles and New Orleans, 4 weeks.
 - 3. T. Roy - Avoidance/Mitigation Protection Manual, Denver, 1 week.

/4140 - NON-ENERGY, OFFSHORE/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 75
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 75

II. Component Specifics: NONE.

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/4350 - WILDLIFE HABITAT MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 8
B. FY 1980 Add-on Adjustments:	
1. Base decrease	-4
C. FY 1980 Final Cost Target	\$ 4

II. Component Specifics: NONE.

/4410 - PLANNING/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 35
B. FY 1980 Add-on Adjustments:	
1. Base decrease	-15
C. FY 1980 Final Cost Target	\$ 20

II. Component Specifics: NONE.

/4420 - DATA MANAGEMENT/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$ 10
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$ 10

II. Component Specifics: NONE.

/4800 - PROGRAM SERVICES/

I. Cost Target Adjustments (\$000):

A. FY 1980 PAWP Base	\$124
B. FY 1980 Add-on Adjustments	NONE
C. FY 1980 Final Cost Target	\$124

II. Component Specifics:

A. Administrative Operations - Cartography (03):

1. Schedule attendance to the Coastal Zone Mapping, Surveying, and Management Symposium to be held tentatively on the Pacific Coast or Alaska during the spring or summer 1980. Program necessary travel costs.

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.01 Purpose. This section provides instructions for every Bureau official regarding the development and preparation of Annual Work Plan (AWP) documents. Included are instructions for the completion of required forms and narratives, and instructions regarding the submission of these items for approval by the Directorate.

.02 Objective and Background.

A. Objective. The objective of Annual Work Planning is to implement the Bureau's program plans as justified in the annual budget presentation to the President and the Congress. In support of the annual request for appropriations, the Bureau justifies the amount of funds requested with specific work plans for each program. These justifications are developed from needs identified through the programming system. When new budget (obligational) authority is appropriated by an Act of Congress, the Bureau has the responsibility for accomplishing the program which was set forth in its budget justifications. The Operating Budget is the management tool for executing each specific program which the Bureau is expected to accomplish during the current fiscal year. When approved by the Director, the AWP becomes the operating budget.

B. Background. The Annual Work Plan is the tool for development of organizational operating plans in accordance with specific commitments and policy directions set forth each year in preliminary AWP directives and in the AWP Directives. The AWP submission by each organizational unit becomes the current year Operating Budget for that organizational unit after it is approved by the Director as being consistent with the Appropriation Act.

The BLM's operating budget system is cost-based, and fully integrated with regard to program, budget, accounting, and progress reporting. The system is capable of providing measures of productivity since it collects information in terms of dollars and people inputs, and directly relates these inputs to work outputs.

During the course of the current fiscal year, the Operating Budget serves as one means by which the Director can measure the progress of the Bureau toward the accomplishment of its programs. The Operating Budget is also one means by which line managers can maintain effective management control over their current year programs in order that planned accomplishments can be completed. The system increases managerial flexibility and frees line managers from individual fiscal constraints (formal allotments) since these are managed at the Bureau level. The system emphasis at the various line management levels is on completing planned units of work at the lowest cost consistent with established program quality standards.

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A. Sources. The Authority for preparation of the Annual Work Plan and its adoption as an Operating Budget is found in the Budget and Accounting Act of 1921, and amendments thereto (31 U.S.C. 1-60), P.L. 84-863, the Office of Management and Budget Circular (A-34), and Title 2 of the GAO Policies and Procedures Manual for Guidance of Federal Agencies.

B. Delegations.

1. Delegation of authority to the Director from the Secretary is covered in DM 135, 205, and 235.

2. All delegation of authority from the Director to BLM personnel is conveyed through Delegation of Authority as published in the Federal Register and other pertinent documents.

.04 Responsibility. (All Offices). Deputy Directors, HQ Office Chiefs, State Directors, the Service Center Director, the BLM Director - Boise Interagency Fire Center, Director ESO, and Managers of Outer Continental Shelf Offices are responsible for preparation and submission of an AWP for their offices and subordinate offices, if any, under their jurisdiction. It is the responsibility of these officials to review and analyze the plans of their subordinate units to assure compliance with Bureau objectives and Annual Work Plan Directives. When AWP's are approved, managers are responsible for insuring that the program goals, as set forth in the operating budget, are met.

.05 Definitions. (See Glossary of Terms.)

.06 Policy. (Reserved)

.07 Operating Budget Concepts. The operating budget system provides management with a useful tool for program management and accomplishment reporting.

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A. Difference Between Allotment and Operating Budget. Operating budget cost targets are not an allotment of funds. The Bureau has only one allotment of funds, which is made from the Deputy Director, Program Policy and Budget to the Chief, Office of Budget, who is the Bureau Officer accountable under law for insuring that obligations do not exceed available budget authority, by line item. The operating budget system relies on the fact that, with realistic plans, cost over-runs and under-runs tend to balance out on a Bureauwide basis. Thus, line managers can emphasize accomplishing planned work units at lowest cost consistent with established quality standards. They need not concern themselves with insuring that obligations do not exceed a set dollars or amount. Under the system, all line managers are responsible for advising the next higher level of management of significant variations between actual and planned costs.

B. Program Integrity. The total work planned in operating budgets reflects the Bureau's commitments to the Secretary, the President, and the Congress. Through the budget process, the Bureau indicates that when it is appropriated money and people, it will accomplish specific work to meet national needs and objectives. The emphasis then, at all levels of management, must be directed towards the accomplishment of the program of work as set out in the operating budget at the least cost.

C. Program Management Options. One primary objective of the operating budget system is to give State Directors, District Managers, and other program managers the maximum possible flexibility for effective program management. Primary emphasis is upon program accomplishments. The manager's goal, under this concept, is to accomplish established program goals by using the most effective and least costly means. Program officials may choose the mix of several items for accomplishing their work in the most efficient manner. Primary items are in-house work-months, equipment purchases, and procurement actions. All principal program offices are assigned average work-month costs by subactivity based upon specific cost experience. Given a level base, from one year to the next, any increase in average work-month costs will result in less work-month capability in the succeeding year. Likewise, given a level base, an increase in equipment, or procurements other special cost items will also decrease work-month capability. Under this concept, if a manager chooses to contract services such as engineering, appraisal, or title search, in excess of the past year's use, other optional features must be reduced by an equal amount. Operating budgets are developed on a direct-cost basis because the manager has discretionary control over these costs and can legitimately be held responsible for them.

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D. Management Responsibility for Efficient Use of Operating Budget Flexibility. Flexibility in the operating system allows the Bureau to accommodate unplanned emergencies, to make mandatory shifts in priorities, and to accommodate local increases and decreases in public demand workload where the Bureauwide base of operations provides for trade-offs. Effective use of this flexibility cannot be attained unless program managers use this tool as a management device, not only for their particular unit but also for the entire Bureau program. This means that operating level managers must look ahead and advise the next higher level of management when it becomes apparent that cost or work-month utilization is deviating from the operating budget, and the related effect of this on planned program accomplishments. It is equally important that timely decisions are passed down through the management levels so that the operating manager can shift work emphasis when necessary. It is important that line problems are known and that managers make every effort to resolve problems promptly.

E. Cost-Consciousness Under the Operating Budget. Program managers should be aware of the cost of accomplishing their programs and be alert to reducing the overall cost of their work units. This should not be equated with a reduction in dollars available to do the work but, rather, should be viewed as a way to increase overall efficiency. Unit costs from the program management reports are utilized to evaluate management effectiveness. Managers who increase their average work-month costs through use of additional services over prior year's experience without planning for such increases are not operating within the concept of the program management system. Such variations, which have not been accommodated by decreasing other program options or by securing cost target increases, will be identified through program reviews and the evaluation system. Officials who tolerate these practices will be looked at first when overall program reductions must be made to readjust annual work plans within available funds. Such action will also influence performance evaluations and the allocation of future program increases.

F. Annual Work Plan (AWP) Cycle.

1. February/March - PAWP Directives are developed and issued to the field from HQ.
2. May - PAWP documents are submitted from the field to HQ for review.
3. June - AWP Directives are drafted and issued to the field from HQ.
4. August - AWP documents are submitted from the field to HQ for review.

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5. August - AWP reviewed by HQ.
6. September - Approval of operating budget.
7. Initiate execution of program plans on October 1.

G. Submission of Documents. Because of the large amount of time necessary to review and collate AWP-related documents submitted from the field, it is essential that submissions conform strictly with submission instructions for each phase of the AWP preparation and review process. This is particularly important in terms of numbers of copies, completion of all required spaces on forms, format of narrative pages, etc.

H. Utilization of Permanent Work-Month Lapse. States/Offices can convert permanent work-month lapse to additional nonpermanent work-months in the same subactivity without HQ approval.

I. Equipment Budget Philosophy. A capitalized equipment budget is prepared as part of the AWP because equipment is a major cost option to be considered in program development. Cost targets for approved equipment within a given subactivity may not be exceeded. If cost overruns are occurring on the equipment items, the State has the responsibility for either deleting items or requesting an AWP revision from the Director (640). Authority to substitute one item for another is delegated to field offices for items costing \$10,000 or less. An allowable "miscellaneous" statewide equipment amount of \$10,000 is authorized. The equipment budget status (i.e., equipment not yet purchased) is used extensively in making Bureauwide fund availability projections.

J. Procurement Plan Philosophy. The procurement plan serves three primary purposes: (1) provides a means to plan the procurement-related workload at the District, State, Service Center, and HQ to aid in timely processing of procurement actions; (2) provides for planning costs of procurements not otherwise included in the work-month cost or equipment budget; and (3) the procurement plan status is used extensively in making Bureauwide fund availability projections.

K. Adjustments and Approval. AWP revisions involving trade-offs between WM's, equipment budget items, and procurement plan items which exceed \$10,000 require HQ (640) approval. States/Offices may make adjustments (which do not exceed \$10,000 without prior HQ approval. However, notification must be made to 640 by memorandum and AWP revisions must be submitted to the SC.

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.1 Preliminary AWP. Preparation, Submission and Review

.11 Preparation of Documents.

A. Narratives. Submit narratives by component or topic, on 8"x10 1/2" paper with one subactivity or topic per page. Each page must have a heading, page number and name of State.

B. PAWP Tentative Cost Targets and Position Ceilings. The Preliminary Annual Work Plan Directives contain base allowances in terms of funds and positions, and provides format instructions for submitting total proposed cost targets including requested base increase, and/or "one-time" adjustments.

C. Planned Use of Increase Positions. A Position Identification and Justification, Form 1680-14, will be completed and submitted for each increase position to correlate new positions with program increase objectives, and to specify acceptable standards of performance to accomplish workload features. (Note: It is extremely important that the program increase is fully identified, e.g., FY 1980 Congressional Range Add-on, FY 1980 Regular Budget Forestry Increase, FY 1980 Supplemental appropriation recreation increase, etc.) Maintain a control log of 1680-14's submitted, and show consecutive number, i.e., 80-1, 80-2, etc.) in appropriate space on 1680-14. When submitting Form 1400-59 to establish a new approved position show the consecutive number of the 1680-14 under remarks section of Form 1400-59.

D. Travel Estimate. The PAWP directives provide specific instructions for estimating total travel ceiling requirements. Requests for a ceiling increase over the previous years' ceiling and for increases associated with new positions, must be fully justified.

E. Annual Training Plan, Form 1680-9.

F. Proposals for Non-Training Meetings, Conferences, and Workshops, Form 1680-12.

G. Proposals for Development Work Assignments, Form 1680-13. An advance request for field offices input and recommendations for development work for accomplishment by the BIFC, SC, or HQ is distributed prior to Preliminary Annual Work preparation. This request will provide for a response date with enough lead time for requests to be included with PAWP directives provided to appropriate offices. All offices may recommend development work for accomplishment by the BIFC, SC, or HQ staffs. A summary listing in order of priority of all proposed projects must accompany the submission from the SC and BIFC. The development work is entered on Work Assignment Records, Form 1680-13. Proposals for such work include:

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1. Recommended study, refinement, and/or implementation of new systems, programs, procedures, and policies.

2. Recommended review and redesign of existing systems, or provisions of policy, procedure, training, directives, etc.

H. Land and Easement Acquisition Worksheet, Form 1680-15. A Land Easement Acquisition Worksheet (Form 1680-15) to cover the acquisition program must be submitted with the PAWP for each acquisition subactivity (214, 6140, 9400). See Illustration 1, 1A, 1B.

I. Construction Worksheet, Form 1680-16. A separate Construction Worksheet (Form 1680-16) for each construction subactivity (2110, 2120, 2130, 6110, 6120 and 6130) must be submitted with the PAWP. See Illustration 2 and 2A.

.12 Submission. Dates for submission are provided in the PAWP Directives.

.13 Review. The Directorate reviews all input and finalizes necessary items to develop the AWP Directives.

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.2 Annual Work Plan: Preparation, Submission, and Review.

.21 Preparation of Documents.

A. Annual Work Plan, Form 1680-1. (See Illustration 5 for instructions which cover AWP's for all activities and subactivities except those covered below.)

1. Special Instructions for reimbursable work, trust funds, and expenses ROW processing activities:

a. Reimbursables. Except for copy fees, forms for new reimbursable work in 4900, 2900, and 6900 are submitted only when accompanied by a copy of a signed agreement requesting BLM to provide a service. Reimbursable agreements will provide for indirect costs of 25 percent which will be added to the direct costs of the work.

(1) Authority for undertaking reimbursable work is subject to approval by the Office of Management and Budget through the apportionment process. Before undertaking work in Activities 2900 or 6900, all offices must contact the Director (640) to ascertain that authority is, or will be, obtained.

(2) A separate form must be submitted for each reimbursable project to which the Service Center will assign a number. Only after an AWP is submitted and a project number issued may charges be made to perform reimbursable work. Where reimbursable agreements are of a continuing nature, Form 1680-1 may be submitted as a part of the initial AWP submission.

(3) A Form 1680-1 for copy fee reimbursements (4920) must be submitted with the AWP showing work months and dollars programmed for the year.

b. Trust Funds, Collections and Service Charges, Deposits and Forfeitures. Work to be accomplished with carryover funds in 5100, 7110, 7120, 7130, 7300 must be submitted with the initial AWP submission on a separate Form 1680-1 for each project with the cost columns left blank.

(1) Forms for new 7110, 7120, 7130 and 7300 projects are submitted when funds are received with the cost columns left blank. The amount of collections appears as the AWP amount in the Construction and Trust Activities Report. Subactivities 5310, 5320, 9130 and 9140 require only one 1680-1 for each subactivity for which work is planned during the year. The cost portion of these forms is to be left blank. The amount of collections appear as the AWP amount in the Construction and Trust Activities Report.

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2. Project Numbers. Four-digit numeric project numbers must be assigned by submitting offices for work in the following subactivities: 4630, 2110, 2120, 2130, 2140, 6110, 6120, 6130, 6140, 5100, 7110, 7120, 7130, 7300. Enter on Form 1680-1 (see specific instructions on reverse of Form 1680-1). Project numbers assigned by the State Office should coincide with the previous program submissions. The same project numbers must not be assigned to more than one project within a subactivity within a State or the Service Center.

3. Special Project Codes. A four-character alpha-numeric code is established by HQ to identify special projects. The code is either a one or two letter identifier followed by either a three-digit or two-digit number, respectively. AWP planning is not required for such projects, but the use of the special codes permits identification of actual costs for a project where needed for external reporting or internal management purposes. All employees are responsible for insuring that the total cost of projects assigned special project numbers are captured through coding the assigned numbers to time and attendance reports and other financial management system input documents.

4. Activity and Subactivity AWP's Required. Annual Work Plans must be prepared for all activities and subactivities for which work is being planned during the fiscal year. Refer to BLM Manual 1684 for a listing of valid activities/subactivities.

a. Forms (1680-1) for new 5100 projects may be submitted with your AWP where you have a viable commitment and you are temporarily awaiting funding. In these cases assign appropriate project (F or R prefix) numbers. In those situations where funding or commitments have not been received or projects not identified, but where permanent positions are identified with this type of work, cover these work months in your narrative submission for activity 5100.

5. Activity, Component Job Code Combinations. A listing of valid component job codes by subactivity is available in BLM Manual 1684. Enter in the AWP forms each component code for which work months are planned, and each component job code for which units of accomplishments are planned. Make entries in numerical order, i.e., each component entry will be followed by its associated job codes for work planned during the fiscal year.

B. Procurement AWP, Form 1680-5. (See Illustration 3 and 3A). Fill out form as shown in Illustration 6 and in accordance with supplemental instructions provided in each year's AWP Directives. Item #1 for each office will consist of all miscellaneous procurements for that office (under \$2,000) with a separate line for each subactivity. Equipment items shown as equipment budget (Form 1680-4) will not be shown on the procurement plan (Form 1680-5) (All items shown on this form are excluded from average work-month costs.)

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C. Equipment Budget, Form 1680-4. (See Illustration 4). Capitalized equipment may not be leased-purchased, purchased, or acquired from excess sources without specific approval of the Director (640). For planning purposes leased-purchased equipment must be included on the Procurement Plan in the year(s) in which the contract costs are incurred, and on the Equipment Budget in the year in which the Bureau attains title to the property. All items on this form will be excluded from average WM costs entered on Form 1680-1.

D. Fire Planning Summary, Form 1680-2, Strength-of-Force, Form 1680-3 and Fire Force Location Summary, Form 9210-44. (See Illustration 12, 13, and 14). Complete these forms for planned emergency suppression subactivities according to activation and deactivation dates. Purchase of capitalized equipment is not planned in subactivity 4610 or 4620. Equipment that has been rented and can now be purchased for a small amount, where it is in the Bureau's interest to do so, will be planned in subactivity 4360 (Fire Management).

E. Issues Management System (IMS). Submit in the format provided in the AWP Directives.

F. Land and Easement Acquisition Worksheet, Form 1680-15. A Land Easement Acquisition Worksheet (Form 1680-15) to cover the acquisition program must be submitted with the AWP for each acquisition subactivity (2140, 6140, 9400). (See Illustration 1 and 1A.)

G. Construction Worksheet Form 1680-16. A separate Construction Worksheet (Form 1680-16) for each construction subactivity (2110, 2120, 2130, 6110, 6120, and 6130) must be submitted with the AWP. (See Illustration 1 and 1A.)

H. Listing of Nongovernment Meetings. Provide a summary listing of your proposed attendance at nongovernment meetings in the format provided in the AWP Directives.

I. Listing of Nontraining Meetings, Conferences, and Workshops. On a separate sheet for each of the following, submit a list of proposed attendance: a) approved nontraining meetings, b) conferences, and c) workshops. The listing must identify the name of the session and number of proposed attendees. Names of attendees are not necessary.

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J. Narrative Submission. Submit narratives by subactivity, topic (i.e., travel, training, etc.) or component if required in Annual Work Plan Directives.

1. Explain any lack of capability to accomplish work specified in Directives, or significant impact on ongoing programs by accomplishing work specified in (lower priority work to be deferred in order to concentrate on specific commitment items). Also identify any HQ directed work (AWP Directives) that is not included in your AWP and explain why. Label this section "Impact of HQ Priority".

2. Detail any capability loss within base programs as a result of changed program emphasis e.g., the shift of emphasis in the Range Management Program from use supervision and trespass control to AMP development and implementation. Label this section "Shift in Emphasis".

3. List existing or potential problems that could affect your AWP, e.g., inadequate policy, procedures, and regulations; energy conservation measures and other such constraints. Label this section "Problem Areas".

.22 Submission. Submit original of Annual work Plan (Form 1680-1), Procurement AWP (Form 1680-5), and Equipment Budget (Form 1680-4) for ADP processing to SC (D-511). Required copies of narratives and other requested information is to be forwarded to Director (640) in accordance with specific instructions in the AWP Directives.

.23 Review. After review of AWP submissions, each office will be notified of AWP approval or revision requirements by memorandum from the Director. When changes in the initial submission are requested by the Headquarters prior to AWP approval, corrected AWP forms must be prepared for the effected programs, and offices. One original copy of each such revised form is submitted to the Service Center (D-511). Enter the date of submission in the upper right corner of each revised form.

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.3 Operating Budget:

.31 Creation. When an office's AWP is approved by the Director, it becomes the Operating Budget for the office. The Operating Budget serve as the basis for office operations and for progress measurement.

.32 Revisions. When significant program changes occur, it is necessary to prepare a revision of the Operating Budget. The following types of revisions are the only revisions permissible.

A. Program Cost Target Revision. All program and cost target revisions except those associated with unliquidated obligations from prior years in construction and maintenance activities require prior HQ approval. A program revision is required when changes in work months by component or subactivity, or units or work initially planned for an office as a whole are indicated. The revised data is entered on Form 1680-1, 1680-4, or 1680-5, as appropriate. On a blank Form 1680-1 enter the current data on each line to be changed. Cross out each entry to be changed and write in the new number (in red). This form will work on a replace basis for all changes. Changes on Form 1680-1, 1680-4, and 1680-5 are forwarded to the Service Center (D-820) for processing. Prior to forwarding Form 1680-1 to SC, approval must be obtained from Director (640) and the approving official's name noted on the form. Program revisions must be accompanied by supporting narrative justifications and are subject to the same review and correction procedures applicable to the original submission. All cost target revisions are made only on the basis of written approval from the HQ, except for certain prior year unliquidated obligations as noted above.

B. Procurement AWP Revision. Revised Form 1680-5 must be submitted for revisions which involve adding, deleting, or substituting for planned procurement actions. To add an item, enter the next consecutive item number, a line number(s), the letter A (Add) in "OP KEY" column and the other coding on that line. To correct an item on file, enter its item number, and line number, the letter C (Correct) "OP KEY" column and only the new correct entry in the field being corrected. To delete an item on file, enter its item number, and line number, and the letter D (Delete) in "OP KEY" column. HQ Office (640) approval is required for additions and deletions.

C. Equipment Revisions. Revised Form 1680-4 must be submitted for any revision of the equipment budget. To add, correct, or delete items, follow the same procedure as Procurement AWP revisions. Items costing less than \$10,000 per unit may be substituted for other equipment items within the total equipment budget amount planned by subactivity without requesting HQ Office approval. All other equipment budget revisions require approval of the Director (640).

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D. Emergency Fire Rehabilitation. Annual Work Plans for fire rehabilitation projects are submitted as appropriate at any time during the year. Determination of fire damages and plans for rehabilitation of burned-over lands must be developed in accordance with BLM Manual 7240. The resulting needs are shown on Forms 1680-1 and 1680-5 for Subactivity 4630, Component 71. Enter the fire number and name in the project number and name fields on Form 1680-1. Use appropriate job codes. Enter work month inputs, unit accomplishments, dollar cost and other required information. A separate AWP submission to the Director (640) is required for every project including those which are approved under authority delegated to State Directors (See BLM Manual 7240). Narrative justification in three copies is also required with this submission to Director (640). Revisions are subject to the same review and approval procedures as original submissions (except in the case of rehabilitation projects approved by the State Director). When approved the State Director is notified and the information becomes a part of the Operating Budget.

E. Emergency Reconstruction, Replacement, or Repair. When unusually severe storm damage or other emergency damage occurs, the Bureau is authorized to perform emergency reconstruction, replacement, or repair of aircraft, buildings, utilities, or other facilities or equipment damaged by flood, storm, or other unavoidable causes. When such action is necessary, advanced approval to commit resources should be secured by phone from the Director (640). A "best estimate" of total costs is required. After approval, submit Form 1680-1 or 1680-5, as appropriate, to Service Center (D-511). Project Number 7777 will be used in conjunction with Subactivity 4630, Component 72, and appropriate job codes for all input associated with these actions.

F. Emergency Search and Rescue. Search and rescue operations which are not a part of normally anticipated workload will be coded to 4630-7249-6666. It should be understood that State and local authorities have the primary responsibility on search and rescue operations and BLM's role should be limited to support and aid to those authorities.

G. Development Work Assignments, Form 1680-13. Adjustments to approved development work assignments should be limited to emergency requirements. Thus, request for revisions should be extremely limited during any given year. Proposed changes must include a red-line copy of a listing of current work assignment records (WAR's) for the particular office(s) involved, indicating proposed revisions. This listing will show all current projects in assigned priority order indicating actual planned work months and percent completion of assigned projects as of the date of the requested revision. Where a project substitution is involved, the submission must include the WAR for the new development project proposal.

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.33 Reports. In order to maximize fund utilization, performance reports on operating budget execution are required for all major field organizational entities (i.e., States, Service Center, BIFC, OCS offices).

A. Mid-Year Review Report. Based on an annual Instruction Memorandum, each Director/Office Manager is required to submit a report to the Director during April based on work performed during the first half of the current fiscal year. This report will typically include analyses of work accomplished, use of work-months, status of procurement actions, travel ceiling, people ceilings and proposed shifts or increases in people and/or cost targets.

B. End-of-Year Report. Based on an annual Instruction Memorandum, each Director/Office Manager is required to submit a report to the Director in November covering the preceding fiscal year. This report would typically include analyses of work month and travel ceiling usage, units accomplished, and work performed with budget increases.

ENCL. 1-403

DRAFTGlossary of Terms

-A-

Allotment: An authorization to incur obligations within a specified amount pursuant to an appropriation or other statutory provision.

Annual Work Plan (AWP): A plan of operations for the coming fiscal year developed within instructions given in the AWP directives and the distribution of cost targets and people ceilings. The AWP shows planned work months at the component level, work accomplishments at the job level, and direct costs at the subactivity level.

Annual Work Plan Directives: An instruction memorandum prepared in the Headquarters Office as guidance to the field offices in the preparation of AWP's. The directives contain, by subactivity, the goals, priorities, and program objectives which must be met. They contain a distribution of cost targets, and total authorized permanent, full-time, budgeted positions (Table of Organization Ceilings). Average work-month costs for use in preparing annual work plan submittals are provided. Travel ceilings and approval of proposed training, meetings, conferences, and workshops are also given.

-D-

Development Work Assignment: Assignments for development of new systems, Manual Sections, etc., to be completed by the HQ Office, Service Center, or Boise Interagency Fire Center staffs. Development work assignments are made for developmental type projects involving one or more work-months and are documented on a work assignment record (WAR sheet). Development work does not include routine staff work, or routine operation and maintenance of existing systems.

Direct Cost: The salary and benefits earned by employees for actual work performed and the values of goods and services used in accomplishing work units. This term excludes the salary and benefits paid to employees while on leave and the accruals for this purpose. Direct costs also exclude goods placed in stores. These excluded items are considered on a Bureauwide basis for fund control purposes, but are not shown on AWP's or field management reports. (See BLM Manual 1300 Glossary.)

ENCL. 1-404

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PAWP Directives: An instruction memorandum which provides a preliminary distribution of base funds and identification of anticipated budget increases and decreases in the next fiscal year. The directives request submission of certain material necessary for preparation of the AWP Directives. The requested information generally includes: proposed changes in the program services requirements; proposed adjustments for program balance in base (prior year) funding levels; proposed attendance at Bureauwide training; proposals for nontraining meetings, conferences, and workshops; proposed development work assignments; travel ceiling requirements; and a proposed T.O. showing planned use of any increase positions.

Program Periods: The fiscal year is divided into three periods: October 1 through March 31 (first period), April 1 through June 30 (second period), and July 1 through September 30 (third period).

-S-

Search and Rescue: Work in support of State and local authorities to preserve human life. Some workload can be identified as regular visitor management surveillance and supervision and should be programmed in the recreation subactivity. Unusual occurrences of an emergency nature are coded to the emergency operations subactivity.

Storm Damage and Other Emergencies: Unusual damages, caused by floods and/or storms, that do not qualify for national emergency/disaster act funding but are of like magnitude and cannot be anticipated in planning for annual operations. Some workload can be identified as a function of the weather/season or off-road vehicle use, etc. This recognizable portion of the storm damage workload should be programmed in the appropriate maintenance subactivity during the normal budget process based on historical experience. For operating budget purposes, unusual storm damage procedures apply to other emergencies requiring the unplanned use of BLM funds and people used as the emergency reconstruction, replacement, or repair of aircraft, buildings, utilities, or other facilities or equipment damaged by storms or other unavoidable causes.

ENCL. 1-405

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

Page 1 of 3

Date Zugq 61, 1998
Subactivity Acquisition (2140)
FY 1999
State Higgle

LAND AND EASEMENT ACQUISITION WORKSHEET

PROJECT		ACTIVITY TO BENEFIT	UNITS	EST. OBLIG. (date)	DIRECT				SUPPORT				TOTAL		
NAME	NUM-BER				SURVEY & DESIGN	APPRAISAL	ACQUISITION	MAN-MONTHS	COSTS	MAN-MONTHS	\$000				
(1)	(2)	(3)	(4)	(5)	MM	COST	MM	COST	MM	COST	(12)	(13)	(14)	(15)	(16)
Buckle's Outhouse Site Acq.	0001	4330	.01ac	8/99	.5	.9	6	11.4	2	33.6	4.5	8.6		13	54.5
Culp Wash Rd.	0431	4350	3	12/98	1	1.9	.5	.9	.5	2.0				2	4.8
Mason Trail	3148	4330	6	4/99	2	3.6	1	1.9	1	4.0	1	1.9		5	11.4
VanZanden Alley	7654	4320	1	FY 2000	1	1.9								1	1.9
Jewkes Pool Rd.	1468	2130	16	FY 2000	4.5	8.6	.5	.9	.5	1.0	.5	.9		6	11.4
Grayson Creek Rd.	7890	4350	4	FY 2000	2	3.6	1	1.9						3	5.5
Prog. Development and Support	9999														
					11	20.5	9	17.0	4	40.6	12	22.8	4.0	.36	104.9

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ENCL. 1-406

Instructions for Land and Easement Acquisition Worksheet

DRAFTGeneral

1. Man-months can be planned to the nearest 1/2 month, however, project totals and column totals must total to whole man-months.
2. Show costs in thousands and tenths (hundreds) of dollars, i.e., \$3.6 for \$3,600 or .6 for \$600.
3. For miscellaneous survey and design, appraisal, acquisition, or support costs, you may show a separate line entry with project number 9999. Keep these miscellaneous entries to a minimum.
4. On the last page of the worksheet, show totals for columns (6) through (16). Be sure that the sum of the totals of columns (6), (8), (10), and (12) equal the total of column (15); and that the sum of the totals of columns (7), (9), (11), (13), and (14) equal the total of column (16).

Specific

Column (1) - show name of project that the land or easement acquisition is planned for. List in priority order.

Column (2) - show project number. Each state should establish a block of numbers for easements and land acquisition. In most cases this will be done by project and not by individual easement.

Column (3) - show activity which will primarily benefit from the acquisition, i.e., range, forest management, road construction, recreation construction, etc.

Column (4) - show units being acquired, i.e., number of easement cases in the project. Use 1 for individually listed easements.

Column (5) - show month and year in which settlement costs are estimated for obligation.

Column (6) - show man-months planned for survey and design.

Column (7) - show all survey and design costs including man-month costs.

Column (8) - show man-months planned for land or easement appraisal work.

Column (9) - show all appraisal costs including man-month costs, appraisal contract costs, etc.

Column (10) - show man-months planned for acquisition work which includes negotiation and settlement efforts.

Column (11) - show all direct acquisition costs including man-month costs, settlement costs, etc.

Column (12) - show man-months planned for general support of project. These will include man-months for evaluation, program coordination, technical program direction, clerical support, training, and reports.

Column (13) - show costs planned for general support of the project, excluding capitalized equipment.

Column (14) - show costs planned for capitalized equipment.

Column (15) - show total man-months planned for project.

Column (16) - show total costs planned for project.

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Average man-month cost - indicate on form the cost used for average man-month cost.

Page	1	of	1
Date	Zugg 61, 1998		
Subactivity Road Construction			
FY	1999		

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413

Instructions - Construction Worksheet
(Form 1680-16)

DRAFT

General

1. A separate worksheet is to be completed for each of the construction subactivities, i.e., building, recreation, and transportation.
2. Complete all entries in upper right hand portion of each page submitted.
3. Provide a separate entry for each project, and, when a project is to be accomplished under more than one contract or agreement, provide a separate line for each contract or agreement. Projects are not to be combined.
4. Provide a separate entry for the following needs, if applicable:
 - A. Capitalized equipment
 - B. Program-wide support; (includes non-capitalized equipment, evaluations, program coordination, technical program direction, budget and program development, clerical support and training)
 - C. Activity plans; (preparation, evaluation/revision), (2130 only)
 - D. Inventories; (2130 only), identify by component (roads, bridges, trails, other)
 - E. Sign Shops; (2130 only), (Arizona and Wyoming only)
 - F. Also identify such things as signing when a major thrust is being undertaken to provide signing which requires significant work-month commitments.
5. Work-months may be planned to the nearest 0.1 month, and costs may be estimated to the nearest 0.1 thousand (hundred) dollars, however, line and column costs are to add to whole work-months and even thousand dollars.
6. List projects and needs in descending priority. Draw a line under each project or line item across entire page.
7. On the last page of each subactivity, show totals for columns (7) through (16). Be sure that the sum of the totals for columns (7), (9), and (12) equal the total of column (15); and that the sum of the totals of columns (8), (10), (11), and (14) equal the total of column (16).

Specific

Column (1) - show name of project or need. Include in project names the words or abbreviations that indicate a specific phase or segment of the project when applicable, i.e., electrical, surfacing, Seg. A, Warehouse, etc. (See BLM Manual 9100.41).

Column (2) - Show project number. (See BLM Manual Section 9100.42).

Column (3) - Enter check () if easement or land acquisition is connected to the project during same fiscal year. This will indicate a cross reference to the Land and Easement Acquisition Worksheet.

Column (4) - Show number of units as follows:

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Buildings - each

Recreation - each (family units, systems, comfort stations, etc.)

Roads and Trails - miles

Bridges and Other - each

Column (5) - Show county in which projects, inventories, sign shops, and sign installation projects are located. If more than one county is involved, show percentage in each county.

Column (6) - Show estimated work and calender year in which A&E or contract funds are to be obligated.

Column (7) - Show work-months planned for survey and design.

Column (8) - Show all direct survey and design costs, including work-month costs, A&E contract costs, etc.

Column (9) - Show work-months planned for construction supervision, including construction staking, inspection, materials testing, etc. If project is to be constructed using force account crews, show on separate line and identify in Column (1).

Column (10) - Show all direct construction supervision costs, including work-month costs, A&E contract cost, etc.

Column (11) - Show cost of construction contract. If more than one contract is anticipated, show cost of each.

Column (12) - Show work-months planned for project support (studies and research, EARs, EISs, water right acquisitions), or non-project needs work-months.

Column (13) - Show work-month cost planned for project support or non-project needs.

Column (14) - Show support costs planned for other than work-month costs, i.e., non capitalized equipment, tuition, etc.

Column (15) - Show total work-months for each project or line entry item. (Sum of entry in columns (7), (9), and (12)). Total must equal whole work-month.

Column (16) - Show total costs for each project of line entry item. (Sum of entry in columns (8), (10), (11), (13), and (14).) Total must equal even thousand dollars.

ENCL. 1-411

Office name

Casper Distric

Date submitted

08-21-79

UNITED STATES

DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT[illegible]

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GENERAL INSTRUCTIONS

1. All offices planning procurement actions during the fiscal year *must* submit a procurement plan listing all procurements *except* capitalized equipment, or major noncapitalized equipment.
2. When entering miscellaneous procurements, do not complete columns 8, 9, 11, ¹²13, 14, and 16.
3. Submit one (1) copy to Director, Service Center (D-820) with Annual Work Plan (Form 1680-1) at beginning of fiscal year and whenever revisions are made.

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SPECIFIC INSTRUCTIONS

Columns

- 1 STATE - Enter alpha State code.
- 2 OFFICE - Enter three-digit numeric office code.
- 4 FY - Enter last digit of fiscal year for which plan is being prepared.
- 5 ITEM NUMBER - List in consecutive order and by subactivity all miscellaneous procurements costing under \$2,000 each. After the miscellaneous entries as specified above enter all other procurements.
- 6 LINE NUMBER - Enter number "1" for each item number and list successive numbers for any additional lines necessitated by multiple subactivity and/or component-job code funding.
- 7 OPERATION KEY - Leave blank on original submission. For revisions, enter as follows:
 "A" - to add an entire line or item
 "C" - to change any line or single data element
 "D" - to delete an entire line or item
- 8 TYPE - Enter the following three-digit alpha-numeric codes for advertised and negotiated sales.

ADVERTISED

A01 Road construction

A02 Recreation and building construction

A03 Pipeline construction

A04 Standard specification construction (e.g., fences)

A05 Nonstandard specification construction

A06 Land treatment

A07 Supply

A08 Consolidated supply

NEGOTIATED

N01 One subject competitive, over \$100,000

N02 Multi-subject competitive, over \$100,000

N03 One subject competitive, \$100,000 and less

N04 Multi-subject competitive, \$100,000 and less

N05 Noncompetitive, over \$100,000

N06 Noncompetitive, \$100,000 and less

OTHER

B01 Mandatory source of supply procurements from Federal Supply Schedule, Federal Prison Industries, etc.

B02 Small purchases (\$10,000 and less) from open market (excluding A&E and Interagency Agreements)

Columns

- B03 Interagency Agreements, over \$10,000
- B04 Interagency Agreements, \$10,000 and less
- B05 Architect and Engineering Services, over \$10,000
- B06 Architect and Engineering Services, \$10,000 and less
- 9 OFFICE - Enter the alpha State code indicating which office will perform the procurement, i.e., Washington - AA, Service Center - YA, State Office - various.
- 10 DESCRIPTION - Enter title or description of item to be procured.
- 11 PROCUREMENT OFFICE - Enter numeric month, day, and last two digits of calendar year, when a complete procurement package will be delivered to the procurement office. This date must allow for adequate processing time to meet the award date (column 12).
- 12 AWARD DATE - Enter numeric month, day, and last two digits of calendar year when the procurement award must take place.
- 13 TECHNICAL MAN-DAYS - Enter the estimated man-days which must be provided by the originating office to the procuring office to furnish subject matter support during contract specification preparation and/or negotiations.
- 14 PROJECT NUMBER - Enter project number for those subactivities which require a project number, i.e., 2110, 2120, 2130, 2140, 5100, 6110, 6120, 6130, 6140, 7110, 7120, 7130, 7300, 29NN, 49NN, 9150, and 9310.
- 15 SUBACTIVITY - Enter appropriate four-digit subactivity. (See BLM Manual Section 1684.)
- 16 COMPONENT-JOB CODE - Enter appropriate four-digit component-job code. (See BLM Manual Section 1684.)
- 17 COST - Enter cost, to the nearest dollar, borne by each component-job within each subactivity.

OTHER ITEMS

STORES - Procurement of items for the stores account in component-job code 0101 will be included on the procurement plan, but will not be added in to arrive at cost targets. Since stores purchases are not a cost and are not included in cost targets, all procurements to component-job code

0101 will be in excess of assigned cost targets. Stores issues, on the other hand, are a cost and must be included on line 9901 of the Annual Work Plan (Form 1680-1) as part of assigned cost targets.

ENCL. 1-413

Source name Cedar City
Date submitted 08-19-79

EQUIPMENT BUDGET

[illegible]

ENCL. 7-414

GENERAL INSTRUCTIONS

1. All offices planning to acquire equipment during the fiscal year must submit an equipment budget listing capitalized and major noncapitalized equipment purchases, lease purchases, or acquisitions from excess property, planned within their operating

budget.

2. Submit one (1) copy to SC (D-820) with Annual Work Plan at beginning of Fiscal Year (FY) and whenever revisions are made.

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SPECIAL INSTRUCTIONS

Columns

- 1 STATE - Enter alpha State code.
- 2 OFFICE - Enter three-digit numeric office code.
- 4 FY - Enter last digit of fiscal year for which budget is being prepared.
- 5 ITEM NUMBER - Number each equipment acquisition consecutively, within each State and Office. Items having the same "Class Number" and "Description of Equipment" should be grouped under a single item number.
- 6 LINE NUMBER - Enter number "1" for each item number and list successive numbers for any additional lines necessitated by multiple subactivity funding, multiple pieces of equipment replaced, mixed replacement and new equipment, mixed lease-purchase, excess-purchase, and different proposed delivery dates. Enter "Class Number" and "Description of Equipment" on line "1" only.
- 7 OPERATION KEY - Leave blank on original submission. For revisions, enter "A" to add an item or line, "C" to change any line or data element, or "D" to delete an entire item or line.
- 8 CLASS NUMBERS - Enter appropriate class number. (See BLM Manual Section 1522, Appendix 1.)

Columns

- 9 DESCRIPTION OF EQUIPMENT - List all capitalized and major noncapitalized equipment to be acquired during the fiscal year.
- 10 P, L, OR E - Enter "P" for items to be purchased, "L" for items to be lease-purchased, or "E" for items to be acquired from excess property.
- 11 R OR N - Enter "R" for items replacing like items of existing equipment. (Each replacement item must be entered on a separate line in quantities of 1, with corresponding data on property being replaced.) Enter "N" for all other acquisitions.
- 12 PROPERTY NUMBER OF EQUIPMENT BEING REPLACED - Enter for all "R" items.
- 13 QUANTITY - Enter number planned for purchase. If costs are divided between two or more activities or subactivities, enter number on first line only.
- 14 SUBACTIVITY - Enter appropriate four-digit number. (See BLM Manual Section 1684.)
- 15 COST - Enter cost borne by each subactivity.
- 16 PROPOSED DELIVERY DATE - Enter month and year when equipment should be delivered.

OTHER ITEMS

MISCELLANEOUS - Service Center, States, and BIFC may program \$8,000 for miscellaneous small equipment in any one subactivity, and OCS Offices may program \$2,000 each. Known items that can be identified when the equipment budget is prepared will not be included in miscellaneous items within the funds authorized.

OCS Offices may authorize equipment substitutions within the approved equipment budget, dollars, by subactivity, provided that the unit price of items being substituted does not exceed \$2,000. All substitutions will require revised (*red-lined*) equipment budget forms submitted to SC (D-820). Proposed substitutions involving items over \$2,000 will be processed automatically, provided that they are within subactivity equipment budget dollars

FLEXIBILITY - Service Center, States, BIFC, and

ENCL. 1-415

Form 1279-3
(June 1984)

BORROWER'S C

JK

870

.L3

L36

1980

1980 ANNUAL WORK PLAN

DATE LOANED	BORROWER

USDI - BLM

Bureau of Land Management
Library
Bldg. 50, Denver Federal Center
Denver, CO 80225

Bureau of Land Management
Library
Denver Service Center

